PLEASE NOTE: Members, when addressing Faculty Council, please stand and identify yourselves. Guests wishing to speak please fill out a guest card to be handed to the Chair prior to speaking.

PLEASE NOTE: Members planning to introduce amendments are requested to provide copies to the Faculty Council Office, 18A Administration, at least 24 hours before this meeting.

AGENDA
Faculty Council Meeting
Tuesday, September 6, 2016 – 4:00 p.m. – A201 Clark Building

I. Faculty Council Agenda – September 6, 2016 – A201 Clark Building 4:00 p.m.

A. ANNOUNCEMENTS

1. Next Faculty Council Meeting – October 4, 2016 – A201 Clark Building – 4:00 p.m.
2. Executive Committee Meeting Minutes located on FC website – April 19 and April 26, 2016; May 10, 2016 (http://facultycouncil.colostate.edu/faculty-council-meeting-dates-agenda-minutes/)
3. Faculty Council – Location of Issues – Tracking (pp. 1-2)
4. Schedule of 2016-17 Faculty Council Meeting Dates (p. 3)
5. Faculty Council Membership List 2016-17 (pp. 4-7)
6. Faculty Council Standing Committees Membership List 2016-17 (pp. 8-12)
7. University Committees Membership List (pp. 13-15)
8. Parliamentary Motions – Quick Reference (p. 16)
9. Parliamentary Motions – What They Mean (p. 17)
10. UCC Minutes – April 22 and 29, 2016; May 6, 2016 minutes were approved by Executive Committee (May 10, 2016) on behalf of Faculty Council (Appendix 1 – pp. A1- A90).

B. MINUTES TO BE APPROVED

1. Faculty Council Meeting Minutes – May 3, 2016 (pp. 18-45)

C. UNFINISHED BUSINESS

1. University Committee Elections – Committee on Faculty Governance (pp. 46-47)
2. Standing Committee Elections – Committee on Faculty Governance (p. 48)
D. REPORTS TO BE RECEIVED

1. Provost/Executive Vice President – Rick Miranda

2. Faculty Council Chair – Mary Stromberger

3. Board of Governors Faculty Representative – Paul Doherty, Jr.

4. Faculty Council Standing Committee 2015-16 Annual Reports
   a. Faculty Council Report to the Board of Governors (pp. 49-55)
   b. Committee on Faculty Governance (p. 56)
   c. Committee on Intercollegiate Athletics (pp. 57-58)
   d. Committee on Libraries - PENDING
   e. Committee on Non-Tenure Track Faculty (pp. 59-62)
   f. Committee on Responsibilities and Standing of Academic Faculty – PENDING
   g. Committee on Scholarship, Research, and Graduate Education (p. 63)
   h. Committee on Scholastic Standards (pp. 64-67)
   i. Committee on Strategic and Financial Planning (pp. 68-70)
   j. Committee on Teaching and Learning (pp. 71-73)
   k. Committee on University Programs (pp. 74-76)
   l. University Curriculum Committee (pp. 77-80)

5. University Benefits Committee (pp. 81-83)

E. CONSENT AGENDA

1. Confirmation of Faculty Council Secretary – Rita Knoll – Executive Assistant to Faculty Council (p. 84)

2. Confirmation of Faculty Council Parliamentarian – Lola Fehr – Professional Registered Parliamentarian (p. 85)

F. ACTION ITEMS

1. Proposed revisions to the Graduate and Professional Bulletin – Continuous Registration – CoSRGE (pp. 86-87)

2. New Degree: PhD in Computer Engineering – effective Spring 2017 in the Department of Electrical and Computer Engineering, College of Engineering – UCC (pp. 88-93)
3. New Degree: MS in Computer Engineering, Plan A and Plan B – effective Spring 2017 in the Department of Electrical and Computer Engineering, College of Engineering – UCC (pp. 94-103)

4. Proposed revisions to Section C.2.1.9.5.d Committee on Libraries of the Academic Faculty and Administrative Professional Manual - CoFG (p. 104)

5. Revise Academic Calendars (Fall and Spring semesters) 2016-2018; 2018-2020; and 2020-2022 to include Sunday commencements (pp. 105-114)

G. DISCUSSION

Secretary’s Note: Please detach at this line, print your name, and leave in attendance box at the Faculty Council Meeting. If you must be absent, you are encouraged to send a substitute representative of academic faculty status in order to provide proper representation at the meeting. Substitutes should turn in the attendance slip at the meeting and indicate on the slip whom they are representing. Members will find it helpful to have copies of the Faculty Council, University Curriculum Committee and Executive Committee minutes available for reference at the meeting.
Faculty Council Tracking  
Location of Issues – Standing and Advisory Committees  
August 2016

COMMITTEE ON FACULTY GOVERNANCE  
• Elections – grievance and discipline Panels, FC standing committees, FC representatives  
• Electronic voting procedures for FC reps  
• University Policy Review Committee

COMMITTEE ON INTERCOLLEGIATE ATHLETICS  
• Review charge

COMMITTEE ON LIBRARIES  
• Serial subscriptions and impacts of cancellation  
• Open access text books  
• Data management; ORCID

COMMITTEE ON NON-TENURE TRACK FACULTY  
• NTTF appointments, promotion pathway, professional development, and participation in shared governance

COMMITTEE ON RESPONSIBILITIES AND STANDING OF ACADEMIC FACULTY  
• Service evaluation and recognition  
• Appendix I  
• E.9 – merit salary increase decisions  
• Section K

COMMITTEE ON SCHOLARSHIP, RESEARCH AND GRADUATE EDUCATION  
• Professional Doctorate degree programs

COMMITTEE ON SCHOLASTIC STANDARDS  
• Grade appeal policy  
• Discipline panel policy

COMMITTEE ON STRATEGIC AND FINANCIAL PLANNING  
• Shared governance process for multi-year, central investments in strategic initiatives

COMMITTEE ON TEACHING AND LEARNING  
• Student Course Survey redesign (budget request and timeline for deliverables)  
• TILT/UDTS Task Force recommendations on Teaching Effectiveness (FC has requested that CoTL consider drafting language for faculty manual addressing this issue).  
• Task Force Report on Proctoring in Online/distance education  
• Catalog and Manual revisions to Called to Active Military Duty
UNIVERSITY CURRICULUM COMMITTEE
  • Review student recommendations on AUCC 3E (diversity)
  • Student learning outcomes
  • Guaranteed Transfer (gt) Pathways courses

COMMITTEE ON UNIVERSITY PROGRAMS
  • Earth System Modeling and Education Institute (ESMEI)
  • CSU Photovoltaics Center
  • Biennial review of existing Centers
<table>
<thead>
<tr>
<th>FACULTY COUNCIL/4:00 p.m.</th>
<th>EXECUTIVE COMMITTEE/3:00 p.m. (106 Administration)</th>
</tr>
</thead>
<tbody>
<tr>
<td>August 23, 2016</td>
<td></td>
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<tr>
<td>August 30, 2016</td>
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<tr>
<td>September 6, 2016 - A201 Clark</td>
<td>September 13, 2016</td>
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<tr>
<td>September 20, 2016</td>
<td>September 27, 2016</td>
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<tr>
<td>October 4, 2016 - A201 Clark</td>
<td>October 11, 2016</td>
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<tr>
<td>October 18, 2016</td>
<td>October 25, 2016</td>
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<tr>
<td>November 1, 2016 – Eddy 212</td>
<td>November 8, 2016</td>
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<tr>
<td>November 15, 2016</td>
<td>November 29, 2016</td>
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<tr>
<td>December 6, 2016 - A201 Clark</td>
<td>December 13, 2016</td>
</tr>
<tr>
<td>January – No FC meetings</td>
<td>January 24, 2017</td>
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<tr>
<td>January 31, 2017</td>
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<tr>
<td>February 7, 2017 – TBD</td>
<td>February 14, 2017</td>
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<tr>
<td>February 21, 2017</td>
<td>February 28, 2017</td>
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<tr>
<td>March 7, 2017 – TBD</td>
<td>March 21, 2017</td>
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<td>March 28, 2017</td>
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<tr>
<td>April 4, 2017 – TBD</td>
<td>April 11, 2017</td>
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<tr>
<td>April 18, 2017</td>
<td>April 25, 2017</td>
</tr>
<tr>
<td>May 2, 2017 – TBD</td>
<td>May 9, 2017</td>
</tr>
</tbody>
</table>
MEMBERSHIP OF THE FACULTY COUNCIL
2016-2017

OFFICERS

Chair: Mary Stromberger  Vice-Chair: Stephanie Clemons
Executive Assistant: Rita Knoll  BOG Representative: Paul Doherty, Jr.
Professional Registered Parliamentarian: Lola Fehr

<table>
<thead>
<tr>
<th>Elected Members</th>
<th>Representing</th>
<th>Term</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Agricultural Sciences</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Stephan Kroll</td>
<td>Agricultural and Resource Economics</td>
<td>2019</td>
</tr>
<tr>
<td>Stephen Coleman</td>
<td>Animal Sciences</td>
<td>2018</td>
</tr>
<tr>
<td>Scott Nissen</td>
<td>Bioagricultural Sciences &amp; Pest Management</td>
<td>2018</td>
</tr>
<tr>
<td>Adam Heuberger</td>
<td>Horticulture &amp; Landscape Architecture</td>
<td>2019</td>
</tr>
<tr>
<td>Francesca Cotrufo</td>
<td>Soil and Crop Sciences</td>
<td>2017</td>
</tr>
<tr>
<td>Jane Choi</td>
<td>College-at-Large</td>
<td>2019</td>
</tr>
<tr>
<td>Jason Ahola</td>
<td>College-at-Large</td>
<td>2017</td>
</tr>
<tr>
<td>TBD</td>
<td>College-at-Large</td>
<td>2019</td>
</tr>
<tr>
<td><strong>Health and Human Sciences</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Anna Perry</td>
<td>Design and Merchandising</td>
<td>2019</td>
</tr>
<tr>
<td>Brian Tracy</td>
<td>Health and Exercise Science</td>
<td>2018</td>
</tr>
<tr>
<td>David Sampson</td>
<td>Food Science and Human Nutrition</td>
<td>2019</td>
</tr>
<tr>
<td>Lisa Daunhauer</td>
<td>Human Development and Family Studies</td>
<td>2018</td>
</tr>
<tr>
<td>Scott Glick</td>
<td>Construction Management</td>
<td>2017</td>
</tr>
<tr>
<td>Barb Hooper</td>
<td>Occupational Therapy</td>
<td>2017</td>
</tr>
<tr>
<td>Tom Chermak</td>
<td>School of Education</td>
<td>2018</td>
</tr>
<tr>
<td>Eunhee Choi</td>
<td>School of Social Work</td>
<td>2019</td>
</tr>
<tr>
<td><strong>Business</strong></td>
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<td></td>
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<tr>
<td>Bill Rankin</td>
<td>Accounting</td>
<td>2019</td>
</tr>
<tr>
<td>Stephen Hayne</td>
<td>Computer Information Systems</td>
<td>2018</td>
</tr>
<tr>
<td>Tianyang Wang</td>
<td>Finance and Real Estate</td>
<td>2019</td>
</tr>
<tr>
<td>Troy Mumford</td>
<td>Management</td>
<td>2018</td>
</tr>
<tr>
<td>Kelly Martin</td>
<td>Marketing</td>
<td>2018</td>
</tr>
<tr>
<td>(substituting for Tuba Ustuner-Fall 2016 sabbatical)</td>
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<td></td>
</tr>
<tr>
<td>Lisa Kutcher</td>
<td>College-at-Large</td>
<td>2019</td>
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<tr>
<td>TBD</td>
<td>College-at-Large</td>
<td>2019</td>
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<tr>
<td><strong>Engineering</strong></td>
<td></td>
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<tr>
<td>Russ Schumacher</td>
<td>Atmospheric Science</td>
<td>2018</td>
</tr>
<tr>
<td>Travis Bailey</td>
<td>Chemical and Biological Engineering</td>
<td>2019</td>
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<tr>
<td>Rebecca Atadero</td>
<td>Civil and Environmental Engineering</td>
<td>2018</td>
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<tr>
<td>Siddharth Suryanarayanan</td>
<td>Electrical and Computer Engineering</td>
<td>2019</td>
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<tr>
<td>Shantanu Jathar</td>
<td>Mechanical Engineering</td>
<td>2017</td>
</tr>
<tr>
<td>J. Rockey Luo</td>
<td>College-at-Large</td>
<td>2019</td>
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</tbody>
</table>
Steven Reising  College-at-Large  2019
Ted Watson  College-at-Large  2018

**Liberal Arts**
Michael Pante  Anthropology  2017
Marius Lehene  Art  2017
Julia Khrebtan-Horhager  Communication Studies  2019
Robert Keller  Economics  2017
Sue Doe  English  2018
Albert Bimper  Ethnic Studies  2019
TBD  Languages, Literatures and Cultures  2018
Adrian Howkins  History  2017
TBD  Journalism and Technical Communication  2017
Wesley Ferreira  Music, Theater, and Dance  2019
Moti Gorin  Philosophy  2019
Kyle Saunders  Political Science  2018
Tara Opsai  Sociology  2019
Antonio Pedros-Gascon  College-at-Large  2019
Mohammed Hirchi  College-at-Large  2017
David Riep  College-at-Large  2018
Angela Christian  College-at-Large  2018
Lori Peek  College-at-Large  2018

**Natural Resources**
Monique Rocca  Ecosystem Science and Sustainability  2017
Julie Savidge (Fall 2016; Julie Savidge (Fall 2016; Barry Noon (thru Spring 2018)
  Fish, Wildlife, & Conservation Biology  2018

Maria Fernandez-Gimenez  Forest and Rangeland Stewardship  2017
William Sanford  Geosciences  2017
Stuart Cottrell  HDNR in Warner College  2017

**Natural Sciences**
TBD  Biochemistry and Molecular Biology  2019
Melinda Smith  Biology  2018
George Barisas  Chemistry  2017
Ross McConnell  Computer Science  2019
Gerhard Danglmayr  Mathematics  2017
Mingzhong Wu  Physics  2017
Silvia Canetto  Psychology  2019
Mary Meyer  Statistics  2019
Ed DeLosh  College-at-Large  2017
Anton Betten  College-at-Large  2019
Janice Moore  College-at-Large  2018
<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
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<tbody>
<tr>
<td>Brad Conner</td>
<td>College-at-Large</td>
<td>2018</td>
</tr>
<tr>
<td>Alan Van Orden</td>
<td>College-at-Large</td>
<td>2018</td>
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**Veterinary Medicine & Biomedical Sciences**

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Year</th>
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<tbody>
<tr>
<td>C.W. Miller</td>
<td>Biomedical Sciences</td>
<td>2019</td>
</tr>
<tr>
<td>Dean Hendrickson</td>
<td>Clinical Sciences</td>
<td>2019</td>
</tr>
<tr>
<td>Lucas Argueso</td>
<td>Environmental &amp; Radiological Health Sciences</td>
<td>2017</td>
</tr>
<tr>
<td>Alan Schenkel</td>
<td>Microbiology, Immunology and Pathology</td>
<td>2018</td>
</tr>
<tr>
<td>Ryan Ferris</td>
<td>College-at-Large</td>
<td>2017</td>
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<tr>
<td>Gerald Callahan</td>
<td>College-at-Large</td>
<td>2017</td>
</tr>
<tr>
<td>Patrick McCue</td>
<td>College-at-Large</td>
<td>2018</td>
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<tr>
<td>Stuart Tobet</td>
<td>College-at-Large</td>
<td>2018</td>
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<tr>
<td>DN Rao Veeramachaneni</td>
<td>College-at-Large</td>
<td>2018</td>
</tr>
<tr>
<td>Marie Legare</td>
<td>College-at-Large</td>
<td>2019</td>
</tr>
<tr>
<td>Anne Avery</td>
<td>College-at-Large</td>
<td>2019</td>
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<tr>
<td>Tod Clapp</td>
<td>College-at-Large</td>
<td>2019</td>
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<tr>
<td>Dawn Duval</td>
<td>College-at-Large</td>
<td>2019</td>
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**University Libraries**

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Year</th>
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<tbody>
<tr>
<td>Nancy Hunter</td>
<td>Libraries</td>
<td>2019</td>
</tr>
<tr>
<td>Naomi Lederer substituting</td>
<td>(Fall 2016)</td>
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<tr>
<td>for Michelle Wilde</td>
<td>At-Large</td>
<td>2019</td>
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**Ex Officio Voting Members**

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mary Stromberger</td>
<td>Chair, Faculty Council/Executive Committee</td>
<td>2017</td>
</tr>
<tr>
<td>Stephanie Clemons</td>
<td>Vice Chair, Faculty Council</td>
<td>2017</td>
</tr>
<tr>
<td>Paul Doherty, Jr.</td>
<td>BOG Faculty Representative</td>
<td>2017</td>
</tr>
<tr>
<td>Don Estep, Chair</td>
<td>Committee on Faculty Governance</td>
<td>2017</td>
</tr>
<tr>
<td>Todd Donavan, Chair</td>
<td>Committee on Intercollegiate Athletics</td>
<td>2017</td>
</tr>
<tr>
<td>Nancy Hunter, Chair</td>
<td>Committee on Libraries</td>
<td>2017</td>
</tr>
<tr>
<td>Jenny Morse, Chair</td>
<td>Committee on Non-Tenure Track Faculty</td>
<td>2017</td>
</tr>
<tr>
<td>Bill Hanneman, Chair</td>
<td>Committee on Responsibilities &amp; Standing of</td>
<td>2017</td>
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<tr>
<td></td>
<td>Academic Faculty</td>
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</tr>
<tr>
<td>William Sanford, Chair</td>
<td>Committee on Scholarship Research and Graduate</td>
<td>2017</td>
</tr>
<tr>
<td>Karen Barrett, Chair</td>
<td>Committee on Scholastic Standards</td>
<td>2017</td>
</tr>
<tr>
<td>Katharine Leigh, Chair</td>
<td>Committee on Strategic and Financial Planning</td>
<td>2017</td>
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<tr>
<td>Matt Hickey, Chair</td>
<td>Committee on Teaching and Learning</td>
<td>2017</td>
</tr>
<tr>
<td>Eric Prince, Chair</td>
<td>Committee on University Programs</td>
<td>2017</td>
</tr>
<tr>
<td>Carole Makela, Chair</td>
<td>University Curriculum Committee</td>
<td>2017</td>
</tr>
</tbody>
</table>
Ex-Officio Non-Voting Members

Anthony Frank        President
Rick Miranda        Provost/Executive Vice President
Brett Anderson      Vice President for Advancement
Mary Ontiveros      Vice President for Diversity
Louis Swanson       Vice Provost for Engagement/Director of Extension
Robin Brown         Vice President for Enrollment and Access
Dan Bush            Vice Provost for Faculty Affairs
Patrick Burns       Vice President for Information Technology/Dean Libraries
Jim Cooney          Vice Provost for International Affairs
Tom Milligan        Vice President for Public Affairs
Alan Rudolph        Vice President for Research
Blanche M. Hughes   Vice President for Student Affairs
Kelly Long          Vice Provost for Undergraduate Affairs
Amy Parsons         Vice President for University Operations
Ajay Menon          Dean, College of Agricultural Sciences
Jeff McCubbin       Dean, College of Health and Human Sciences
Beth Walker          Dean, College of Business
David McLean        Dean, College of Engineering
Jodie Hanzlik       Dean, Graduate School
Ann Gill             Dean, College of Liberal Arts
Jan Nerger           Dean, College of Natural Sciences
Mark Stetter        Dean, College of Vet. Medicine & Biomedical Sciences
John Hayes          Dean, Warner College of Natural Resources
Toni-Lee Viney      Chair, Administrative Professional Council
FACULTY COUNCIL STANDING / ADVISORY COMMITTEES
July 1, 2016 - June 30, 2017
(three-year terms unless otherwise indicated)

Executive Committee (one-year terms)
Chair
Vice-Chair
Agricultural Sciences
Health and Human Sciences
Business
Engineering
Liberal Arts
Natural Resources
Natural Sciences
Veterinary Medicine and Biomedical Sciences
University Libraries
Faculty Representative to BOG
Office of the Provost (ex officio*)
Staff Support
Mary Stromberger 2017
Stephanie Clemons 2017
Jason Aholo 2017
Scott Glick 2017
Troy Mumford 2017
TBD 2017
TBD 2017
TBD 2017
George Barisas 2017
Lucas Argueso 2017
Nancy Hunter 2017
Paul Doherty, Jr. 2017
Rick Miranda, Provost/Executive Vice President
Rita Knoll, Executive Assistant

Committee on Faculty Governance
Agricultural Sciences
Health and Human Sciences
Business
Engineering
Liberal Arts
Natural Resources
Natural Sciences
Veterinary Medicine and Biomedical Sciences
University Libraries
Faculty Council Chair (ex officio)
Merlyn Paulson 2017
Scott Shuler 2017
Leo Vijayasarathy 2019
Steve Reising, Co-Chair 2019
Emily Moore 2018
Troy Ocheltree 2019
Don Estep, Chair* 2019
Quinton Winger 2018
Allison Level 2018
Mary Stromberger

Committee on Intercollegiate Athletics
Agricultural Sciences
Health and Human Sciences
Business
Engineering
Liberal Arts
Natural Resources
Natural Sciences
Veterinary Medicine and Biomedical Sciences
University Libraries
Student Representative (Undergraduate)
Student Representative (Graduate)
Faculty Representative to Athletics (ex officio)
Director of Intercollegiate Athletics (ex officio)
Andrew Seidl 2019
Karen Hyllegard 2019
Todd Donavan, Chair* 2017
Stephen Milton 2019
Kyle Saunders 2018
Kevin Crooks 2019
Gregory Florant 2017
Craig Webb 2018
Mark Shelstad 2017
TBD 2017
Seth Butler 2017
James Francis
Joe Parker
Faculty Council Chair (ex officio)  Mary Stromberger

Committee on Libraries
Agricultural Sciences  Kellie Enns  2017
Health and Human Sciences  Susan Baker  2017
Business  Laurence Johnson  2018
Engineering  Mazdak Arabi  2019
Liberal Arts  Antero Garcia  2017
Natural Resources  Jerry Magloughlin  2019
Natural Sciences  Martin Gelfand  2018
Veterinary Medicine and Biomedical Sciences  Noreen Reist  2018
University Libraries  Nancy Hunter, Chair*  2019
Student Representative (Undergraduate)  TBD  2017
Student Representative (Graduate)  TBD  2017
Dean, Libraries (ex officio)  Patrick Burns
Staff Support - Assistant to the Dean of Libraries  Becky Tamlin
Faculty Council Chair (ex officio)  Mary Stromberger

Committee on Responsibilities and Standing of Academic Faculty
Agricultural Sciences  Jennifer Martin  2018
Health and Human Sciences  Mary Nobe  2017
Business  Dan Turk  2018
Engineering  Christian Puttlitz  2019
Liberal Arts  Tim Amidon  2018
Natural Resources  Mike Gavin  2017
Natural Sciences  Richard Eykholt  2017
Veterinary Medicine and Biomedical Sciences  Bill Hanneman, Chair*  2017
University Libraries  Linda Meyer  2018
Faculty Council Chair (ex officio)  Mary Stromberger

Committee on Scholarship, Research, and Graduate Education
Agricultural Sciences  Gregory D. Graff  2019
Health and Human Sciences  Juyeon Park  2017
Business  Donald Samelson  2018
Engineering  Sid Suryanarayanan  2019
Liberal Arts  Johnny Plastini  2018
Natural Resources  Bill Sanford, Chair*  2019
Natural Sciences  Melinda Smith  2018
Veterinary Medicine and Biomedical Sciences  Russ Anthony  2018
University Libraries  Allison Level  2019
Student Representative (Graduate)  TBD  2017
Dean - Graduate School (ex officio)  Jodie Hanzlik
Office Vice President for Research (ex officio)  Hank Gardner, Associate Vice President for Research

* ex officio members are non-voting unless stated.
Staff Support - Assistant to Dean of Graduate School Ludy Avalos
Faculty Council Chair (ex officio) Mary Stromberger

**Committee on Scholastic Standards**
- Agricultural Sciences: Paul Ode 2018
- Health and Human Sciences: Karen Barrett, Chair* 2019
- Business: Yolanda Sarason 2019
- Engineering: Ketul Popat 2018
- Liberal Arts: Jason Frazier 2017
- Natural Resources: George Wittemyer 2019
- Natural Sciences: Debbie Crans 2017
- Veterinary Medicine and Biomedical Sciences: Kristy Dowers 2017
- University Libraries: Neyda Gilman 2019
- Office of the Provost (ex officio): Madlyn D’Andrea - Director of CASA
- Faculty Council Chair (ex officio): Mary Stromberger

**Committee on Non-Tenure Track Faculty**
- Health and Human Sciences: Patty Stutz-Tanenbaum 2019
- Ag Sciences: Suellen Melzer-Drinnen 2018
- Business: Jenny Morse, Chair 2017
- Engineering: Steven Schaeffer 2017
- Liberal Arts: Natalie Barnes 2018
- Natural Resources: Natalie Ooi 2018
- Natural Sciences: Steve Benoit 2019
- Veterinary Medicine and Biomedical Sciences: TBD 2017
- Regular Faculty – Liberal Arts: Sue Doc 2018
- Regular Faculty - HHS: David Greene 2017
- Faculty Council Chair (ex officio): Mary Stromberger

**Committee on Strategic and Financial Planning**
- Agricultural Sciences: Gregory Perry 2018
- Health and Human Sciences: Katharine Leigh, Chair* 2019
- Business: Rob Schwebach 2018
- Engineering: Chuck Shackelford 2017
- Liberal Arts: John Straayer 2018
- Natural Resources: John Ridley 2019
- Natural Sciences: George Barisas 2018
- Veterinary Medicine and Biomedical Sciences: Jeff Wilusz 2019
- University Libraries: Daniel Draper 2017
- Student Representative (Undergraduate): TBD 2017
- Student Representative (Graduate): TBD 2017
- Office of the Provost (ex officio): Laura Jensen, Associate Provost
- College Dean Representative (ex officio): John Hayes, WCNR
- Non-Tenure Track Faculty Representative: Joseph DiVerdi

* ex officio members are non-voting unless stated.
Facility Council Standing/Advisory Committee Members 2016-17

Administrative Professional Council Chair (ex officio) voting Toni-Lee Viney
Classified Personnel Chair (ex officio) Stacey Baumgarn
Faculty Council Chair (ex officio) Mary Stromberger

Committee on Teaching and Learning
Agricultural Sciences Shawn Archibeque, Co-Chair 2019
Health and Human Sciences Matt Hickey (new Chair) 2019
Business Lumina Albert 2018
Engineering Karan Venayagamoorthy 2019
Liberal Arts Aparna Gollapudi 2018
Natural Resources Randy Boone, Secretary (2016-'17) 2019
Natural Sciences Benjamin Clegg 2019
Veterinary Medicine and Biomedical Sciences Jennifer McLean, Co-Chair 2017
University Libraries Merinda McLure 2019
Student Representative (Undergraduate) TBD 2017
Student Representative (Graduate) TBD 2017
VP for Student Affairs Office (ex officio) Jody Donovan, Assoc. Dean for Students
Office of the Provost/ The Institute for Learning and Teaching Dan Bush, Vice Provost for Faculty Affairs and Gwen Gorzeltsky, Director, TILT
Registrar’s Office (ex officio) D. Tobiassen Baitinger, Associate Registrar
Faculty Council Chair (ex officio) Mary Stromberger

Committee on University Programs
Agricultural Sciences Tanja Hess 2018
Health and Human Sciences Thorsten Rudloff 2018
Business Tian Wang 2018
Engineering Jeff Collett 2018
Liberal Arts Eric Prince, Chair* 2017
Natural Resources Stuart Cottrell 2017
Natural Sciences Anireddy Reddy 2017
Veterinary Medicine and Biomedical Sciences Richard Bessen 2018
University Libraries Patty Rettig 2019
Student Representative (Undergraduate) TBD 2017
Student Representative (Graduate) TBD 2017
Office Vice President for Research (ex officio) Hank Gardner, Assoc. Vice Pres. for Research
Staff Support Linda Foster - Office of the VPR- CIOSU Record Keeping
Faculty Council Chair (ex officio) Mary Stromberger

University Curriculum Committee
Agricultural Sciences Bradley Goetz 2017
Health and Human Sciences Carole Makela, Chair* 2018
Business Paul Mallette 2018

* ex officio members are non-voting unless stated.
<table>
<thead>
<tr>
<th>Department</th>
<th>Name</th>
<th>Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Engineering</td>
<td>Brad Reisfeld</td>
<td>2018</td>
</tr>
<tr>
<td>Liberal Arts</td>
<td>Mike Hogan</td>
<td>2017</td>
</tr>
<tr>
<td>Natural Resources</td>
<td>Sally Sutton</td>
<td>2017</td>
</tr>
<tr>
<td>Natural Sciences</td>
<td>Ed DeLosh</td>
<td>2019</td>
</tr>
<tr>
<td>Veterinary Medicine and Biomedical Sciences</td>
<td>Howard Ramsdell</td>
<td>2017</td>
</tr>
<tr>
<td>University Libraries</td>
<td>Beth Oehlerts</td>
<td>2018</td>
</tr>
<tr>
<td>Student Representative (Undergraduate)</td>
<td>TBD</td>
<td>2017</td>
</tr>
<tr>
<td>Student Representative (Graduate)</td>
<td>TBD</td>
<td>2017</td>
</tr>
<tr>
<td>Office of the Provost (ex officio)</td>
<td>Kelly Long, Vice Provost</td>
<td></td>
</tr>
<tr>
<td>Staff Support - Curriculum and Catalog</td>
<td>Shelly Ellerby</td>
<td></td>
</tr>
<tr>
<td>Faculty Council Chair (ex officio)</td>
<td>Mary Stromberger</td>
<td></td>
</tr>
</tbody>
</table>

*ex officio members are non-voting unless stated.*
### APPENDIX A
ACADEMIC FACULTY REPRESENTATIVES
UNIVERSITY COMMITTEES
(3 years if not specified by Committee)

<table>
<thead>
<tr>
<th>Committee</th>
<th>Contact Person</th>
<th>Appointee/Representative</th>
<th>Term</th>
</tr>
</thead>
<tbody>
<tr>
<td>Administrative Professional Council</td>
<td>Toni-Lee Viney, Chair</td>
<td>Mary Stromberger, Chair, FC</td>
<td>2017</td>
</tr>
<tr>
<td>Advisory Committee on Academic Affairs (ACUA)</td>
<td>Kelly Long, Vice Provost for Undergraduate Affairs</td>
<td>Stephanie Clemons, Vice Chair, FC2017</td>
<td></td>
</tr>
<tr>
<td>Advisory Committee on Enrollments</td>
<td>Kelly Long, Vice Provost for Undergraduate Affairs</td>
<td>Stephanie Clemons, Vice Chair, FC2017</td>
<td></td>
</tr>
<tr>
<td>Benefits Committee (4 year term)</td>
<td></td>
<td>Kimberly Henry</td>
<td>2020</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Hong Miao</td>
<td>2017</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Bolivar Senior</td>
<td>2018</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Patti Stutz-Tanenbaum</td>
<td>2019</td>
</tr>
<tr>
<td>Board of Governors Award for Excellence in Undergraduate Education</td>
<td>Kelly Long, Vice Provost for Undergraduate Affairs</td>
<td>Mary Stromberger, Chair, FC 2016 Recipient Rep. - CoTL</td>
<td>2017</td>
</tr>
<tr>
<td>Cabinet</td>
<td>Tony Frank, President</td>
<td>Mary Stromberger, Chair, FC</td>
<td>2017</td>
</tr>
<tr>
<td>Campus Safety Advisory Committee</td>
<td>Mark Gill, Chief of Staff ASCSU President</td>
<td>Mary Stromberger, Chair, FC</td>
<td>2017</td>
</tr>
<tr>
<td>Classified Personal Council</td>
<td>Stacey Baumgarn, Chair</td>
<td>Mary Stromberger, Chair, FC</td>
<td>2017</td>
</tr>
<tr>
<td>Classified Personal Council Outstanding Achievement Award</td>
<td>Stacey Baumgarn, Chair</td>
<td>Mary Stromberger, Chair, FC</td>
<td>2017</td>
</tr>
<tr>
<td>Commitment to Campus Advisory Committee</td>
<td>Robert Schur, Director, Office of Policy and Compliance</td>
<td>Mary Stromberger, Chair, FC</td>
<td>2017</td>
</tr>
<tr>
<td>Committee on College Articulation and Agreements</td>
<td>Kelly Long, Vice Provost for Undergraduate Affairs</td>
<td>Stephanie Clemons, Vice Chair, FC2017</td>
<td></td>
</tr>
<tr>
<td>Controlled Enrollments Subcommittee</td>
<td>Kelly Long, Vice Provost for Undergraduate Affairs</td>
<td>Appointment by University Curriculum Committee</td>
<td>2017</td>
</tr>
<tr>
<td>Council of Deans</td>
<td>Rick Miranda - Provost/ Executive Vice President</td>
<td>Mary Stromberger, Chair, FC (voting member) Chair, CoSFP (non-voting)</td>
<td>2017</td>
</tr>
<tr>
<td>Discipline Panel</td>
<td>Melissa Emerson, Director</td>
<td>Alan Van Orden 2018</td>
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<tr>
<td></td>
<td>Student Resolution Center</td>
<td>Brett Johnson 2018</td>
<td></td>
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<td></td>
<td></td>
<td>Ted Watson 2018</td>
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<td></td>
<td></td>
<td>Juliana Oprea 2018</td>
<td></td>
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<td></td>
<td></td>
<td>Dawn Grapes 2017</td>
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<td></td>
<td></td>
<td>Beth Oehlerts 2017</td>
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<td></td>
<td></td>
<td>Margarita Lenk 2017</td>
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<td></td>
<td></td>
<td>TBD 2017</td>
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<tr>
<td></td>
<td></td>
<td>Carla Lopez del Puerto TBD 2016</td>
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<td>TBD 2016</td>
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<td>TBD 2016</td>
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<td></td>
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<td>TBD 2016</td>
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<tr>
<td>Employee Appreciation Board</td>
<td>Colleen Timothy</td>
<td>Margarita Lenk 2017</td>
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<tr>
<td></td>
<td>Paul Bell, UM (2017)</td>
<td>TBD 2019</td>
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<td></td>
<td>Peter Jacobs, UM (2017)</td>
<td>TBD 2019</td>
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<td>TBD 2019</td>
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<tr>
<td></td>
<td></td>
<td>Naomi Lederer 2018</td>
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<td></td>
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<td>Piotr Kokoszka 2018</td>
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<td></td>
<td></td>
<td>Yu Wei 2018</td>
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<td>Steve Rutledge 2018</td>
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<td>Juliana Oprea 2018</td>
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<td></td>
<td></td>
<td>Zach Hutchins 2017</td>
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<td></td>
<td></td>
<td>Gamze Cavdar 2017</td>
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<td></td>
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<td>Ross McConnell 2017</td>
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<td>Richard Slayden (CVMBS) 2016</td>
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<td>William Hanneman (CVMBS) 2016</td>
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<td>Honorary Degree</td>
<td>Brett Anderson, Vice President for University Advancement</td>
<td>UDTS 2017</td>
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<td>Committee</td>
<td>Mary Stromberger, Chair FC</td>
<td>UDS 2017</td>
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<td></td>
<td></td>
<td>CoSRGE rep 2017</td>
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<tr>
<td></td>
<td></td>
<td>Jodie Hanzlik 2017</td>
<td></td>
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<tr>
<td></td>
<td></td>
<td>Dan Bush 2017</td>
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<td></td>
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<td>Dean rep 2017</td>
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<td>Information Technology Executive Committee</td>
<td>Patrick Burns, Vice President for Information Technology</td>
<td>Louis Bjostad 2017</td>
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<td>Committee</td>
<td>Chair/Representative</td>
<td>Year(s)</td>
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<td>Joan Gaynor Kuder Scholarship</td>
<td>Karen Rewinkle</td>
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<td>Osher Re-Entry Scholarship</td>
<td>Tim Weddington</td>
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<td>Parking Services Committee - 2 yr terms</td>
<td>David Bradford, Director Parking and Transportation Services</td>
<td>2017</td>
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<tr>
<td>Physical Development Committee</td>
<td>Thomas Satterly, Assoc. Vice President for Facilities Management</td>
<td>2017</td>
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<tr>
<td>President’s Commission on Diversity and Inclusion</td>
<td>Mary Ontiveros, Vice President for Diversity</td>
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<tr>
<td>President’s Commission on Women and Gender Equity</td>
<td>Sue James, Commission Chair</td>
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<tr>
<td>President’s Sustainability Committee</td>
<td>Becca Wren</td>
<td>2017</td>
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<tr>
<td>Programs of Research and Scholarly Excellence</td>
<td>Alan Rudolph, Vice President for Research</td>
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<td>Stephanie Clemons, Vice Chair, FC2017</td>
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<td></td>
<td>Mary Stromberger, Chair FC</td>
<td>2017</td>
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<td></td>
<td>Michael Pante</td>
<td>2017</td>
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<td></td>
<td>Christos Papadopoulos</td>
<td>2017</td>
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<td>Carl Burgchardt</td>
<td>2017</td>
<td></td>
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<td></td>
<td>Mary Stromberger, Chair FC</td>
<td>2017</td>
<td></td>
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<tr>
<td></td>
<td>Becki Atadero</td>
<td>2018</td>
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<tr>
<td></td>
<td>Albert Bimper</td>
<td>2018</td>
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<tr>
<td></td>
<td>Anita Bundy</td>
<td>2018</td>
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<td></td>
<td>Mohammed Hirchi</td>
<td>2018</td>
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<td></td>
<td>Jimena Sagas</td>
<td>2018</td>
<td></td>
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<tr>
<td></td>
<td>Sue James</td>
<td>2018</td>
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<td>Zinta Byrne</td>
<td>2018</td>
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<td></td>
<td>Kelly Curl</td>
<td>2018</td>
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<td></td>
<td>Debbie Crans</td>
<td>2018</td>
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<td>Debra Horensky</td>
<td>2018</td>
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<td></td>
<td>Irene Vernon</td>
<td>2016</td>
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<td></td>
<td>Paul Doherty, Jr.</td>
<td>2017</td>
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<tr>
<td></td>
<td>Rep. - Committee on Strategic and Financial Planning</td>
<td>2017</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Rep. - Committee on Scholarship, Research and Graduate Education</td>
<td>2017</td>
<td></td>
</tr>
</tbody>
</table>
Parliamentary Motions—Quick Reference

These are the thirteen ranking motions. When any motion on the list is pending, no motion of a lower rank is in order. Main motions are the lowest in order and may be made only when no other business is pending.
The five motions at the top of the chart are Privileged Motions that do not relate to pending business, but relate to special matters of immediate and overriding importance and are allowed to interrupt the consideration of anything else.
Motions below the blank line are Subsidiary Motions and assist the assembly in treating or disposing of a main motion.

<table>
<thead>
<tr>
<th>Name of Motion</th>
<th>Requires Second</th>
<th>Debatable</th>
<th>Amendable</th>
<th>Vote Required for Adoption</th>
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</thead>
<tbody>
<tr>
<td>Fix the Time to Which to Adjourn</td>
<td>Yes</td>
<td>No</td>
<td>Yes</td>
<td>Majority</td>
</tr>
<tr>
<td>Adjourn</td>
<td>Yes</td>
<td>No</td>
<td>No</td>
<td>Majority</td>
</tr>
<tr>
<td>Recess</td>
<td>Yes</td>
<td>No</td>
<td>Yes</td>
<td>Majority</td>
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<tr>
<td>Raise a Question of Privilege</td>
<td>No</td>
<td>No</td>
<td>No</td>
<td>Chair Decides</td>
</tr>
<tr>
<td>Call for Orders of the Day</td>
<td>No</td>
<td>No</td>
<td>No</td>
<td>Chair Decides</td>
</tr>
<tr>
<td>Lay on the Table</td>
<td>Yes</td>
<td>No</td>
<td>No</td>
<td>Majority</td>
</tr>
<tr>
<td>Previous Question</td>
<td>Yes</td>
<td>No</td>
<td>No</td>
<td>Two-thirds</td>
</tr>
<tr>
<td>Limit or Extend Limits of Debate</td>
<td>Yes</td>
<td>No</td>
<td>Yes</td>
<td>Two-thirds</td>
</tr>
<tr>
<td>Postpone to a Certain Time</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>Majority</td>
</tr>
<tr>
<td>Commit (Refer to another group)</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>Majority</td>
</tr>
<tr>
<td>Amend</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>Majority</td>
</tr>
<tr>
<td>Postpone Indefinitely</td>
<td>Yes</td>
<td>Yes</td>
<td>No</td>
<td>Majority</td>
</tr>
<tr>
<td>Main Motion</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>Majority</td>
</tr>
</tbody>
</table>

Interrupting Incidental Motions
These motions require immediate recognition by the Chair, who interrupts a speaker, if necessary.
  Request for Information
  Parliamentary Inquiry
  Point of Order
  Division of the Assembly
  Appeal from a Decision of the Chair

Non-interrupting Incidental Motions
  Division of a Question
  Suspend the Rules

Motions Bringing a Question Again Before the Assembly
  Take from the Table
  Rescind/amend Something Previously Adopted
  Discharge a Committee
  Reconsider
PARLIAMENTARY MOTIONS - WHAT THEY MEAN

1. **Fix the Time to adjourn** - purpose is to set the time (and /or place) for another meeting to continue business of the session. It has no effect on when the present meeting will adjourn.

2. **Adjourn** - means to close the meeting. A privileged motion to adjourn is to close the meeting immediately. It is not a privileged motion if qualified in any way, as to adjourn at, or to, a future time.

3. **Suspend the Rules** - generally used to permit the assembly to do something which would violate its general rules (except bylaws) such as changing agenda order or considering an item not on the agenda.

4. **Lay on the Table** - enables the assembly to lay the pending question aside temporarily when something more urgent has arisen. Its effect is to halt consideration of a question immediately, without debate.

5. **Previous Question** - the motion used to bring the assembly to an immediate vote on one or more pending questions. It is used to immediately close debate and prevents the making of subsidiary motions except to lay on the table.

6. **Limit or Extend Debate** - one of two motions the assembly can use to exercise special control over debate on a pending question. It can be used to reduce the number or length of speeches, or to require an end to debate at a particular time. It can also be used to increase the time available to speakers or to the deliberation on the question.

7. **Postpone to a Certain Time (definitely)** - a motion to defer discussion of a pending question to a definite day, meeting, hour, or until after a certain event. This motion can be used regardless of how much debate there has been on the motion it proposes to postpone.

8. **Commit or Refer to Committee** - this is generally used to send a pending question to a committee so that the question may be investigated, providing the assembly with more information or a recommendation, or to put the motion into better form (in clearer or better wording) for the assembly to consider.

9. **Amend** - a motion to modify the wording—and to some extent the meaning—of a pending question before the assembly. A pending motion may be modified by adding or deleting words and phrases, or by a combination of these—i.e., to strike out some words and insert others. It can also be used to substitute one paragraph or the entire text of a resolution or main motion. Amendments must be germane to the main motion.

10. **Postpone Indefinitely** - a motion which means the assembly declines to take a position on the main question. Its adoption kills the main motion and avoids a direct vote on the question.

11. **Main motion** - the motion which brings any general matter of business before the assembly. Any formal proposal.

12. **Reconsider** - enables a majority in an assembly to bring back for further consideration a motion which has already been voted on. Complex rules.

13. **Rescind or Amend** - motions which enable an assembly to change and action previously taken. An entire motion or any part of it may be rescinded or amended.
MINUTES
Faculty Council Meeting
Tuesday, May 3, 2016 – 4:00 p.m. – A202 Clark Building

CALL TO ORDER

The Faculty Council meeting was called to order at 4:00 p.m. by Mary Stromberger, Chair.

ANNOUNCEMENTS

1. Next Faculty Council Meeting – September 6, 2016 – A201 Clark Building – 4 p.m.

Stromberger announced that the next Faculty Council meeting would be held on September 6, 2016 at 4:00 p.m. in Room A201 Clark Building.

2. Executive Committee Meeting Minutes located on FC website – March 22, 2016 (amended); March 29, 2016 (amended) (http://facultycouncil.colostate.edu/faculty-council-meeting-dates-agendas-minutes/)

Stromberger announced that the Executive Committee Meeting Minutes are posted on the FC website.

3. Graduate Student Council Advising Award – Anne Byrne and Nabila H. 140 nominations this year.

Honorable Mentions
Courtney Jahn, BSPM
Patricia Davies, Occupational Therapy
Richard Finke, Chemistry
Rosa Martey, Journalism & Media Comm.
Chuck Henry, Chemistry

Award Winners
Asa Ben-Hur, Computer Sciences
Jason LaBelle, Anthropology
Courtney Schultz, FRS

4. Harry Rosenberg Service Award – Announcement of Winner: Carole Makela, School of Education
In 1988, Harry Rosenberg was the first faculty who served as Faculty Council Chair; before this time, the Provost served as Chair. This is a $25,000 endowment. Due to the good graces of Executive Committee members, we were able to raise money for this award. To be qualified, the nominee needs to be a voting member for 3 years, demonstrate outstanding service to Faculty Council, and have least two letters of recommendation.

MINUTES TO BE APPROVED

1. Faculty Council Meeting Minutes – April 5, 2016

By unanimous consent, the minutes of the April 5, 2016 Faculty Council meeting were approved. The minutes will be placed on the FC website.

UNFINISHED BUSINESS

1. Election – Faculty Council Standing Committee representatives – CoFG

Don Estep, Committee on Faculty Governance, moved that Faculty Council elect the following faculty to Faculty Council Standing Committees:

BALLOT
Academic Faculty Nominations to Faculty Council Standing Committees
May 3, 2016

COMMITTEE ON INTERCOLLEGIATE ATHLETICS

<table>
<thead>
<tr>
<th>Name</th>
<th>Department</th>
<th>Term Expires</th>
</tr>
</thead>
<tbody>
<tr>
<td>STEPHEN MILTON</td>
<td>Engineering</td>
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COMMITTEE ON SCHOLARSHIP, RESEARCH AND GRADUATE EDUCATION

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COMMITTEE ON TEACHING AND LEARNING

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COMMITTEE ON LIBRARIES

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COMMITTEE ON STRATEGIC AND FINANCIAL PLANNING

JEFF WILUSZ

(Nominated by Committee on Faculty Governance)

Stromberger asked for nominations from the floor. Hearing no nominations, the nominations were closed.

Estep’s motion was adopted and the nominees were elected to three-year terms on their respective committees, starting July 1, 2016 through June 30, 2019.

REPORTS TO BE RECEIVED

1. Provost/Executive Vice President – Rick Miranda

   Miranda reported on the following:

   Council of Deans heard presentations by leadership on teaching effectiveness (same report as given to FC), and course evaluations. Two Phase II program proposals were heard and FC approved last month: Approval was given for electrical engineering to proceed with 3 graduate programs (computer engineering degrees (two masters; 1 Ph.D. program). They have been offering concentrations in electrical and computer engineering and wanted to highlight each separately.

   Vice President for Research had a presentation on research enterprise--certain investments on campus. Miranda suggested a presentation from VPR should be heard next year.

   Budgets were finalized over last 2 to 3 weeks. BOG will take them up at meeting this Thursday and Friday. Not much has changed from what FC heard last month. Reduced reallocations to almost 1%; salary increases to 1.8%.

   The 2-3-6 enrollment funding: took the amount of extra dollars from tuition due to enrollment growth (not tuition rate increase), and the budget office can figure out how we split to colleges. This year, looked at the increase in credit hours and increase in majors; 80 percent based on credit hours and 20 percent based on stable majors.

   The campus is involved in NASH, who helps taking student success to scale. Three practices: 1) reform of mathematic pathways; 2) learning analytics, and; 3) high impact practices. CSU is heavily invested in all three initiatives. Some fantastic things are going on at other institutions as well.

   Miranda’s report was received.

2. Faculty Council Chair – Mary Stromberger
Stromberger reported on the following:

**Charge to CoTL**

There is a need to shift the culture at CSU in regards to how faculty are evaluated for teaching effectiveness, including the use, or not, of course surveys. Therefore, Executive Committee charges Committee on Teaching and Learning with the following:

1. Review the recommendations within the Evaluating Teaching Effectiveness report, and consider codifying these recommendations through policies and revisions to the *Academic Faculty and Administrative Professional Manual*.
2. Proceed with the redesign of the course survey, beginning with a brief proposal (< 5 pages) to Executive Committee that includes the following components:
   - COTL-approved recommendations for the course survey
   - A description of the course survey’s purpose and how results are to be used
   - The process to develop the course survey
   - A timeline, with an expected completion date of Fall 2016, and
   - Budget request, with narrative, to develop the course survey. Executive Committee requests that the budget reflect the final survey as the outcome. No additional funds are to be included in the proposal for revising draft surveys.

**Reflections on shared governance and status of FC agenda items/initiatives**

In my September report, I discussed 4 major initiatives I wanted to engage FC in:

1. Strengthening shared governance in strategic and financial planning
   a. BARC process – engaged faculty, AP, and classified personnel in budget review and recommendations
   b. Refine this process next year.
   c. Other considerations – greater shared governance in decisions regarding reallocation of base budget items
   d. Need discussions on strategic planning in regards to new programs. Need a different method so that program proposals can be comparatively evaluated, not on a rolling basis.
2. Discuss participation of non-tenure track faculty in shared governance
   a. In December, FC approved the revisions to the Manual that allows non-tenure track faculty to vote for their department rep on FC.
   b. Still a long ways to go, in terms of NTTF having a voice on FC.
   c. Continue to work on this next year, as well as other issues such as appointment titles and career pathways for NTTF.
3. Elevate Faculty Council service as a valued university service
   a. On-going. Discussions shifted towards teaching, and course surveys.
   b. Will be a priority initiative next year.
4. Improve communication within the Council and to all faculty. Include department chairs in communications.
   a. New website
   b. Monthly highlights
   c. Visits to college faculty reps. Would like to do this earlier in the year.
Page 5 – Faculty Council Meeting Minutes
May 3, 2016

d. Working on publishing annual reports to share with department heads and deans. These reports can be uploaded onto Digital Measures to report faculty activities on FC and standing committees

  e. Still needs more work

  ▪ Meet more frequently with standing committee chairs. Develop agenda items for next year. Have regular reports on progress on these agenda items/initiatives

Ongoing summer work

1. Discussions on the Parking Plan for FY18, with Parking Services, leadership of APC and CPC, and Center for Public Deliberation

2. Recruitment and Retention of Diverse Faculty
   a. Council on Strategic Diversity Initiatives
   b. Considering a Standing Committee for Faculty Diversity to empower faculty to develop and lead initiatives

3. Developing “Actions” to promote cultural change on Recognition and Evaluation of Teaching and Service
   a. Session at the Fall Forum, where department chairs will be present
   b. 

4. Re-Envision CSU

Stromberger’s report was received.

3. Board of Governors Faculty Representative – Paul Doherty, Jr.

Doherty reported the following:

BOG meets this Thursday-Friday at CSU campus. Open session to public for comments, starting at 9:00 a.m. this Thursday. Doherty will also meet with BOG in June and August.

Antonio Pedros-Gascon (Languages, Literatures and Cultures): Could we invite BOG members to a FC meeting?

Doherty: I can extend the invitation.

Doherty’s report was received.

CONSENT AGENDA

1. UCC Minutes – March 25, 2016; April 1, April 8 and April 15, 2016

Carole Makela, Chair of University Curriculum Committee, moved that Faculty Council approve the consent agenda.

Makela’s motion was unanimously approved.
ACTION ITEMS

1. New Degree: PhD in Communication (effective Fall 2017) – UCC

Makela made the motion for FC to accept this new degree. This is a continuous move to add new Ph.D.’s in departments who have not previously had one.

The University Curriculum Committee moves Faculty Council adopt the following:

**A new PhD in Communication be established effective Fall 2017 in the Department of Communication Studies, College of Liberal Arts.**

According to the request submitted:

**Description:**

The PhD in Communication trains scholars, teachers, and professionals to engage social, political, and professional challenges using advanced expertise in the field of Communication.

The program is shaped by the three areas of expertise present in our department. These three areas examine communication and engagement from three perspectives: 1) interpersonal, intercultural, and organizational communication; 2) media and visual culture, 3) rhetoric and civic engagement.

**Rationale:**

Departments of Communication Studies throughout the U.S. continue to grow in enrollment and faculty. Part of this growth can be attributed to the ways in which the discipline responds to the challenges of the 21st century. The last decade has seen the Department of Communication Studies at Colorado State University grow into a community of scholars dedicated to the development of individuals and citizens who are professionally, culturally, and critically engaged. Our 16 active scholars and teachers working in diverse areas within the discipline of Communication focus on the ways in which relational, organizational, mediated, and rhetorical communicative practices create and sustain interpersonal, professional, and civic cultures. The PhD builds on the nationally recognized MA program and will provide innovative PhD training for students desiring careers both within and outside of academia.

The request was reviewed and approved by the Committee on Scholarship, Research and Graduate Education on 3/3/16 and by the University Curriculum Committee on 3/25/16.

Makela’s motion was unanimously approved by Faculty Council.

2. New CIOSU: Center for Meaning and Purpose – CUP

Eric Prince, Chair, University Programs moved that Faculty Council approve the new CIOSU: Center for Meaning and Purpose.
Prince’s motion was unanimously approved.

3. Revisions to the *Graduate and Professional Bulletin* – Application:
   U.S. Citizens or Permanent Residents – CoSRGE

William Sanford, Chair of CoSRGE, moved that Faculty Council approve the following revisions:

RE: Revisions to the *Graduate and Professional Bulletin* – Application: U.S. Citizens or Permanent Residents

THE COMMITTEE ON SCHOLARSHIP, RESEARCH AND GRADUATE EDUCATION MOVE THAT FACULTY COUNCIL ADOPT THE REVISIONS TO SECTION: “APPLICATION: U. S. CITIZENS OR PERMANENT RESIDENTS OF THE GRADUATE AND PROFESSIONAL BULLETIN TO BE EFFECTIVE UPON FACULTY COUNCIL ADOPTION EFFECTIVE IMMEDIATELY AS FOLLOWS:

**ADDITIONS - UNDERLINED - DELETIONS OVERSCORED**

**APPLICATION: U.S CITIZENS OR PERMANENT RESIDENTS**

Students apply [online](#) with the Admissions graduate application.

The on-line application will be electronically submitted to the Office of Admissions and then forwarded to the appropriate academic departments. In addition to the on-line application, a (1) $60 non-refundable application fee must be electronically submitted.

The following must be sent directly to the department in which the applicant plans to study (see [Directory of Departmental and Program Contact Persons](#) for proper address).

1. One official transcript of all collegiate work completed (2) post-high school. Additionally separate transcripts are not required for study abroad credits if the GPA and credits are recorded on the transcript of the university that sponsored the study abroad experience. CSU transcripts are not required. Training course transcripts from branches of the U.S. military that show credit received with neither grades nor degrees awarded are exempt from the transcript requirement.
2. Three letters of recommendation must be sent to the academic department to which you are applying. There is no standardized format unless specified by your department.
3. Any other information that individual departments may require of applicants to particular programs. Applicants are advised to contact the departments regarding additional application materials such as the GRE or GMAT.
4. Regardless of citizenship, applicants may be required to demonstrate proof of English language proficiency, if they do not have a degree from an institution where the primary language of instruction is English.
General deadlines for the receipt of complete applications are as follows: Fall Semester, April 1; Spring Semester, September 1; Summer Term, January 1. Please submit the on-line application and all supporting documents by the appropriate date. Note that individual departments may have earlier deadlines for certain programs. Please consult appropriate sections of this Bulletin or a department contact person. Applications completed later than these published deadlines may be considered depending on space and resources available. Late applications that cannot be considered will be updated by the Office of Admissions to a later semester or term. Except for Integrated Degree Program (IDP) Admissions, applications cannot be accepted more than fifteen months in advance of the term in which study is to begin.

Students who wish to be considered for fellowships, assistantships, or other forms of merit- or competency-based financial support may be subject to earlier deadlines. See Application for Financial Support.

The application fee is not refundable even if the application is withdrawn or admission denied, nor is it applied to tuition and fees if the applicant subsequently enrolls. The non-refundable application fee (1) is $50 and must be received by the Office of Admissions. Your application cannot be submitted until the fee is received.

Rationale:

(1) Removing the application dollar amount simplifies having to update in multiple places any time the fee changes (this change was submitted and approved by CoSRGE on Feb. 2016 and is currently pending FC approval).

(2) Item number 1:
   a. Collegiate work completed prior to high school is superfluous to the admission process at the graduate level. Admission committees do not review this information per data gathered from representation from all colleges via the Slate Steering Committee and the Slate Working Group. Additionally, it is time consuming for the student to gather these transcripts and delays the review of the application. We are trying to expedite the review process for admission since less time for review frequently increases the acceptance rate.
   b. It is time consuming and often impossible for students to access official transcripts from a study abroad experience. When the information is included on the “home university” transcript, it is redundant to require the official transcripts. Again, we are trying to expedite the review process for admission since less time for review frequently increases the acceptance rate.

Sanford’s motion was unanimously approved by Faculty Council.
Page 9 – Faculty Council Meeting Minutes
May 3, 2016

4. Proposed revisions to the Graduate and Professional Bulletin –
Evaluation of Graduate Students and Graduate School Appeals
Procedure – CoSRGE

William Sanford, Chair of CoSRGE, moved that Faculty Council approve the following revisions:

RE: Revisions to the Graduate and Professional Bulletin –

EVALUATION OF GRADUATE STUDENTS AND GRADUATE SCHOOL APPEALS PROCEDURE

THE COMMITTEE ON SCHOLARSHIP, RESEARCH AND GRADUATE EDUCATION MOVE THAT FACULTY
COUNCIL ADOPT THE REVISIONS TO SECTION: “EVALUATION OF GRADUATE STUDENTS AND GRADUATE
SCHOOL APPEALS PROCEDURE” – OF THE GRADUATE AND PROFESSIONAL BULLETIN TO BE EFFECTIVE
UPON FACULTY COUNCIL ADOPTION EFFECTIVE IMMEDIATELY AS FOLLOWS:

ADDITIONS - UNDERLINED - DELETIONS OVERSCORED

EVALUATION OF GRADUATE STUDENTS

Graduate students are students, apprentices to the professions, and, when they hold an
assistantship or other paid position, employees. Each of these roles has its own rights and
responsibilities. Graduate students are responsible for knowing any special expectations and
requirements of their department and program. They are expected to remain in good academic
standing by making satisfactory progress toward the degree (see Scholastic Standards) and must
at all times have an advisor. In the event that an advisor resigns that responsibility, the
department head will appoint a new advisor. From that position, it is the student’s responsibility to
obtain a replacement. Department codes shall specify how advisors are appointed.

Rationale: This content was not updated according to policy in “The Advisory System”. This language
makes the content consistent with departmental practices and language in “The Advisory System”.

Sanford’s motion was unanimously approved by Faculty Council.

5. Proposed revisions to Sections C2.8 and E4.2 of the Academic
Faculty and Administrative Professional Manual – CoFG

Don Estep, Chair – CoFG, moved that Faculty Council approve the following:

SUBJECT: Proposed revision to Sections C2.8 and E4.2 of the ACADEMIC FACULTY AND
ADMINISTRATIVE PROFESSIONAL MANUAL

The Committee on Faculty Governance submits the following amendment:

MOVED, THAT SECTIONS C2.8 AND E4.2 OF THE MANUAL BE AMENDED AS
FOLLOWS:
Additions are underlined, and deletions are indicated by strikeouts.

C.2.8 Creation and Organization of Special Academic Units (updated February 28, 2016)

C.2.8.1 Creation of a Special Academic Unit

Initial approval for the creation of a Special Academic Unit shall follow the procedures in Section C.2.2. The proposal for the creation of a Special Academic Unit shall include all of the following:

a. It shall specify the name and the mission. The name shall not include the terms “department” or “college,” but, in some cases, it may be appropriate for the name to include the term “school.”

b. It shall specify the proposed Director(s).

c. It shall include a proposed code, as described in Section C.2.8.3.

d. It shall specify a group of participating faculty members from more than one (1) department (see Section C.2.3.3).

e. For each department participating in the Special Academic Unit, there shall be a written document signed by the proposed Director(s) of the Special Academic Unit, the department head, and the college dean detailing the expected commitments of the department to the Special Academic Unit.

f. For each college participating in the Special Academic Unit, there shall be a written document signed by the proposed Director(s) of the Special Academic Unit and the college dean detailing the expected commitments of the college to the Special Academic Unit.

g. For each participating faculty member who is listed as helping to deliver the courses and/or programs of the Special Academic Unit, there shall be a written document signed by the proposed Director(s) of the Special Academic Unit, the faculty member, the head of the faculty member’s home department, and the dean of faculty member’s college detailing the expected commitments to the Special Academic Unit, the duration of these commitments, and how these expectations shall be factored into performance evaluations within the home department.

h. It shall identify the organizational units and faculty expertise which are critical to the success of the Special Academic Unit and identify their critical roles.

i. It shall present a budget for the Special Academic Unit that details sources and financial commitments and it shall demonstrate the existence of sufficient financial and other resources to carry out all activities associated with the Special Academic Unit operations and programs housing and offering the courses and/or programs of study.

j. It shall present a plan for required Library resources.
C.2.8.2 Housing of Courses and Programs of Study

Proposals by Special Academic Units to house courses and/or programs of study shall follow the same curriculum procedures as for departments (as closely as possible), including approval by Faculty Council. Any deviations from these procedures to fit the distinctive characteristics of a Special Academic Unit must be approved by the University Curriculum Committee and Faculty Council. New degrees and majors require the approval of the Board and the Colorado Commission on Higher Education.

C.2.8.3 Code of a Special Academic Unit

A Special Academic Unit shall operate under a code that includes all of the following:

a. The code shall specify the departments and other organizational units that will participate in the operation of the Special Academic Unit.

b. The code shall specify the next higher level of administrative oversight.

1. If all of the participating faculty members are from the same college, then the dean of that college shall provide the administrative oversight, and the Director(s) shall report to this dean.

2. If the participating faculty members are from more than one college, then the administrative oversight may consist of a single dean or an Administrative Oversight Committee that includes multiple deans (or their designees). Typically, the number of deans should be large enough that at least eighty (80) percent of the participating faculty members are in the colleges of these deans. The choice of which deans are included should be re-evaluated as the distribution of the participating faculty members among the colleges changes with time.

3. An Administrative Oversight Committee containing two (2) or more deans (or their designees) shall also include the Vice Provost for Undergraduate Affairs, if the Special Academic Unit houses undergraduate courses and/or programs of study, and the Dean of the Graduate School, if the Special Academic Unit houses graduate courses and/or programs of study.

4. The code shall specify whether the members of the Administrative Oversight Committee have equal or unequal voting rights (and the basis for the determination of voting rights).

5. If the Administrative Oversight Committee includes only the Vice Provost for Undergraduate Affairs, then the Director(s) shall report to that vice provost. If the Administrative Oversight Committee contains both the Vice Provost for Undergraduate Affairs and the Dean of the Graduate School, then the code shall specify to which the Director(s) reports.

6. The code shall specify the duties and responsibilities of the Director of the Special Academic Unit. The dean or vice provost to whom the Director(s) reports shall choose future Director(s). The code shall specify the process for initiating a change of Director.
7. The dean or vice provost to whom the Director(s) reports shall have oversight of the budget account(s) for the Special Academic Unit.

c. The code shall specify the role of the participating departments and other organizational units in the selection of the Director(s).

d. The code shall specify how departments and other organizational units are added to and removed from the list of participants.

e. The code shall specify how faculty members are added to and removed from the list of participating faculty members.

f. The code shall specify that a minimum of one (1) faculty meeting shall be held each semester of the academic year, as well as how additional faculty meetings may be called and how far in advance written notice must be given by the Director(s) for faculty meetings.

g. The code shall specify the voting rights of the participating faculty members with respect to decisions regarding the governance of the Special Academic Unit.

h. The code shall specify the timeline for conducting self-evaluations and accompanying reviews of the code at least one each five (5) years.

i. The code shall specify the procedures and responsibilities concerning non-tenure track faculty appointed to the Special Academic Unit including, but not limited to, performance evaluations, reappointment procedures, salary exercises, and the administrative line of responsibility for non-tenure track faculty appointments.

ii. The code shall specify the procedures for amending the code. These procedures shall require approval by a two-thirds (2/3) majority of the faculty members eligible to vote for changes to the code.

j-k. The Special Academic Unit shall have a procedures manual, and the code shall specify the process for amending this procedures manual.

k-l. The code shall specify the process for the formation of an Academic Committee(s) to oversee curricular matters, including the process for the selection of the members of this the committee(s). The membership of this the committee(s) shall provide appropriate representation of the departments and other organizational units participating in the Special Academic Unit.

l-m. The code shall specify the procedures and processes by which curricular proposals from the Academic Committee reach the University Curriculum Committee.

1. If the administrative oversight is provided by only one (1) dean, then curricular proposals from the Academic Committee shall be sent for review to that college’s curriculum committee and then to the University Curriculum Committee.
2. If the administrative oversight is provided by an Administrative Oversight Committee, then curricular proposals from the Academic Committee shall be sent for review to each of the college curriculum committees for the colleges having deans (or their designees) on the Administrative Oversight Committee. Any one of these college curriculum committees may forward the proposal, together with the results of the reviews from all participating college curriculum committees, to the University Curriculum Committee.

3. If the number of college curriculum committees involved makes it advisable, the code may include the formation of a Liaison Committee whose members serve as liaisons to their respective college curriculum committees with regard to curricular proposals coming from the Academic Committee.

a. If the Special Academic Unit houses undergraduate programs of study, the code shall include a description of the appointment of academic advisors.

b. If the Special Academic Unit houses graduate programs of study, the code shall include a description of the appointment of graduate advisory committees for graduate students.

c. If the Special Academic Unit houses courses, the code shall specify the procedures by which students may appeal academic decisions of their instructors. These procedures shall comply with guidelines approved by Faculty Council (see Section I.7).

**E.4.2 Selection of Faculty (updated November 23, 2015)**

a. Selection of tenure track and tenured faculty members is a responsibility of individual departments, but must be made within the spirit and intent of University policy. Specific hiring procedures employed within the department shall be included in the departmental code. Confidentiality during the hiring process must be maintained to the extent required by law. However, all members of the search committee, as well as other personnel involved in employment recommendations, shall have access to the complete information contained in all applicants’ files. Recommendations at each level (department, department head, and dean) shall be reversed at higher levels only for compelling reasons that shall be stated in writing to each of the recommending bodies.

b. Selection of non-tenure track faculty members is a responsibility of individual departments or Special Academic Units, but must be made within the spirit and intent of University policy. Specific hiring procedures employed within the department/Special Academic Unit shall be included in the departmental/Special Academic Unit code. Confidentiality during the hiring process must be maintained to the extent required by law. However, all members of the search committee, as well as other personnel involved in employment recommendations, shall have access to the complete information contained in all applicants’ files. Recommendations at each level (department/Special Academic Unit, department head/Special Academic Unit director, and dean(s)) shall be reversed at higher levels only for compelling reasons that shall be stated in writing to each of the recommending bodies.
Rationale:

During 2015, the Committee on Faculty Governance conducted a survey on Manual language related to Special Academic Units (SAUs) as requested by the Chair of Faculty Council. The results of the Survey have been widely distributed to all stakeholders. The survey revealed a number of issues with current practices regarding the establishment and operation of SAUs. Some of these issues are related to language about SAUs in the Manual. The suggested changes address these issues.

Discussion:

Tim Gallagher (Department of Finance and Real Estate): Don’t we require a 2/3 vote for Section C changes?

Stromberger: Yes. Stromberger asked if there were any objections to split the proposal into two separate motions. No objections were heard.

Concern: Without limitations re: how many faculty they can hire, there isn’t control that regular tenure-track faculty have to adhere to.

Stromberger: We have to stick to the discussion before us.

J. Rockey Luo (CoE): Suggestion that we should include or discuss code items to limit size of academic unit. Can the SAU be developed to offer alternative CSU degrees that may not…?

Stromberger: Are you suggesting that we make changes to the revisions, or discuss separately? Do we have any discussion related to Section C.2.8?

CW Miller (CVMBS): Department heads told Miller to bring forward the NTTF in SAU’s would not have mentoring and be put in jeopardy.

Estep: Worried about NTTF being vulnerable in the SAU; second concern related to issue of whether there are limits to NTTF being hired on SAUs, or the workload. NTTF are often viewed as being more cost efficient but his is somewhat misleading because there are many dimensions. NTTF has very specific assignments but usually don’t work outside of some dimensions. Faculty has to do more things…if your department has more NTTF, there is more service aspects that get dumped onto faculty. The intent of the language of the motion is related to NTTF is WITHIN an SAU. Should we have SAUs?

Ray Hogler (Management): Can you clarify reappointment procedures for NTTF?

Estep: I believe I cut and pasted the Manual and used what the departments have now. There was no intent to change from what already exists.

Stromberger: Anyone wish to speak in support of the motion?
Provost Miranda: I would like to echo what Don was saying in that this language is to protect NTTF more. If a NTTF is hired into an SAU, their supervisor may still be in a different department. The language is to be the director of the SAU rather than the department. As to question re: reappointment procedures: 1) NTTF hired for short-term assignments; 2) Open-ended offer/appointment letters; 3) Multi-year contract. There is an end date and the contract would need to be executed/renewed again.

Sue Doe (English) First part, temporary contract. It’s not a contract. There are many people that should be on the multi-year contract.

Miranda: Whether short-term or long-term, it is a legal contract.

Stromberger: Let’s return to the current motion. Any further discussion?

Estep: The director will have to do the annual evaluation, not the department head.

Jen Aberle (NTTF): There is, in fact, no infrastructure, except around senior appointments. The broader issue is that we are talking about using the word “protection” when discussing “at will people” who have no grievance process. There should be oversight by the person who is supervising the NTTF.

Stromberger asked for a vote on Section C. It passed with 2/3 required vote.

Stromberger: We have not had a discussion on Section E.4.2 yet. Section E.4.2 relates to selection to faculty. Parallel to oversight above. This is language regarding how to hire NTTF into SAU’s. Any discussion?

No discussion.

Faculty Council unanimously approved the proposed revisions.

6. Proposed revisions to the Preface of the Academic Faculty and Administrative Professional Manual – APC

Katie Brayden, acting Chair for APC, moved that Faculty Council approve the following preface amendments:

The Administrative Professional Council MOVES THAT THE PREFACE TO THE ACADEMIC FACULTY AND ADMINISTRATIVE PROFESSIONAL MANUAL, FIFTH PARAGRAPH, BE AMENDED AS FOLLOWS:

Additions are underlined, and deletions are indicated by strikeouts.

Unless a proposed change or addition to this Manual is necessitated by action of the Board or the Colorado General Assembly, it must be approved by the Faculty Council prior to submission to the Board in accordance with the procedure in Section C.2.2.e of this Manual. Proposed changes or additions to Manual sections that apply to administrative professionals shall be submitted to the Chair of the Administrative Professional Council for the purpose of giving the Administrative Professional Council a
chance for review and feedback are subject to the approval of the Administrative Professional Council prior to action by Faculty Council.

Rationale:

The Manual is a codification of important policies, privileges and benefits, and helpful information that governs and serves the interests of both faculty and administrative professionals at CSU. As a shared resource, the Manual should fully reflect and further the principle of shared governance between these two groups. Sections of the Manual that affect the rights, privileges, and interests of administrative professionals should have the full support and approval of the representative body for these members. The Administrative Professional Council should be afforded the role and responsibility of approving new provisions and changes to those sections that impact Aps.

Faculty Council unanimously approved the revisions to the preface.

7. Proposed revision to Section F.3.16 Parental Leave and Catastrophic Circumstances Leave of the Academic Faculty and Administrative Professional Manual – CoRSAF

William Hanneman, Chair-CoRSAF, moved that FC approve the following changes to F.3.17.: SUBJECT: Proposed revision to Section F.3.16 Parental Leave and Catastrophic Circumstances Leave of the ACADEMIC FACULTY AND ADMINISTRATIVE PROFESSIONAL MANUAL

The Committee on Responsibilities and Standing of Academic Faculty MOVES THAT SECTION F.3.16 OF THE ACADEMIC FACULTY AND ADMINISTRATIVE PROFESSIONAL MANUAL BE AMENDED AS FOLLOWS:

Additions are underlined, and deletions are indicated by strikeouts.

F.3.16 Parental Leave and Catastrophic Circumstances Leave (This leave effective May 23, 2013) (last revised August 7, 2015)

Academic Faculty, Administrative Professionals, Post-Doctoral Fellows, Veterinary Interns and Clinical Psychology Interns with an appointment of at least half-time (50%) or greater who satisfy the eligibility requirements for Short Term Disability (STD) are eligible for Parental Leave (see the Academic Faculty and Administrative Professional Benefits and Privileges Handbook). An employee who is not in a regular, paid employment status (for example, during a sabbatical or other such absence) or 9-month employees during summer session appointments are not eligible for this leave.

An employee becomes eligible for Parental Leave upon becoming a parent or legal guardian of a child. Parental Leave is not available during the period preceding the birth or placement for
adoption, even if absences are due to the expected arrival. Foster care placement is not included; however, foster care as part of adoption is included. Employees may use other types of accrued leave (such as Sick Leave or Annual Leave), as applicable, for absences during such periods. Only one Parental Leave benefit per employee is available per birth or adoption. The number of children born or adopted (e.g., twins) does not increase the amount of the Parental Leave benefit. (If both Parents are employees, each is entitled to use his or her Parental Leave benefit for the same event).

Parental Leave consists of 3 work weeks of paid time off, in addition to the employee’s accrued Sick Leave and Annual Leave (and any Short Term Disability (STD) benefits to which the birth mother is entitled), to be used for the purpose of a new parent to caring for and bonding with the child. Parental Leave may be taken anytime within the first year after delivery/placement or adoption, and it runs concurrently with (is considered part of) Family Medical Leave (FML) if the employee has remaining FML entitlement available for the birth or placement for adoption event. Once commenced, Parental Leave must be used in a continuous block (not split into intermittent days off).

Family Medical Leave (FML) provides job protection for an employee for up to 12 weeks of leave for qualifying events (see Faculty and Administrative Professional Manual Appendix 3 for details on FML). It can be combined with use of Sick and/or Annual leave, as appropriate, to provide income replacement for the FML leave period (up to 12 weeks). A combination of Sick Leave, Annual Leave, STD, and 3 weeks of Parental Leave may provide income replacement during FML. If a birth mother does not have sufficient accrued Sick Leave and Annual Leave to cover the STD elimination (waiting) period, Special Leave will be granted with pay. For a non-birth parent, STD does not apply.

This policy is intended to ensure adequate time off for employees who become new parents, and to provide, with a newborn or newly adopted child, in most circumstances, while providing compensation for at least 9 weeks of the birth mother’s 12-week FML period (typically 6 weeks of STD eligibility plus a combination of Sick Leave, Annual Leave, STD, and 3 weeks of Parental Leave), or 3 weeks for the non-birth parent. For adoptive parents, an employee who is the primary caregiver is also eligible for 12 weeks of FML and a minimum of 9 weeks of paid leave, typically a combination of Parental Leave, Sick Leave, and Annual Leave. If Sick Leave and Annual Leave are not sufficient to cover 6 weeks of leave, Special Leave will be granted with pay. As used herein, “primary caregiver” means the one parent who has primary responsibility for the care of a child immediately following the coming of the child into the custody, care and control of the parent for the first time. If the employee is eligible for STD, Parental Leave shall not commence until after STD benefits are exhausted. A non-birth parent or
an adoptive parent who is not the primary caregiver is eligible for 3 weeks of Parental Leave and any accrued Sick Leave and Annual Leave.

Parental Leave is not intended to be used to fulfill the STD elimination period of 10 continuous working days of absence. Once taken, Parental Leave must be used in a contiguous block (not split into intermittent days off).

Prior notice of the intent to take Parental Leave is required at least 30 days in advance (unless such notice is impossible impractical, in which case, as soon far in advance as possible). Your The employee’s supervisor is responsible for timely reporting of Parental Leave, within one month following the return to work date, in accordance with the Leave Reporting Policy in the Human Resources Manual, in order to receive funding from the fringe pool. Illustrative examples of Parental Leave are located in Section 2 of the Human Resources Manual at http://www.hrs.colostate.edu.

Note: The Parental Leave Policy may be reviewed at policies.colostate.edu.

Rationale: These changes expand the current Parental Leave benefit and incorporate changes in policy negotiated with the federal government. None of the current Parental Leave benefits have been eliminated. The reference to Catastrophic Leave in the title is removed, since this is now Section F.3.17.

Questions:

Antonio Pedros-Gascon (Languages, Literatures and Cultures): Can you explain the situation at the end of the first paragraph?

Hanneman: Worked on by a task force with Richard Eykholt, so I will have Richard answer your question.

Eykholt: The idea of leave is when you are paid and employed, you aren’t employed, you aren’t paid, so don’t need receive leave.

Hanneman’s motion was unanimously approved by Faculty Council.

8. Proposed revision to Section F.3.17 Catastrophic Circumstances Leave of the Academic Faculty and Administrative Professional Manual – CoRSAF

William Hanneman, Chair-CoRSAF, moved that Faculty Council approve the following proposal:
SUBJECT: Proposed revision to Section F.3.17 Catastrophic Circumstances Leave of the
ACADEMIC FACULTY AND ADMINISTRATIVE PROFESSIONAL MANUAL

The Committee on Responsibilities and Standing of Academic Faculty MOVES THAT SECTION
F.3.17 OF THE ACADEMIC FACULTY AND ADMINISTRATIVE PROFESSIONAL MANUAL BE
AMENDED AS FOLLOWS:

Additions are underlined, and deletions are indicated by strikeouts.

F.3.17 Catastrophic Circumstances Leave (last revised August 7, 2015)

Eligible Employee: Academic Faculty, Administrative Professionals, Post-Doctoral Fellows,
Veterinary Interns and Clinical Psychology Interns with an appointment of at least half-time
(50%) or greater who are benefits eligible. An employee is not an Eligible Employee during any
period in which the employee is not in paid employment status.

Catastrophic Circumstances: An extraordinary, disastrous event or situation that was not
reasonably foreseeable, or that resulted from serious illness, and that caused the employee to
be unable to work for a period of at least 2 weeks.

Unit Head: The Department Head, Dean, Director, Vice President, or other administrator
responsible for making determinations concerning an employee’s leave.

The Catastrophic Circumstances Leave may be applicable in extraordinary circumstances where
an employee has exhausted all available sick and annual leave and suffers an unforeseen event,
such as a catastrophic natural disaster or casualty that displaces the employee from his or her
home. As well, the Catastrophic Circumstances Leave may be applicable in the case of a serious
illness of the employee or employee’s immediate family member for which no other accrued
leave is available, or similar event. When Catastrophic Circumstances are found to exist, and an
Eligible Employee has exhausted all available paid leave, A department or unit head a Unit Head
may authorize up to two work weeks of paid or unpaid time off, in the Unit Head’s discretion.
In the rare case that an employee who is eligible for short term disability (STD) benefits STD
does not have enough paid leave to cover the 10-day STD waiting elimination (waiting) period,
such paid leave must be granted for the unpaid portion; all other cases are within the discretion
of the department head Unit Head. See the Academic Faculty and Administrative Professional
Privileges and Benefits Summary for details on short term disability coverage.

Any leave granted under this policy must be designated as FML Family Medical Leave (FML), as
applicable in accordance with federal regulations. This policy is not intended to change or
conflict with section F.3.14, Special Leave.
1. **Determination of Catastrophic Circumstances**

The **Catastrophic Circumstances** in which leave may be granted under this policy are limited to those in which the **Eligible Employee**, or the employee’s immediate family member (as defined in the **Family Medical Leave (FML) policy**, Academic Faculty and Administrative Professional Manual, Appendix 3) who lives with the employee or for whom the employee is responsible to provide care, is so severely affected by the catastrophe that the employee cannot reasonably return to work for at least two 2 weeks. Examples of eligible scenarios include but are not limited to:

a. A natural disaster that substantially damages or destroys the employee’s primary residence or displaces him or her from the home;

b. A severe injury or illness, as certified by a healthcare provider, that results in the inability of the employee to work.

2. **Exhaustion of Other Leave**

Before a request for **Catastrophic Circumstances** Leave may be granted, the **Eligible Employee’s Unit Head** must determine that the employee has exhausted or is ineligible for all other paid leave benefits, including, but not limited to, sick leave, annual leave, and short- and long-term disability.

3. **Maximum Period of Leave**

Leave granted under this policy cannot exceed two work weeks and must be taken contiguously, and runs concurrently with FML if applicable. **Leave is not prorated beyond the two weeks for employees who are half-time, but not full-time**. **Leave may be granted only for so long as the Catastrophic Circumstances continue to exist.**

4. **Effect on Other Leave**

a. **Leave without Pay (LWOP)**: An employee who is granted Catastrophic Circumstances Leave and remains unable to return to work after such leave is exhausted may be eligible for Leave without Pay, as provided in the **Human Resources Manual**, Section 2 and the Academic Faculty and Administrative Professional Manual, Section F.3.13.

b. **Family Medical Leave (FML)**: Leave granted under this policy must be designated as FML if the reason for the leave qualifies as FML and the employee is eligible under the FML policy. Catastrophic Circumstances Leave must run contiguously with FML, when applicable. **Departments are responsible for reporting FML when it applies.**
c. Human Resources can assist unit administrators with Catastrophic Circumstances Leave due to an illness or injury that qualifies for the use of FML, and short or long-term disability.

Rationale: These changes expand the current Catastrophic Leave benefit. None of the current benefits have been eliminated. Clear definitions of terms have also been added, as well as some clarification of the policy.

Hanneman’s motion was unanimously approved by Faculty Council.

9. Proposed revision to Section E.9 of the Manual – CoRSAF

The Committee on Responsibilities and Standing of Academic Faculty

MOVES, THAT Section _E.9_ OF THE ACADEMIC FACULTY AND ADMINISTRATIVE PROFESSIONAL MANUAL BE REVISED AS FOLLOWS:

Please note the language: additions underlined, deletions overstruck.

**E. 9 Faculty Productivity (last revised February 14, 2014)**

Decisions concerning tenure, promotion, and merit salary increases are linked to the faculty member’s productivity in teaching and advising, research and other creative activity, and University and professional service. Merit salary increases may also take into consideration positive behaviors that benefit the academic unit, as well as negative behaviors that resulted in disciplinary action, through the E.15 process, including a letter of reprimand. Each academic unit must establish expected levels of productivity for the unit in each of these areas. Productivity is assessed by relating the effort expended to the outcome, in terms of effectiveness, impact, and documentation of the activity. Effort distribution is the allocation of effort into particular areas of responsibilities. Workload describes the professional responsibilities of the faculty. The responsibilities of faculty members for each of these activities will vary, depending upon the mission and needs of the academic unit and the expertise and interests of the faculty. The University recognizes that a faculty member’s activities may change over a career and is committed to the use of differentiated responsibilities for individual faculty. Hence, in the evaluation process, reasonable flexibility should be exercised, balancing, as the case requires, heavier responsibilities in one (1) area against lighter responsibilities in another.

Decisions regarding tenure, promotion, and merit salary increases based on productivity must be consistent with, and based upon, the effort distribution established for each faculty member. The department code shall define the general expectations of effort distribution regarding teaching and advising, research and other creative activity, and service responsibilities in terms of the academic mission of the department. Where appropriate and consistent with the academic mission of the department, the department code should define outreach/engagement expectations and how those expectations are addressed in the faculty member’s teaching, research, and/or
service effort distribution. During the probationary period and following tenure in the years leading to full professor, there may be a need for changes in the workload and effort distribution originally established at the time of hiring or at the time of tenure and promotion to associate professor. These changes shall be negotiated between the faculty member and the department head (E.9.1, E.9.2). In this event, since promotion and tenure decisions are linked to the faculty member’s productivity in line with effort distribution and workload, the promotion and tenure committee or a subcommittee thereof shall provide input in writing to the department head regarding the extent to which these changes may affect progress toward tenure. Following any negotiated changes, these changes and the committee’s response, shall be clearly articulated in writing by the department head to the faculty member.

Rationale

The Manual clearly delineates separate processes for evaluating faculty performance and for addressing negative behaviors. This protects individual faculty from having their performance evaluation affected by non-performance factors (such as behavior). Instead, serious behavioral issues\(^1\) are address separately, through the Disciplinary Action/E.15 process. Disciplinary actions include one action that does not require a Hearing (letter of reprimand), but all other disciplinary actions require a Hearing and are viewed as “nuclear” actions – reassignment of duties, suspension without pay, reduction in pay, loss of tenure, or termination – and therefore are rarely pursued.

While faculty should be protected from having serious behavioral issues affect their performance evaluation, a balance is needed to include additional, non-nuclear options for addressing behavior. Section E.9 currently states that merit salary increases are “linked” to faculty productivity, but is vague on other factors that can be considered.

The proposed revision makes it clear that decisions regarding merit salary increases can take into consideration both productivity and behavior (both positive and negative). For negative behavior to impact merit salary increases, the behavior must be serious enough to trigger Disciplinary Action through the E.15 process, including a letter of reprimand. This revision will provide a new option to manage serious, negative behaviors without necessarily resorting to the formal Hearing process in E.15.

\(^{1}\)Defined in E.15 as “b. Behavior of the Tenured Faculty Member that (1) presents significant risk to the safety or security of members of the University community (e.g., violence) and/or (2) represents a serious violation of ethics (see Section D.9) and/or University policy (including, but not limited to, unlawful discrimination, research misconduct, harassment, retaliation, or misappropriation of funds)”.
Makela (School of Education): Concerned if action is against the department head and the department head is making decisions on salary for faculty.

Eykholt: You’re talking about a retaliation scenario. A letter of reprimand is grievable. If there has been a letter of reprimand, it can go to a hearing. This increases the protection because now department chairs can shoehorn instead of separating out the process. This says, if you are going to dock someone’s pay, you have to go through F.15 first.

Robert Keller (Economics): There are no examples.

Mary Meyer (Statistics): If someone in the department wants something different, and criticizes the chair, or associate chair, that could be interpreted as negative behavior, but you were really just expressing your opinion. My sense is that if somebody says I should have gotten a bigger raise and you possibly didn’t because you didn’t have positive behavior.

Eykholt: What you’re describing happens now. Right now department chairs are limited on negative behavior. Trying to limit negative behavior without going through a formal process.

Ross McConnell (Computer Science): I don’t recall about faculty being evaluated on behavior.

Eykholt: Under annual evaluations, that is based on teaching, research and service. This document is about merit salary increases and limiting the ability to punish people on a salary increase. Annual evaluations and merit salary increases are not exactly the same thing.

Pedros-Gascon: Rewarding people on good behavior, but minimizing the order.

Stromberger: We could move ahead with a vote and motion to table this proposal and refer it back to the committee.

McConnell: What I don’t understand is why weren’t the issues to protect people--why wasn’t this separated with rewarding people.

Eykholt: The actual intention of this was to limit the disciplinary behavior. Positive behavior was put in to be positive. If you don’t like the positive behavior remarks, we can take it out.

Stromberger: What would the body like to do? Vote, or motion to amend?

Keller moved to table and go back to committee.

Hogler seconded Keller’s motion.

Makela: Sort out and make it clearer.

Meyer: Revise to state that if you are discriminated, you need to go through F.15 process.
Stromberger: All those in favor of referring the proposal back to CoRSAF?

Proposal referred back to committee.

Stromberger adjourned the meeting 5:38 p.m.

Mary Stromberger, Chair
Stephanie Clemons, Vice Chair
Rita Knoll, Executive Assistant
## ATTENDANCE

**BOLD INDICATES PRESENT AT MEETING**  
**UNDERLINE INDICATES ABSENT AT MEETING**

### Agricultural Sciences
- **Gregory Perry**  
  Agricultural and Resource Economics  
  2016
- **Stephen Coleman**  
  Animal Sciences  
  2018
- **Scott Nissen**  
  Bioagricultural Sciences & Pest Management  
  2018
- **Bradley Goetz**  
  Horticulture & Landscape Architecture  
  2016
- **Francesca Cotrufo**  
  Soil and Crop Sciences  
  2017
- **Milt Thomas**  
  College-at-Large  
  2016
- **Jason Ahola**  
  College-at-Large  
  2017

### Health and Human Sciences
- **Stephanie Clemons**  
  Design and Merchandising  
  2016
- **Brian Tracy**  
  Health and Exercise Science  
  2018
- **David Sampson**  
  Food Science and Human Nutrition  
  2016
- **Allison Bielak**  
  Human Development and Family Studies  
  2018
  *(Substituting for Lisa Daunhauer – Sabbatical)*
- **Scott Glick (excused)**  
  Construction Management  
  2017
- **Barb Hooper**  
  Occupational Therapy  
  2017
- **Tom Chermak**  
  School of Education  
  2018
- **Jennifer Portz**  
  School of Social Work  
  2016

### Business
- **Margarita Lenk**  
  Accounting  
  2016
- **Stephen Hayne**  
  Computer Information Systems  
  2018
- **Timothy Gallagher**  
  Finance and Real Estate  
  2016
  *(Substituting for Patricia Ryan-Spring 2016-Sabbatical)*
- **Ray Hogler**  
  Management  
  2018
  *(Substituting for Troy Mumford Fall 2015)*
- **Tuba Ustuner**  
  Marketing  
  2018

### Engineering
- **Russ Schumacher**  
  Atmospheric Science  
  2018
- **Qiang (David) Wang**  
  Chemical and Biological Engineering  
  2016
  *(Substituting for Travis Bailey – sabbatical)*
- **Rebecca Atadero**  
  Civil and Environmental Engineering  
  2018
- **Steve Reising**  
  Electrical and Computer Engineering  
  2016
- **Azer Yalin**  
  Mechanical Engineering  
  2017
- **J. Rocky Luo**  
  College-at-Large  
  2016
- **Jose Chavez**  
  College-at-Large  
  2016
- **Ted Watson**  
  College-at-Large  
  2018

### Liberal Arts
- **Michael Pante**  
  Anthropology  
  2017
- **Marius Lehene**  
  Art  
  2017
<table>
<thead>
<tr>
<th>Name</th>
<th>Department/Title</th>
<th>Year</th>
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</thead>
<tbody>
<tr>
<td>Elizabeth Williams</td>
<td>Communication Studies</td>
<td>2016</td>
</tr>
<tr>
<td>Robert Keller</td>
<td>Economics</td>
<td>2016</td>
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<tr>
<td>Sue Doe</td>
<td>English</td>
<td>2018</td>
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<tr>
<td>Ernesto Sagas</td>
<td>Ethnic Studies</td>
<td>2017</td>
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<tr>
<td>Antonio Pedros-Gascon</td>
<td>Languages, Literatures and Cultures</td>
<td>2018</td>
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<td>Adrian Howkins (excused)</td>
<td>History</td>
<td>2017</td>
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<td>Jangyul Kim</td>
<td>Journalism and Technical Communication</td>
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<td>Gary Moody</td>
<td>Music, Theater, and Dance</td>
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<td>Kyle Saunders</td>
<td>Political Science</td>
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<td>Ken Berry</td>
<td>Sociology</td>
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<tr>
<td>Eric Aoki</td>
<td>College-at-Large</td>
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<tr>
<td>Mohammed Hirchi</td>
<td>College-at-Large</td>
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<td>Jared Orsi</td>
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<tr>
<td>Angela Christian</td>
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<tr>
<td>Lori Peek</td>
<td>College-at-Large</td>
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<td><strong>Natural Resources</strong></td>
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<tr>
<td>Monique Rosca</td>
<td>Ecosystem Science and Sustainability</td>
<td>2017</td>
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<tr>
<td>Julie Savidge (thru Spring)</td>
<td>Fish, Wildlife, &amp; Conservation Biology</td>
<td>2016</td>
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<tr>
<td>Maria Fernandez-Gimenez</td>
<td>Forest and Rangeland Stewardship</td>
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<td>William Sanford</td>
<td>Geosciences</td>
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<td>Stuart Cottrell</td>
<td>HDNR in Warner College</td>
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<td>Tom Santangelo</td>
<td>Biochemistry and Molecular Biology</td>
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<tr>
<td>Melinda Smith</td>
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<tr>
<td>George Barisas</td>
<td>Chemistry</td>
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<tr>
<td>Ross McConnell</td>
<td>Computer Science</td>
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<tr>
<td>Iuliana Oprea</td>
<td>Mathematics</td>
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<td>Mingzhong Wu</td>
<td>Physics</td>
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<td>Zinta Byrne</td>
<td>Psychology</td>
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<td>Mary Meyer</td>
<td>Statistics</td>
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<td>Ed DeLosh</td>
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<td>Christos Papadopoulos</td>
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<td>Janice Moore</td>
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<td>Brad Conner</td>
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<tr>
<td>Alan Van Orden</td>
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Veterinary Medicine & Biomedical Sciences

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<tr>
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<tbody>
<tr>
<td>Elaine Carnevale</td>
<td>Biomedical Sciences</td>
<td>2016</td>
</tr>
<tr>
<td>Howard Seim</td>
<td>Clinical Sciences</td>
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<tr>
<td>Lucas Argueso</td>
<td>Environmental &amp; Radiological Health Sciences</td>
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<tr>
<td>Alan Schenkel</td>
<td>Microbiology, Immunology and Pathology</td>
<td>2018</td>
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<td>Ryan Ferris</td>
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<td>Gerald Callahan</td>
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<td>Pete Hellyer</td>
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<td>David Gilkey</td>
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<tr>
<td>E.J. Ehrhart</td>
<td>College-at-Large</td>
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<tr>
<td>DN Rao Veeramachaneni</td>
<td>College-at-Large</td>
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<tr>
<td>C.W. Miller</td>
<td>College-at-Large</td>
<td>2018</td>
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<tr>
<td>Stuart Tobet</td>
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University Libraries

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<tr>
<th>Name</th>
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<tbody>
<tr>
<td>Nancy Hunter</td>
<td>Libraries</td>
<td>2017</td>
</tr>
<tr>
<td>Rachel Erb</td>
<td>At-Large</td>
<td>2016</td>
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Ex Officio Voting Members

<table>
<thead>
<tr>
<th>Name</th>
<th>Role</th>
<th>Year</th>
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<tbody>
<tr>
<td>Mary Stromberger</td>
<td>Chair, Faculty Council/Executive Committee</td>
<td>2016</td>
</tr>
<tr>
<td>Stephanie Clemons</td>
<td>Vice Chair, Faculty Council</td>
<td>2016</td>
</tr>
<tr>
<td>Paul Doherty, Jr.</td>
<td>BOG Faculty Representative</td>
<td>2016</td>
</tr>
<tr>
<td>Don Estep, Chair</td>
<td>Committee on Faculty Governance</td>
<td>2016</td>
</tr>
<tr>
<td>Todd Donavan, Chair</td>
<td>Committee on Intercollegiate Athletics</td>
<td>2016</td>
</tr>
<tr>
<td>Jerry Magloughlin, Chair</td>
<td>Committee on Libraries</td>
<td>2016</td>
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<tr>
<td>Jennifer Aberle</td>
<td>Committee on Non-Tenure Track Faculty</td>
<td>2016</td>
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<tr>
<td>Bill Hanneman, Chair</td>
<td>Committee on Responsibilities &amp; Standing of</td>
<td>2016</td>
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<td></td>
<td>Academic Faculty</td>
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<tr>
<td>Donald Samelson, Chair</td>
<td>Committee on Scholarship Research and Graduate</td>
<td>2016</td>
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<td>Education</td>
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<tr>
<td>Liba Pejchar, Chair</td>
<td>Committee on Scholastic Standards</td>
<td>2016</td>
</tr>
<tr>
<td>Katharine Leigh, Chair</td>
<td>Committee on Strategic and Financial Planning</td>
<td>2016</td>
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<tr>
<td>Anton Betten, Chair</td>
<td>Committee on Teaching and Learning</td>
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<tr>
<td>Eric Prince, Chair</td>
<td>Committee on University Programs</td>
<td>2016</td>
</tr>
<tr>
<td>Carole Makela, Chair</td>
<td>University Curriculum Committee</td>
<td>2016</td>
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### Ex-Officio Non-Voting Members

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
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<tbody>
<tr>
<td>Anthony Frank</td>
<td>President</td>
</tr>
<tr>
<td><strong>Rick Miranda</strong></td>
<td>Provost/Executive Vice President</td>
</tr>
<tr>
<td>Brett Anderson</td>
<td>Vice President for Advancement</td>
</tr>
<tr>
<td>Mary Ontiveros</td>
<td>Vice President for Diversity</td>
</tr>
<tr>
<td>Louis Swanson</td>
<td>Vice Provost for Engagement/Director of Extension</td>
</tr>
<tr>
<td>Robin Brown</td>
<td>Vice President for Enrollment and Access</td>
</tr>
<tr>
<td><strong>Dan Bush</strong></td>
<td>Vice Provost for Faculty Affairs</td>
</tr>
<tr>
<td>Patrick Burns</td>
<td>Vice President for Information Technology/Dean Libraries</td>
</tr>
<tr>
<td>Jim Cooney</td>
<td>Vice Provost for International Affairs</td>
</tr>
<tr>
<td>Tom Milligan</td>
<td>Vice President for Public Affairs</td>
</tr>
<tr>
<td>Alan Rudolph</td>
<td>Vice President for Research</td>
</tr>
<tr>
<td>Blanche M. Hughes</td>
<td>Vice President for Student Affairs</td>
</tr>
<tr>
<td><strong>David Gilkey</strong></td>
<td>Vice Provost for Undergraduate Affairs</td>
</tr>
<tr>
<td>(Interim) (excused)</td>
<td></td>
</tr>
<tr>
<td>Amy Parsons</td>
<td>Vice President for University Operations</td>
</tr>
<tr>
<td>Ajay Menon</td>
<td>Dean, College of Agricultural Sciences</td>
</tr>
<tr>
<td>Jeff McCubbin</td>
<td>Dean, College of Health and Human Sciences</td>
</tr>
<tr>
<td>Beth Walker</td>
<td>Dean, College of Business</td>
</tr>
<tr>
<td>David McLean</td>
<td>Dean, College of Engineering</td>
</tr>
<tr>
<td>Jodie Hanzlik</td>
<td>Dean, Graduate School</td>
</tr>
<tr>
<td>Ann Gill</td>
<td>Dean, College of Liberal Arts</td>
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<tr>
<td>Jan Nerger</td>
<td>Dean, College of Natural Sciences</td>
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<tr>
<td>Mark Stetter</td>
<td>Dean, College of Vet. Medicine &amp; Biomedical Sciences</td>
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<tr>
<td>John Hayes</td>
<td>Dean, Warner College of Natural Resources</td>
</tr>
<tr>
<td>Toni-Lee Viney</td>
<td>Chair, Administrative Professional Council</td>
</tr>
</tbody>
</table>
BALLOT
University Committee Nominations
UNIVERSITY GRIEVANCE PANEL
September 6, 2016

MATTHEW S. JOHNSTON  CVMBS  2019
(Nominated by Committee on Faculty Governance)

RICHARD SLAYDEN  CVMBS  2019
(Nominated by Committee on Faculty Governance)

FRANK PEAIRS  Ag Sciences  2019
(Nominated by Committee on Faculty Governance)
**BOLIVAR A. SENIOR**  
Health and Human Sciences  
2020
BALLOT
Academic Faculty Nominations to Faculty Council Standing Committees
September 6, 2016

COMMITTEE ON INTERCOLLEGiate ATHLETICS

KAREN HYLLEGARD
(Nominated by Committee on Faculty Governance)

Health and Human Sciences 2019

COMMITTEE ON RESPONSIBILITIES AND STANDING OF ACADEMIC FACULTY

CHRISTIAN PUTTLITZ
(Nominated by Committee on Faculty Governance)

Engineering 2019

COMMITTEE ON SCHOLASTIC STANDARDS

VOLANDA SARASON
(Nominated by Committee on Faculty Governance)

Business 2019
COLORADO STATE UNIVERSITY
FACULTY COUNCIL ANNUAL REPORT
TO THE BOARD OF GOVERNORS
July 2015 - May 2016

Current Faculty Council Officers:
Mary Stromberger, Chair
Stephanie Clemons, Vice Chair
Paul Doherty, BOG Faculty Representative
Lola Fehr, Professional Registered Parliamentarian
Rita Knoll, Executive Assistant

Incoming Faculty Council Officers for 2016-2017:
Mary Stromberger, Chair
Stephanie Clemons, Vice Chair
Paul Doherty, BOG Faculty Representative
Lola Fehr, Professional Registered Parliamentarian
Rita Knoll, Executive Assistant

Faculty Council acts as a representative body for the academic faculty and performs duties delegated to the faculty by acts of the legislature. The Faculty Council, subject to statutes of the State and regulations and policies of the Board of Governors (BOG), has jurisdiction over the general educational policies of the University and passes all rules and regulations necessary to University government. Faculty Council membership consists of one elected representative from each academic department and the Libraries, and a proportionate representation from each college as voting members. Upper-level administrators are ex officio non-voting members. The 2015-16 membership for the Faculty Council is attached. Below is a list of Faculty Council business during the 2015-16 academic year.

Action Items Requiring BOG Approval – 2015-16 Academic Year:
Academic Faculty and Administrative Professional Manual Revisions 2015-16:
Section D.2.1 – Benefits Committee
Section C.2.1.4 - Electorate for Faculty Council and Election Procedures
Section C.2.4.2.1.m - Department Codes
Section C.2.3.1 - Colleges and Academic Departments
Section E.2.1.5 - Temporary Appointments
Sections C.2.8, C.2.3.3 and E.4.2
Preface of the Academic Faculty and Administrative Professional Manual - APC
Section F.3.16 – Parental Leave and Catastrophic Circumstances Leave
Section F.3.17 – Catastrophic Circumstances Leave

Proposed revision to the Colorado State University Academic Calendar:
Fall Semester 2014 through Summer 2016

Department Name Change:
Change name of Foreign Languages and Literatures to Languages, Literature and Cultures

Candidates for Degrees:
Fall Candidates 2015
Spring Candidates 2016
Summer Candidates 2016

New Degree Programs:
Master of Finance, Plan C - Department of Finance and Real Estate (2/19/16)
Master of Science in Computer Engineering, Plan A and Plan B – Department of Electrical and Computer Engineering (4/29/16)
Ph.D. in Communication – Department of Communication Studies (3/25/16)
Ph.D. in Computer Engineering – Department of Electrical and Computer Engineering (4/29/16)

New Graduate Certificates:
Power and Energy – Department of Electrical and Computer Engineering (8/21/15)
Computer Systems Engineering – Department of Electrical and Computer Engineering (9/04/15)
Embedded Systems – Department of Electrical and Computer Engineering (9/4/15)
Campus Crisis Management – School of Education (9/4/15)
Student Affairs Administration – School of Education (9/4/15)
Student Affairs Management of Auxiliary Enterprises – School of Education (9/4/15)
Data Analysis – Department of Statistics (12/11/15)
Systems Engineering Practice – College of Engineering (2/12/16)
Conflict Resolution and Mediation – School of Social Work (2/12/16)
Theory and Application of Regression Models – Department of Statistics (2/19/16)
Nonprofit Administration – School of Social Work (3/25/16)
Applied Global Stability: Agriculture – School of Global Environmental Sustainability (4/8/16)
Applied Global Stability: Water Resources -School of Global Environmental Sustainability (4/8/16)
Applied Global Stability: Natural Resources – School of Global Environmental Sustainability (4/8/16)
Military and Veteran Culture – School of Social Work (4/15/16)
French Linguistics and Literary Studies – Department of Languages, Literature and Cultures (4/15/16)
Spanish Linguistics and Literary Studies – Department of Languages, Literatures and Cultures (4/15/16)
Gender, Power and Difference – Department of Ethnic Studies (4/29/16)

2015-16 General Catalog Revisions (BOG Approval Not Required)
Freshman Accelerated Fresh Start Policy
Change the Arts and Humanities and Engineering Science concentration and Social Sciences and Engineering Science concentration to a dual degree with a major in Interdisciplinary Liberal Arts (B.A. degree) and a major in Engineering Science (B.S. degree)

2015-16 Curricular Policies and Procedures Handbook
No change

2015-16 Graduate & Professional Bulletin Revisions (BOG Approval Not Required)
D.5 – Application: International Students
E – Graduate Study; E.4 Collaborative Degree Program
F.2.2 – Assistantships
The Advisory System
Scholastic Standards
Application: U.S. citizens or Permanent Residents
Evaluation of Graduate Students and Graduate School Appeals Procedure

New Centers, Institutes and Other Special Units
New CIOSU: Global Diversity Center, housed within the School of Global Environmental Sustainability
New CIOSU: Center for Meaning and Purpose
CSU Early Childhood Center
The Center for the Analytics of Learning and Teaching

Routine Action Items for Faculty Council Approval (BOG Approval Not Required)
Confirmation of Faculty Council Parliamentarian and Secretary
Elections:
Faculty Council Officers
Standing Committee Members
Graduate and Undergraduate Student Representatives to Standing Committees
Grievance Panel
Discipline Panel

Annual Reports (2015-16):
Faculty Council Standing Committees
University Benefits Committee
University Grievance Officer Annual Report
Changes in Curriculum – 2015-16
Recommendations for Continuance or Discontinuance of Centers, Institutes, and Other Special Units

Faculty Council Discussion Items 2015-16:
October 2015 - Shared governance and service recognition – Mary Stromberger, FC Chair; Rick Miranda, Provost/Executive Vice President; Gwen Gorzelsky
November 2015 - Re-envisioning CSU – Teaching with High Impact Practices - Kathleen Pickering; Jeni Cross; Jen Kraechick, Toni Zimmerman; Gwen Gorzelsky, Director of TILT
December 2015 – FY17 budget – Rick Miranda, Provost/Executive Vice President
April 2016 – Evaluating Teaching Effectiveness and Course Survey Redesign – Matt Hickey; Anton Betten

Faculty Council Special Reports 2015-16:
Semester at Sea – September 2015
Course Survey Redesign – November 2015
Athletic Director (Joe Parker) – November 2015

Faculty Council Campus Issues 2015-16:
2016-17 Budget Planning Issues
Course Survey Redesign
Non-Tenure Track Faculty
Bullying in the Workplace Policy
On-Campus Stadium and Athletic Budget
MEMBERSHIP OF THE FACULTY COUNCIL  
2015-2016  

OFFICERS  
Chair: Mary Stromberger  
Vice-Chair: Stephanie Clemons  
Executive Assistant: Rita Knoll  
BOG Representative: Paul Doherty  
Registered Parliamentarian: Lola Fehr  

ELECTED MEMBERS  

<table>
<thead>
<tr>
<th>Agricultural Sciences</th>
<th>REPRESENTING</th>
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<tbody>
<tr>
<td>Gregory Perry</td>
<td>Agricultural and Resource Economics</td>
<td>2016</td>
</tr>
<tr>
<td>Stephen Coleman</td>
<td>Animal Sciences</td>
<td>2018</td>
</tr>
<tr>
<td>Scott Niessen</td>
<td>Bioagricultural Sciences &amp; Pest Management</td>
<td>2018</td>
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<tr>
<td>Bradley Goetz</td>
<td>Horticulture &amp; Landscape Architecture</td>
<td>2016</td>
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<tr>
<td>Francesca Cotrufo</td>
<td>Soil and Crop Sciences</td>
<td>2017</td>
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<tr>
<td>Milt Thomas</td>
<td>College-at-Large</td>
<td>2016</td>
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<tr>
<td>Jason Ahola</td>
<td>College-at-Large</td>
<td>2017</td>
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<tbody>
<tr>
<td>Stephanie Clemons</td>
<td>Design and Merchandising</td>
<td>2016</td>
</tr>
<tr>
<td>Brian Tracy</td>
<td>Health and Exercise Science</td>
<td>2018</td>
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<tr>
<td>David Sampson</td>
<td>Food Science and Human Nutrition</td>
<td>2016</td>
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<tr>
<td>Allison Bielak</td>
<td>Human Development and Family Studies</td>
<td>2018</td>
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<tr>
<td>(Substituting for Lisa Daunhauer – Sabbatical)</td>
<td></td>
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<tr>
<td>Scott Glick</td>
<td>Construction Management</td>
<td>2017</td>
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<tr>
<td>Barb Hooper</td>
<td>Occupational Therapy</td>
<td>2017</td>
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<tr>
<td>Tom Chermak</td>
<td>School of Education</td>
<td>2018</td>
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<tr>
<td>Eunhee Choi</td>
<td>School of Social Work</td>
<td>2016</td>
</tr>
<tr>
<td>(Substituting for Jennifer Portz Fall 2015)</td>
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<tr>
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<tr>
<td>Margarita Lenk</td>
<td>Accounting</td>
<td>2016</td>
</tr>
<tr>
<td>Stephen Hayne</td>
<td>Computer Information Systems</td>
<td>2018</td>
</tr>
<tr>
<td>Timothy Gallagher</td>
<td>Finance and Real Estate</td>
<td>2016</td>
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<tr>
<td>(Substituting for Patricia Ryan-Spring 2016-Sabbatical)</td>
<td></td>
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<tr>
<td>Ray Hogler</td>
<td>Management</td>
<td>2018</td>
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<tr>
<td>(Substituting for Troy Mumford Fall 2015)</td>
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<tr>
<td>Tuba Ustuner</td>
<td>Marketing</td>
<td>2018</td>
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<table>
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<tr>
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<tbody>
<tr>
<td>Russ Schumacher</td>
<td>Atmospheric Science</td>
<td>2018</td>
</tr>
<tr>
<td>David Wang</td>
<td>Chemical and Biological Engineering</td>
<td>2016</td>
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<tr>
<td>(Substituting for Travis Bailey – sabbatical)</td>
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<tr>
<td>Rebecca Atadero</td>
<td>Civil and Environmental Engineering</td>
<td>2018</td>
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<tr>
<td>Steve Reising</td>
<td>Electrical and Computer Engineering</td>
<td>2016</td>
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<tr>
<td>Azer Yalin</td>
<td>Mechanical Engineering</td>
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<tr>
<td>Name</td>
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<td>Year</td>
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<tr>
<td>J. Rockey Luo</td>
<td>College-at-Large</td>
<td>2016</td>
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<tr>
<td>Jose Chavez</td>
<td>College-at-Large</td>
<td>2016</td>
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<tr>
<td>Ted Watson</td>
<td>College-at-Large</td>
<td>2018</td>
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<tr>
<td><strong>Liberal Arts</strong></td>
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<tr>
<td>Michael Pante</td>
<td>Anthropology</td>
<td>2017</td>
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<tr>
<td>Marius Lehene</td>
<td>Art</td>
<td>2017</td>
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<tr>
<td>Elizabeth Williams</td>
<td>Communication Studies</td>
<td>2016</td>
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<tr>
<td>Robert Keller</td>
<td>Economics</td>
<td>2016</td>
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<tr>
<td>Sue Doe</td>
<td>English</td>
<td>2018</td>
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<tr>
<td>Ernesto Sagas</td>
<td>Ethnic Studies</td>
<td>2017</td>
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<tr>
<td>Antonio Pedros-Gascon</td>
<td>Languages, Literatures and Cultures</td>
<td>2018</td>
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<tr>
<td>Adrian Howkins</td>
<td>History</td>
<td>2017</td>
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<tr>
<td>Jangyul Kim</td>
<td>Journalism and Technical Communication</td>
<td>2017</td>
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<tr>
<td>Gary Moody</td>
<td>Music, Theater, and Dance</td>
<td>2016</td>
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<td>TBD</td>
<td>Philosophy</td>
<td>2018</td>
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<tr>
<td>Kyle Saunders</td>
<td>Political Science</td>
<td>2018</td>
</tr>
<tr>
<td>Ken Berry</td>
<td>Sociology</td>
<td>2016</td>
</tr>
<tr>
<td>Eric Aoki</td>
<td>College-at-Large</td>
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<tr>
<td>Mohammed Hirchi</td>
<td>College-at-Large</td>
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<tr>
<td>Jared Orsi</td>
<td>College-at-Large</td>
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<td>Angela Christian</td>
<td>College-at-Large</td>
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<td>Lori Peek</td>
<td>College-at-Large</td>
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<td><strong>Natural Resources</strong></td>
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<tr>
<td>Monique Rocca</td>
<td>Ecosystem Science and Sustainability</td>
<td>2017</td>
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<tr>
<td>Julie Savidge</td>
<td>Fish, Wildlife, &amp; Conservation Biology</td>
<td>2016</td>
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<td>(thru Spring 2016)</td>
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<td>Maria Fernandez-Gimenez</td>
<td>Forest and Rangeland Stewardship</td>
<td>2017</td>
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<td>William Sanford</td>
<td>Geosciences</td>
<td>2017</td>
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<tr>
<td>Stuart Cottrell</td>
<td>HDNR in Warner College</td>
<td>2017</td>
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<tr>
<td><strong>Natural Sciences</strong></td>
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<tr>
<td>Tom Santangelo</td>
<td>Biochemistry and Molecular Biology</td>
<td>2016</td>
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<tr>
<td>Melinda Smith</td>
<td>Biology</td>
<td>2018</td>
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<tr>
<td>George Barisas</td>
<td>Chemistry</td>
<td>2017</td>
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<tr>
<td>Ross McConnell</td>
<td>Computer Science</td>
<td>2016</td>
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<tr>
<td>Iuliana Oprea</td>
<td>Mathematics</td>
<td>2017</td>
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<tr>
<td>Mingzhong Wu</td>
<td>Physics</td>
<td>2017</td>
</tr>
<tr>
<td>Zinta Byrne</td>
<td>Psychology</td>
<td>2016</td>
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<tr>
<td>Mary Meyer</td>
<td>Statistics</td>
<td>2016</td>
</tr>
<tr>
<td>Ed DeLosh</td>
<td>College-at-Large</td>
<td>2017</td>
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<tr>
<td>Christos Papadopoulos</td>
<td>College-at-Large</td>
<td>2016</td>
</tr>
<tr>
<td>Janice Moore</td>
<td>College-at-Large</td>
<td>2018</td>
</tr>
<tr>
<td>Brad Conner</td>
<td>College-at-Large</td>
<td>2018</td>
</tr>
</tbody>
</table>
Alan Van Orden  College-at-Large  2018

**Veterinary Medicine & Biomedical Sciences**
Elaine Carnevale  Biomedical Sciences  2016
Howard Seim  Clinical Sciences  2016
Lucas Argueso  Environmental & Radiological Health Sciences  2017
Alan Schenkel  Microbiology, Immunology and Pathology  2018
Ryan Ferris  College-at-Large  2017
Gerald Callahan  College-at-Large  2017
Pete Hellyer  College-at-Large  2016
David Gilkey  College-at-Large  2016
E.J. Ehrhart  College-at-Large  2016
DN Rao Veeramachaneni  College-at-Large  2018
C.W. Miller  College-at-Large  2018
Stuart Tobet  College-at-Large  2018

**University Libraries**
Nancy Hunter  Libraries  2017
Rachel Erb  At-Large  2016

**Ex Officio Voting Members**
Mary Stromberger  Chair, Faculty Council/Executive Committee  2016
Stephanie Clemens  Vice Chair, Faculty Council  2016
Paul Doherty, Jr.  BOG Faculty Representative  2016
Don Estep, Chair  Committee on Faculty Governance  2016
Todd Donavan, Chair  Committee on Intercollegiate Athletics  2016
Jerry Magloughlin, Chair  Committee on Libraries  2016
Jennifer Aberle, Chair  Committee on Non-Tenure Track Faculty  2016
Bill Hanneman, Chair  Committee on Responsibilities & Standing of Academic Faculty  2016
Donald Samelson, Chair  Committee on Scholarship Research and Graduate Education  2016
Liba Pejchar, Chair  Committee on Scholastic Standards  2016
Katharine Leigh, Chair  Committee on Strategic and Financial Planning  2016
Anton Betten, Chair  Committee on Teaching and Learning  2016
Eric Prince, Chair  Committee on University Programs  2016
Carole Makela, Chair  University Curriculum Committee  2016

**Ex-Officio Non-Voting Members**
Anthony Frank  President
Rick Miranda  Provost/Executive Vice President
Brett Anderson  Vice President for Advancement
Mary Ontiveros  Vice President for Diversity
Louis Swanson  Vice Provost for Engagement/Director of Extension
Robin Brown  Vice President for Enrollment and Access
Dan Bush  Vice Provost for Faculty Affairs
Patrick Burns  Vice President for Information Technology/Dean Libraries
Jim Cooney  
Tom Milligan  
Alan Rudolph  
Blanche M. Hughes  
David Gilkey (Interim)  
Amy Parsons  
Ajay Menon  
Jeff McCubbin  
Beth Walker  
David McLean  
Jodie Hanzlik  
Ann Gill  
Jan Nerger  
Mark Stetter  
John Hayes  
Toni-Lee Viney

Vice Provost for International Affairs  
Vice President for Public Affairs  
Vice President for Research  
Vice President for Student Affairs  
Vice Provost for Undergraduate Affairs  
Vice President for University Operations  
Dean, College of Agricultural Sciences  
Dean, College of Health and Human Sciences  
Dean, College of Business  
Dean, College of Engineering  
Dean, Graduate School  
Dean, College of Liberal Arts  
Dean, College of Natural Sciences  
Dean, College of Vet. Medicine & Biomedical Sciences  
Dean, Warner College of Natural Resources  
Chair, Administrative Professional Council
Committee on Faculty Governance (CoFG) Annual Report 2015-2016

Members for 2015-2016:

Agricultural Sciences—Merlyn Paulson
Applied Human Sciences—Scott Shuler
Business—Leo Vijayasarathy
Engineering—Steve Reising, vice Chair
Liberal Arts—Emily Moore
Natural Resources—Kevin Crooks
Natural Sciences—Don Estep, Chair
Veterinary Medicine and Biomedical Sciences—Quinton Winger
University Libraries—Allison Level

The committee physically met on the following dates: 1/25. The committee conducted significant business through electronic discussions.

Code changes to the following sections were considered by CoFG:

- C.2.1.4
- C.2.4.2.1.m
- C.2.1.9.3
- C.2.1.9.5
- C.2.1.9.6
- C.2.3.3
- C.2.8
- E4.2

CoFG took the following actions regarding elections:

- Conducted elections for departmental and at-large representatives to Faculty Council.
- Conducted elections for members of Executive Committee.
- Made nominations for Faculty Council officers.
- Made nominations for members of Faculty Council standing committees.
- Made nominations for members of University Benefits Committee.
- Made nominations for members of Grievance Panel.
- Appointed substitutes for temporary vacancies on Faculty Council and its standing committees.

The CoFG considered other issues regarding changes to the Academic Manual

- The CoFG has begun a review of election procedures with respect to Faculty Council throughout the University.
- The CoFG has begun consideration of a proposal to create a new University Committee with responsibility to review and evaluate university administration policies.
Faculty Council Committee on Intercollegiate Athletics

Annual Report – From September 22\textsuperscript{nd} 2015 to May 10\textsuperscript{th} 2016

<table>
<thead>
<tr>
<th>Member</th>
<th>College</th>
<th>Role / Title</th>
<th># of meetings attended out of 6</th>
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<tbody>
<tr>
<td>Chris Goemans</td>
<td>Agricultural Sciences</td>
<td>Member</td>
<td>2</td>
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<tr>
<td>Karen Hyllegard</td>
<td>Health &amp; Human Sciences</td>
<td>Member</td>
<td>3</td>
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<tr>
<td>Todd Donavan</td>
<td>Business</td>
<td>Chair</td>
<td>5</td>
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<tr>
<td>Stephen Milton</td>
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<td>Member</td>
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<tr>
<td>Kyle Saunders</td>
<td>Liberal Arts</td>
<td>Member</td>
<td>6</td>
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<tr>
<td>Courtney Schultz</td>
<td>Natural Resources</td>
<td>Member</td>
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<tr>
<td>Greg Florant</td>
<td>Natural Sciences</td>
<td>Member</td>
<td>6</td>
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<tr>
<td>Craig Webb</td>
<td>Veterinary Medicine</td>
<td>Member</td>
<td>3</td>
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<tr>
<td>Mark Shelstad</td>
<td>Library</td>
<td>Member</td>
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<tr>
<td>Nathan Rhine</td>
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<td>Undergraduate</td>
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</tr>
<tr>
<td>Seth Butler</td>
<td>Student Rep</td>
<td>Graduate Student</td>
<td>2</td>
</tr>
<tr>
<td>James Francis</td>
<td>Faculty Rep to Athletics</td>
<td>Ex-officio</td>
<td>5</td>
</tr>
</tbody>
</table>

Dates of Meetings:
September 22, 2015, November 10\textsuperscript{th}, 2015,
February 4, 2016, March 1\textsuperscript{st}, 2016,
December 8, 2015, May 10\textsuperscript{th}, 2016.

The FCCIA committee met during the school year 2015-2016 six times, in addition to a meeting in October to meet with SAAC to discuss the previous year’s exit surveys. Our regularly scheduled meeting in April with SAAC was cancelled due to SAAC indicating they did not have any important business to discuss with our committee.

The October meeting with SAAC was a very positive meeting. Typically, during the meeting to discuss the exit surveys, athletes have a laundry list of issues they would like us to take up on their behalf. The athletes were quite pleased with the current state of athletics. Specifically, they were very pleased with the refueling station that was implemented approximately a year ago. A number of issues were discussed with FCCIA. One issue that appears to be a concern for the student-athletes is the tutoring. Students would like to see smaller groups (less than 5) for tutoring sessions. Additionally, they requested more assistance in the upper division classes. All input was passed on to the athletic director in the November meeting.

In the spring, there was a couple controversial issues that arose which revolved around the football program. These issues were proposals that would greatly effect CUS athletics. One proposal was to terminate the football program entirely based on the associated costs. The other proposal was to prioritize budget cuts so that cuts are made to athletics rather than to academic units. The second proposal was eventually brought to the floor of faculty council but it did not receive enough support from the floor to actually be voted on. FCCIA reviewed the proposal in the February meeting, and tabled
the discussion for a vote in the March meeting. Due to the resolution failing at Faculty Council, FCCIA did not revisit the issue in the March meeting.

In the March meeting, FCCIA met with Terry DeZeeuw from the athletic department. Terry provided an update on the current department concussion plan. This plan includes steps of identifying athletes who may have suffered a concussion (medical spotters), treatment and reentry into competition.

FCCIA reviewed the graduation rates within athletics. The four-class average for student-athletes of 65% is consistent with last year’s score and matches the rate for the general student body.

In the May meeting, a quorum was not present so we delayed the vote for a chair for the 2016-2017. We will take this up in the first meeting in September 2016.
Committee on Non-Tenure Track Faculty  
Annual Report, August 2015 – May 2016

Committee Members:

<table>
<thead>
<tr>
<th>College</th>
<th>Members</th>
<th>Title</th>
<th>Unit</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agricultural Sciences</td>
<td>Open</td>
<td>NTTF Representative</td>
<td>Open</td>
</tr>
<tr>
<td>Business</td>
<td>Jenny Morse</td>
<td>NTTF Representative</td>
<td>Management</td>
</tr>
<tr>
<td>Health &amp; Human Sciences</td>
<td>Jennifer Aberle</td>
<td>Chair, NTTF Representative</td>
<td>Human Development &amp; Family Studies</td>
</tr>
<tr>
<td>Engineering</td>
<td>Steven Schaeffer</td>
<td>NTTF Representative</td>
<td>Mechanical Engineering</td>
</tr>
<tr>
<td>Liberal Arts</td>
<td>Natalie Barnes</td>
<td>NTTF Representative</td>
<td>Art</td>
</tr>
<tr>
<td>Libraries</td>
<td>Open</td>
<td>NTTF Representative</td>
<td>Open</td>
</tr>
<tr>
<td>Natural Sciences</td>
<td>Joseph DiVerdi</td>
<td>Vice Chair, NTTF Representative</td>
<td>Chemistry</td>
</tr>
<tr>
<td>Veterinary Medicine and Biomedical Sciences</td>
<td>Open</td>
<td>NTTF Representative</td>
<td>Open</td>
</tr>
<tr>
<td>Warner College of Natural Resources</td>
<td>Natalie Ooi</td>
<td>NTTF Representative</td>
<td>Human Dimensions of Natural Resources</td>
</tr>
<tr>
<td>Tenure-Track Faculty Representative At-Large</td>
<td>David Greene</td>
<td>TTF Representative</td>
<td>Occupational Therapy</td>
</tr>
<tr>
<td>Tenure-Track Faculty Representative At-Large</td>
<td>Sue Doe</td>
<td>TTF Representative</td>
<td>English</td>
</tr>
<tr>
<td>Faculty Council Chair</td>
<td>Mary Stromberger</td>
<td>*ex officio, Chair, Faculty Council</td>
<td>Soil and Crop Sciences</td>
</tr>
</tbody>
</table>

**Participation:** The Committee on Non-Tenure Track Faculty (CoNTTF) held twenty meetings during the academic year. The attendance data is listed below. One colleges added representatives to the committee: "Warner College of Natural Resources;

**Attendance of Members of CoNTTF:**

<table>
<thead>
<tr>
<th>Name</th>
<th>Present</th>
<th>Absent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jennifer Aberle</td>
<td>20</td>
<td>0</td>
</tr>
<tr>
<td>Natalie Barnes</td>
<td>14</td>
<td>6</td>
</tr>
<tr>
<td>Sue Doe</td>
<td>14</td>
<td>6</td>
</tr>
<tr>
<td>Joseph DiVerdi</td>
<td>18</td>
<td>2</td>
</tr>
<tr>
<td>David Greene</td>
<td>18</td>
<td>2</td>
</tr>
<tr>
<td>Jenny Morse</td>
<td>18</td>
<td>2</td>
</tr>
<tr>
<td>Natalie Ooi</td>
<td>14</td>
<td>1 (started in Fall)</td>
</tr>
<tr>
<td>Steven Schaeffer</td>
<td>13</td>
<td>7</td>
</tr>
</tbody>
</table>
Representation on at University Meetings or on Committees: The Chair participated in and represented CoNTTF's interests at several University meetings and committees this year.

Topics discussed and issues addressed

- Communication with NTTF at CSU – website, listserv, & newsletter established
- Completed and shared NTTF handbook.
- Shared Faculty Governance for all Faculty at CSU, including representation and responsibilities of service on Faculty Council and its standing committees.
- Equitable representation on CoNTTF across the University.
- Partner with the Center for the Study of Academic Labor (CSAL).
- Worked to create College and Library NTTF committees and have representatives from all entities join CoNTTF.
- Equitable pay for NTTF at CSU.
- Implementation of Multi-year contracts for Non-Tenure Track Faculty.
- Creating a culture of accountability among Chairs, Deans and the Administration in regard to their practices regarding NTTF.
- Career Trajectory for NTT faculty.
- Professional Training and Development of NTTF.
- CoNTTF University Partnerships.

Discussed Proposals to the Academic Faculty and Administrative Professional Manual:

- C.2.1.3.2 Ex Officio Members
- C.2.1.3.1 Faculty council Elected Members
- C.2.1.4 Electorate for FC & Election Procedures
- C.2.1.9.3 Membership and Organization
- C.2.1.9.5.h Standing Committees: Membership and Function, Committee on Strategic and Financial Planning
- C.2.3.3 Special Academic Units
- C.2.8.1 Creation of a Special Academic Unit
- C.2.8.3 Code of a Special Academic Unit
- C.2.4.2 Dept. Organization
- C.2.4.2.1.m Departmental Codes
- C.3.2.4 Electorate for Faculty Council and Election
- E.2.1.3 Senior Teaching Appointments
- E.2.1.4 Special Appointments
- E.2.1.5 Temporary Appointments
- E.4.2 Selection of Faculty
- E.6 General Policies Relating to Appointment and Employment of Faculty.
Meetings with CoNTTF's Guests, Other Faculty Council Committees, and University Constituents:
1. Dr. Mary Stromberger, Chair of Faculty Council, CoNTTF's initiatives for AY 2015-2016
2. Committee on Teaching and Learning, proposal to include a NTT faculty member representative on CoTL
3. Committee on Faculty Governance, discussion regarding CoNTTF's proposals to amend Section C of the Academic Faculty and Administrative Professional Manual
4. Vice Provost for Faculty Affairs, Dr. Dan Bush
5. Provost, Dr. Rick Miranda
6. Dr. Pam Jackson, networking and communication support
7. College of Liberal Arts Non-Tenure-Track Faculty Committee
8. TILT directors
9. CSU Online directors

Key Actions Taken / Issues Addressed during AY15-16:
1. Motions proposed to Executive Committee of Faculty Council and / or the Committee on Faculty Governance
   a. E.2.1.4 Special Appointments
   b. E.2.1.5 Temporary Appointments
   c. C.2.1.4 Electorate for FC & Election Procedures
   d. C.2.4.2 Dept. Organization
   e. C.2.4.2.1.m Departmental Codes
   f. E.6 General Policies Relating to Appointment and Employment of Faculty
2. Motions approved by Faculty Council:
   a. C.2.1.4 Electorate for Faculty Council and Election Procedures
   b. C.2.4.2.1.m Department Codes
   c. C.2.8 Special Academic Units
   d. E.2.1.5 Temporary Appointments
   e. E.4.2 Selection of Faculty
3. Summer 2016 submission of proposal for comprehensive changes to non-tenure-track faculty appointment types and articulation of career trajectory for teaching faculty.
Continuing Issues for AY16-17:

- Continue the momentum for shared governance including NTT faculty representation on Faculty Council, with NTT faculty voting for their dept.'s and college's representatives to Faculty Council, NTT faculty sitting on Faculty council and its standing committees.
- Special and Senior Teaching Faculty representatives on Faculty Council as college at-large representatives
  - 1 representative from each College; exceptions: 2 representatives from CHHS and 3 representatives from CLA
- CoNTTF representatives needed from:
  - CAS
  - CVMBS
  - SAUs
  - Libraries
- Keep a record of grievances & issues brought to the CoNTTF; what the CoNTTF has done with the information brought to them and history of what
- Special and Senior Teaching Faculty voting representative on all Faculty Council Standing Committees:
  - Executive Committee (currently: none)
  - Committee on Faculty Governance (currently: none)
  - Committee on Libraries (currently: none)
  - Committee on Responsibilities and Standing of Academic Faculty (currently: none)
  - Committee on Scholarship, Research, & Graduate Education (currently: none)
  - Committee on Strategic and Financial Planning (currently: non-voting ex officio member)
  - Committee on Teaching and Learning (currently: non-voting ex officio member)
  - Committee on University Programs (currently: none)
  - University Curriculum Committee (currently: none)
- Consider a student representative from ASCSU on CoNTTF.
- Compensation Compression for NTT Faculty; need to address seniority and performance quality.
- Senior Teaching faculty appointment applications v. promotion of NTT Faculty.
- Provide information and input to the Provost’s Office and the Faculty Council leadership regarding NTT faculty.
- Continue to provide strategic initiatives for NTT faculty on campus.
- Continue key partnerships with Faculty Council, the Administrative Professional Council, and the Classified Personnel Council.
- Implementation of CoNTTF’s proposal for comprehensive change to non-tenure-track faculty appointment types and vested career path trajectories for teaching faculty.
- Implementation of changes to the Academic Faculty and Administrative Professional Manual that were proposed this year by CoNTTF.
CSU Faculty Council
Committee on Scholarship, Research and Graduate Education
Don Samelson, Chair
Report of academic year 2015-2016

During the year, the committee reviewed and approved 29 program proposals (new programs and changes to existing programs). We also reviewed and approved ten new graduate certificates.

Other committee activities:

1. Approved five requested additions to graduate student committees.
2. Approved several minor wording or policy changes to the Graduate Bulletin.
3. Approved policy changes regarding the use of Continuous Registration.
4. Several members participated in the SPARC budgetary process and reported to the committee.
5. Served as a sponsor for Graduate Showcase.
6. The chair represented the committee on the Interdisciplinary Scholarship Award committee.
7. The chair represented the committee on the Honorary Degree committee.
8. Conducted extensive discussion of the possibility of a Professional Doctorate degree, to be continued next year.
COLORADO STATE UNIVERSITY COMMITTEE ON SCHOLASTIC STANDARDS
Annual Report for September 2015 to June 2016

MEMBERSHIP 2015-2016
Agricultural Sciences                  Paul Ode
Health and Human Sciences             Karen Barrett
Business                               Raymond Hogler - Fall only
Engineering                            Ketul Popat – Spring only
Liberal Arts                           Jason Frazier
Natural Resources                      Liba Pejchar
Natural Sciences                       Debbie Crans
Veterinary Medicine and Biomedical Sciences Kristy Dowers
Libraries                               Neyda Gilman
Office of the Provost (ex officio)     Madlyn D’Andrea, Director, CASA

I. MEETINGS & ATTENDANCE

The Committee on Scholastic Standards met 10 times during the 2015-2016 academic year. Of these 10 meetings, 2 included review of academic dismissal appeals, and 1 was specifically held to review policies.

09/30/15    Review of retroactive withdrawal requests
            Excused absences: Debbie Crans, Jason Frazier, Ray Hogler

10/27/15    Review of retroactive withdrawal requests
            Excused absences: Debbie Crans

12/02/15    Review of policies
            Excused absences: Jason Frazier, Ray Hogler and Debbie Crans

12/03/15    Review of retroactive withdrawal requests
            Excused absences: Debbie Crans

01/06/16    Review of academic dismissal appeals and retroactive withdrawals

02/10/16    Review of retroactive withdrawal requests
            Excused absences: Debbie Crans

03/03/16    Review of retroactive withdrawal requests

04/06/16    Review of retroactive withdrawal requests
            Excused absences: Debbie Crans, Kristy Dowers and Ketul Popat

05/04/16    Review of retroactive withdrawal requests
            Excused absences:

06/02/16    Review of academic dismissal appeals and retroactive withdrawals
            Excused absences:
Note: While not optimal, several of the committee members reviewed appeal requests online before the committee meeting, when they were unable to attend the actual meetings due to short-term or extended travel.

II. Retroactive Withdrawal Requests 2015-2016 compared to previous years:

<table>
<thead>
<tr>
<th>Outcomes</th>
<th>2015-16 (total 144)</th>
<th>%</th>
<th>2014-15 (total 113)</th>
<th>%</th>
<th>2013-14 (total 93)</th>
<th>%</th>
<th>2012-13 (total 110)</th>
<th>%</th>
<th>2011-12 (total 115)</th>
<th>%</th>
</tr>
</thead>
<tbody>
<tr>
<td>Denied</td>
<td>10</td>
<td>7.0</td>
<td>19</td>
<td>16.8</td>
<td>7</td>
<td>7.5</td>
<td>18</td>
<td>16.4</td>
<td>13</td>
<td>11.3</td>
</tr>
<tr>
<td>Granted</td>
<td>100</td>
<td>69.4</td>
<td>76</td>
<td>67.3</td>
<td>70</td>
<td>75.3</td>
<td>72</td>
<td>65.5</td>
<td>81</td>
<td>70.4</td>
</tr>
<tr>
<td>Not Yet Decided</td>
<td>1</td>
<td>.69</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>1.1</td>
<td>3</td>
<td>2.7</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Partially Granted &amp; Denied</td>
<td>1</td>
<td>.69</td>
<td>2</td>
<td>1.8</td>
<td>2</td>
<td>2.2</td>
<td>3</td>
<td>2.7</td>
<td>4</td>
<td>3.5</td>
</tr>
<tr>
<td>Partially Granted – Denied &amp; Tabled</td>
<td>9</td>
<td>6.3</td>
<td>1</td>
<td>1</td>
<td>2</td>
<td>2.2</td>
<td>2</td>
<td>1.8</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Tabled</td>
<td>23</td>
<td>16</td>
<td>14</td>
<td>12.4</td>
<td>11</td>
<td>11.8</td>
<td>12</td>
<td>10.9</td>
<td>17</td>
<td>14.8</td>
</tr>
</tbody>
</table>

III. Academic Dismissal Appeal Decisions

A. Fall 2015
Original Appeals:
- 91 total appeals (vs. 91 in Fall 2014)
- 6 not eligible and not reviewed
- 4 earned a cumulative GPA of 2.0 or higher (did not need to be reviewed)

Of the 81 reviewed:
- 49 granted with an average 7.04 QPD (vs. 46 granted 2014 with average 6.71 QPD)
- 32 denied with an average 25.65 QPD (vs. 31 denied 2014 with average 23.71 QPD)

B. Spring 2016
Original Appeals:
- 57 total appeals (vs. 48 in Spring 2015)
- 5 not eligible and not reviewed
- 0 earned a cumulative GPA of 2.0 or higher (did not need to be reviewed)

Of the 52 reviewed:
- 29 granted with an average 6.24 QPD (vs. 21 in 2015 with average 6.57 QPD)
  - 2 received information about investigating a potential retroactive withdrawal
- 23 were denied with an average 28.96 QPD (vs. 20 in 2015 with average 23.2 QPD)
C. Annual summary

<table>
<thead>
<tr>
<th></th>
<th>2015-16 (total 133)</th>
<th>%</th>
<th>2014-15 (total 118)</th>
<th>%</th>
<th>2013-14 (total 122)</th>
<th>%</th>
<th>2012-13 (total 155)</th>
<th>%</th>
<th>2011-12 (total 182)</th>
<th>%</th>
</tr>
</thead>
<tbody>
<tr>
<td>Denied</td>
<td>55</td>
<td>41.4</td>
<td>51</td>
<td>43.2</td>
<td>68</td>
<td>55.7</td>
<td>83</td>
<td>53.5</td>
<td>105</td>
<td>57.7</td>
</tr>
<tr>
<td>Granted</td>
<td>78</td>
<td>58.6</td>
<td>67</td>
<td>56.8</td>
<td>54</td>
<td>44.3</td>
<td>72</td>
<td>46.5</td>
<td>64</td>
<td>45.6</td>
</tr>
</tbody>
</table>

Note: ‘Total’ is total number of appeals considered; some were received but not considered due to ineligibility (i.e. GUEST, probation status) and some were submitted by students who achieved a 2.0 GPA and did not need to be considered.

IV. OTHER COMMITTEE BUSINESS

Leadership and Committee Composition

- Liba Pejchar continued to serve as Chair for 2015-16 and her term ended June 2016.
- Karen Barrett who was elected Vice Chair for 2015-2016 will assume the position of Chair for 2016 – 2017.
- Paul Ode will be stepping in as Vice Chair in 2016-2017.
- Two new committee members joined in fall 2015 – Raymond Hogler (Business) and Neyda Gilman (Libraries).
- Raymond Hogler stepped off the committee in spring 2016 – his position (Business) will be replaced in fall 2016.

Business

- The committee suggested updates to the online system such as being able to record the choice of “table” and not just grant, deny, maybe or mixed.
- Areas of clarification for decisions were noted: If a student does not include documentation but the circumstances outlined in the student’s personal statement appear to meet our criteria for a retroactive withdrawal, then the appeal will be tabled. Please use the comment box to specify which documentation is needed – this information will then be communicated to the student. If the circumstances described do not warrant a retroactive withdrawal, no additional documentation is necessary and the request will be denied. If no personal statement is included, then the request will be denied, even if other documentation is provided.
Policies

- The committee reviewed, discussed and took steps towards the implementation of three policy changes: 1) a proposed amendment to the fresh start policy that would add a “freshmen fresh start” option, 2) updates to CoSS’ operating procedures, and 3) proposed changes to the student grade appeal policy.
- Freshman Accelerated Fresh Start: Members of the committee suggested minor edits to improve the clarity of this proposal, and discussed several issues related to the eventual implementation of the freshman fresh start policy (e.g. broadly disseminating this option to parents as well as students towards the end of each term, and maintaining a CSU point of contact for students that opt to take leave under this policy to encourage and support their eventual return to CSU). The committee was supportive of moving this proposal forward. Liba Pejchar subsequently submitted the fresh start amendment to both faculty council executive committee and Faculty Council. The Freshman Accelerated Fresh Start Policy was approved by Faculty Council on April 6, 2016.
- CoSS operating procedures: Liba and Madlyn proposed a series of minor changes to CoSS operating procedures to more accurately reflect our activities and processes. The committee made several additional minor edits and this document was finalized and sent to Rita Knoll for incorporation into the faculty council handbook.
- Liba led discussions of the proposed changes to the student grade appeal policy drafted by Josh Zugish, Senior Associate Legal Counsel from the Office of the General Counsel. The committee raised many questions and concerns about the proposal. The committee was not prepared to bring this proposal to Faculty Council and Josh returned in April 2016 with clarifications to the policy, along with a revised version of the proposed revisions and a rationale for the recommended changes. The subsequent discussion focused largely on the timeline for submitting appeals. The committee plans to continue this discussion of the proposed policy changes at one of the first meetings of fall 2016. Next steps include providing feedback to Josh Zugish and Melissa Emerson on the most recently proposed changes, and then deciding if/when to move forward with bringing this proposed policy change to Faculty Council Executive Committee.
COLORADO STATE UNIVERSITY – FACULTY COUNCIL
STRATEGIC AND FINANCIAL PLANNING COMMITTEE
ANNUAL REPORT, AY 2015-16

Committee Members:
George Barisas (Natural Sciences)  Angela Nielson (Budget, ex officio)
Stacey Baumgarn (CPC)             Hannah Pauly (Grad Student)
Joseph DiVerdi (Non-Tenure Track Faculty, ex officio)  Gregory Perry (Agricultural Science)
Daniel Draper (Libraries)         John Ridley (Natural Resources)
Tenley French & Toni-Lee Viney (APC)  Nathan Rhine & Sam Laffey (Undergrad Student)
John Hayes (Council of Deans, ex officio)  Rob Schwebach (Business)
Laura Jensen ((Provost’s Office, ex officio)  Charles Shackelford (Engineering)
Robert Keller & John Straayer (Liberal Arts)  Mary Stromberger (Faculty Council, ex officio)
Katharine Leigh (Chair, Health and Human Sciences)  Jeffrey Wilusz (Vet Med & Biomed Sci)

Meetings and Participation: The Committee on Strategic & Financial Planning (CoSFP) held twelve meetings during the academic year (generally 2nd and 4th Mondays of the month. 2:00-3:30pm, in Admin 106) with all positions filled throughout the year. During the spring semester, the Administrative Professional Council was represented by Tenley French substituting for Toni-Lee Viney; Robert Keller represented the College of Liberal Arts substituting for John Straayer due to teaching conflict, and Nathan Rhine transitioned from Sam Laffey, who graduated in December, as the Undergraduate Student Representative. Details on attendance at specific meetings are documented in available meeting minutes. CoSFP Operating Procedures for AY 15-16 were approved by the October 12, 2015 meeting as required by the committee bylaws.

Representation on University Committees: The Chair participated and represented CoSFP interests at the Council of Deans, and Faculty Council meetings, as appropriate.

Program Proposal Reviews: CoSFP reviewed the following nine proposals for new degrees and programmatic changes, which were subsequently approved by the CoD:

- Bachelor of Science in Data Science (Phase I)
- Doctor of Philosophy in Communication Studies (Phase I and II)
- Doctor of Philosophy in Computer Engineering (Phase I and II)
- Master of Science in Computer Engineering (Phase I and II)
- Master of Electrical Engineering (Phase I and II)
- Masters of Engineering in Computer Engineering (Phase I and II)
- Master of Finance (Plan C; Phase II)
- Doctor of Philosophy in Anthropology (Phase I and II)
- Bachelor of Science in Geography (Phase I and II)

The committee reviewed each proposal from the perspective of strategic impact and financial planning and provided comments and recommendations to the Provost, Associate Provosts, Deans, and Council of Deans, and Faculty Council. Of continuing note remains the concern of the committee without comprehensive information (e.g., holistic impact to the institution) members cannot fully recommend certain actions to the Provost, President, or Faculty Council in good faith.

Budget and Planning Process Issues:
The committee began the year with an update report from Athletics on the fueling station, Olympic Sport Needs, and Cost of Attendance initiatives recommended for funding the previous year to meet NCAA guidelines.

Members unanimously voted in support of voting rights for the NTTC representatives on Standing Committees on October 12; the request was made to the Faculty Council Governance Committee. The FCCG presented a motion to the FC Chair on November 20 to revise Sections C2.1.9.3 and C2.1.9.5 of the ACADEMIC FACULTY AND ADMINISTRATIVE PROFESSIONAL MANUAL; the motion has been approved by FCEC and the NTTC, and awaits approval by the Board of Governors in the summer.

5.9.16 kl
During the summer, the chair met with the VPUA and the Dean of the Graduate School to discuss changes to the Budget Sheet. In October, the members of the committee again addressed changes to the Budget Sheet to improve clarity, comprehension, and information required for strategic decision-making. These changes were forwarded to the Dean of the Graduate School and followed by a meeting with the Dean and the Director of the Office of Budgets to respond to suggestions from the Provost. Changes are being addressed but have not been formalized for review.

The chair met with the representative from Engineering and provided initial guidance to Engineering regarding a proposal being developed for the Professional Doctorate in Systems Engineering.

After receiving comments and ideas during the Budget Workshops held summer 2015, Dr. Miranda instituted a process to obtain broader comment on proposals received from the VP’s and Deans. He invited the CoSFP to participate as one of the Budget Area Review Committees (BARC). On November 20, the committee received the charge and review criteria from Dr. Miranda. Members reviewed 19 proposals for funding in early January and the chair presented each of these at the BARC annual presentations. The committee responded positively to the charge and perceived the increased transparency as a positive step in the university’s strategic and financial decision-making.

Dr. Anthony Frank moderated an in-depth discussion regarding the state of the budget, framing the next round of fiscal discussions. A discussion of the FY17 Incremental E & G Budget V.3.0 was held on February 8, 2016 with Dr. Miranda, addressing overall financial health of the university, definitions, strategies, clarifications, flexible areas, and potential for impact that may shift line items.

The committee actively engaged in discussions associated with the FY15 and FY16 budgets. Specifically, the committee:

a) Held lengthy multi-meeting discussions of resolutions presented by faculty (Drs. Meyers and Shulman) proposing to reduce the impact of budget reallocation by either eliminating Athletics or impacting the Athletics budget. The CoSFP chair was invited to meet with the FC Executive Committee to share committee comments framing the decision to return the amendment to the author (Shulman) and refer the amendment to the Committee on Intercollegiate Athletics (Meyers).

b) Revisited the Gender Salary Equity issues with Diana Prieto, chair of the committee regarding the process, variables, and schedule of the committee. When the committee has completed its work, a second meeting will be scheduled as appropriate.

Accomplishments: CoSFP provides a ‘checks and balance’ role in the overall budgetary process with Administration, including priorities of expenditures in budget line items. The Committee continues to be a voice for change to Administration concerning the integration of strategic planning and budgeting initiatives, and the distribution of funds. The Committee this year also discussed a number of financial issues with the goal of bringing these issues to the attention of the Faculty Council Executive Committee and Administration for discussion/action.

Key Actions / Issues Addressed during AY15-16:

a) Discussion of overall fiscal accountability of all programs using the Academic Program Reviews Report and a new annual program progress tracking procedure through the Office of Budgets. The report summary from 2010-2016 presented by Angela Nielson captured the percent enrollment and revenue compared to the estimated budget submitted at the time of Phase II review and examined eight programs.

b) Requested voting privileges for the representative of the Non-tenure Track Faculty Committee (ex officio).

c) Preliminary discussion of implications regarding the Professional PhD at CSU.

At its April 25th meeting, the committee voted unanimously to re-elect Dr. Katharine Leigh CoSFP Chair for the next academic year (AY 16-17).

Continuing Issues for 2016–17:

1) Continue to participate in the strategic and budget planning processes to advocate for improved integration of the budgeting and strategic planning processes. Changes to the strategic planning process (e.g., Budget Form, BARC reviews, pre-program check in with Graduate Dean, Enrollment/Revenue Comparison to Phase II) being developed provide an excellent and real time opportunity for the committee to achieve maximum impact.
2) Support continued momentum for a plan to effectively address the issue of the disparity of the CSU benefit package with our peer institutions with review to monitor impact of increases to the benefit package with regard to cost of living, peer institution benefits, etc.

3) Continue to evaluate strategic aspects of proposed new degree programs at both Undergraduate and Graduate level, and campus growth in general.

4) Continue to consider strategic and financial impacts of the University Strategic Plan (2016-2021).

5) Consider the role of CoSFP in the Program Review Process on campus to more effectively inform the committee of strategic and financial actions related to programmatic changes.

6) Evaluate approaches to maintain the strategic edge of the university in research and graduate education in the face of declining federal research outlays and state support.

7) Provide input into strategic aspects of women’s issues (parental leave, salary equity across gender).

8) Provide input into longer term university planning initiatives to ensure that CSU remains as effective and competitive as possible in the future.

9) Clarify and articulate key assessment points in the review by the committee regarding program plans and budgets impacting the University’s mission and strategic plan.

10) Provide continued input into the decision to invite/not invite the professional doctorate at CSU.

11) Continue to monitor and support faculty and staff compensation to achieve salaries competitive with peers, and enable faculty and staff to reside in the Fort Collins and nearby communities.

12) Provide input into strategic and financial issues of non-tenure track faculty on the campus. According voting rights to this member of the CoSFP is an important proposal before the BOG.

13) Revisions to the BS in Data Science for Phase II Review and follow-up on all Phase I proposals preparing for Phase II submission.

14) Continued engagement with the Provost and President regrading the balance of optimal enrollment growth and student tuition.
Committee on Teaching and Learning
Annual Report
2015-2016 Academic year

1. Committee Membership
   a. Anton Betten, Chair, CNS (Mathematics), Shawn Archibeque (College of Agriculture), D. Tobiassen-Baitinger (Registrar's Office), Randall Boone (WCNR, Secretary), Dan Bush (Provost's Office), Jody Donovan (Student Affairs), Timothy Gates (Engineering), Aparna Gollapudi (CLA), Gwen Gorzelsky (TILT), Matthew Hickey (CHHS), Lindsay Lammers (Graduate student council), Merinda McClure (Libraries), Jenny McLean (CVMBS), Jordan Paulus (ASCSU), Mary Stromberger (Faculty Council Chair), Dan Turk (COB-through 12/2015).
   
   b. Permanent guest in Spring 2016: Jenny Morse (Committee on NTTF)

2. Major CoTL Activities:
   a. **Student Course Survey Redesign**: CoTL has been directly involved in the course survey redesign throughout the year. This includes two presentations to FC, two presentations to ASCSU Senate and numerous other activities like participation in open forums and discussion groups, direct interactions with the course survey redesign group led by Dr. Zinta Byrne. The CoTL supports the continued efforts on formal survey redesign proposed for AY 16-17.

   b. **Task Force on Evaluating Teaching Effectiveness**: CoTL has been involved in a TILT/UDTS Task Force working on tips and tools aimed toward providing more substantive/rigorous evaluation and mentoring of teaching effectiveness. CoTL members presented the task force report to faculty council, and the Council of Deans for feedback, and is receiving ongoing feedback from faculty colleagues. Discussions are planned with non-tenure track faculty as well.

   c. **Unizin**: CoTL has been directly involved with Unizin in a joint subcommittee with the Committee on Libraries. The continued efforts to develop and share online/e-communication tools and resources (and e-book publishing opportunities) for faculty is supported by the CoTL. Major event was a panel discussion on 3/28/2016. Anton Betten and Gwen Gorzelsky were among the panelists. The event was recorded.

   d. **PASS Committee**: Anton Betten represented CoTL on the PASS committee during AY15-16.

   e. **GAPS Committee**: CoTL has a member on the GAPS committee, which issued a report at the GAPS committee meeting on April 25\textsuperscript{th}. Progress on both identifying and addressing gaps in education opportunities, support, and student success outcomes for 1\textsuperscript{st} generation and underrepresented/at-risk student populations have been the focus of this committee's efforts.

   f. **Open textbook initiative**: CoTL has been in discussions with library representatives and outside guests on the advancement of the use of open textbooks in our classes. Merinda McClure coordinated the events.

   g. **Academic Integrity Policy**: CoTL worked directly with Elaine Greene on proposed revisions to the faculty manual to address academic integrity.
Changes have been made to the student conduct code, and efforts to address consistency in language are the aim. CoTL has endorsed and shared a draft version of the language with the FC Chair, and will work with Faculty Council in AY 16-17 with an aim of developing language that is appropriate for the faculty manual. In addition, CoTL hosted Dr. Mike Palmquist for a discussion on the issue of cheating and academic integrity on online learning and testing. This issue will remain a central part of the ongoing discussions in the Academic Integrity subcommittee.

h. **Excused Student Absence Policy:** CoTL remains active in support of the development of a clear policy on excused absences for major illnesses and related events that can impact student success. Currently, absences due to chronic illnesses, accidents, or other circumstances that may not be physically evident are handled in an ad hoc manner by faculty. In the vast majority of cases, that works well, but guidelines are sought to make treatment by instructors more uniform and fair to students. A policy is sought that may elevate treatment of these cases to be on par with the strength of policies regarding Resources for Disabled Students.

i. **High DFW Rates:** The CoTL, in collaboration with a number of other groups on campus (PASS committee, CASA, student affairs, etc.) continue to work on means to address courses with consistently high DFW rates. Discussions continued throughout the year on a number of related issues, ranging from further steps on early course feedback (the wider application of U-Turn and related efforts) to discussions on curricular design, the challenges with large enrollment service courses (i.e., general chemistry), the infusion of High Impact Practices, and more. CoTL anticipates continued efforts in addressing this issue.

j. **Ethics Colloquium Series (Provost’s Office):** CoTL is represented on the planning committee for the newly developed Ethics Colloquium Series. The series sponsored/hosted (or will do so) eight events between January and June of 2016. They include:

i. **The End of the University** (February 17). Provost Rick Miranda and Matt Hickey, UDTS.

ii. **Learning Analytics: Rusks, benefits, and ethical issues.** (February 22). Discussants from CSU, Stanford, UT-Arlington, and The Open University (London), moderated by Anton Betten, CoTL Chair.

iii. **Ethics in non-profit organizations** (April 14). Michal Kmita, CSU Alum.

iv. **Distributive Justice and Rawls Idea of a social minimum.** (April 15). Professor Rex Martin, University of Kansas.

v. **Diversity and Inclusion: People with Disabilities in Today’s Business World.** (April 21). Rose Kreston, RDS, Cynthia Tate, Department of Occupational Therapy, Marilee Boylan, Arc of Larimer County, and Joyce Shorthill, Columbine Health.

vi. **Beyond Pain: Controlling Suffering in Laboratory Animals.** (April 27). Dr. Bernard Rollin, University Distinguished Professor, University Bioethicist, CSU.


3. CoTL is represented on the selection committees for the Board of Governors Excellence in Undergraduate Teaching Award and the University Distinguished Teaching Scholar designation.

4. CoTL has been involved in the search for the VPUA.

**Primary Goals for AY 2015-2016**

1. Make progress on charge from Faculty Council regarding the Teaching Effectiveness Task Force Report and the development of a new student course survey.

2. Work with Faculty Council on discussing the possibility of revising faculty manual language to allow for non-tenure track faculty representation on the Committee on Teaching and Learning as regular/voting member of the committee.

3. Continue progress on several high-priority ongoing initiatives (including excused student absence policy, academic integrity initiatives, collaborative work on translating the GAPs committee report into actionable steps, work on high DFW courses and high impact practices).
CUP Committee Members:

<table>
<thead>
<tr>
<th>Agricultural Sciences</th>
<th>Tanja Hess</th>
</tr>
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<tbody>
<tr>
<td>Health and Human Sciences</td>
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<td>Business</td>
<td>Tian Wang</td>
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<td>Engineering</td>
<td>Jeff Collett</td>
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<td>Stu Cottrell</td>
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<td>Amy Hoseth</td>
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<td>Office of the Vice President for Research (non-voting ex officio)</td>
<td>Hank Gardner, Associate Vice President for Research</td>
</tr>
<tr>
<td>Faculty Council Chair (non-voting ex officio)</td>
<td>Mary Stromberger</td>
</tr>
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Ongoing review procedures and committee business have been conducted online by email and document exchange throughout the year.

A meeting of the committee was convened for October 27, 2015 to review progress and update members on issues as well as to assign Centers, Institutes, and Other Special Units for the biennial cycle review for members of the committee.

The Committee on University Programs is responsible for reviewing new CIOSU applications and for oversight of all registered Centers, Institutes, and Other Special Units (CIOSUs) on a biennial basis. Each Administrative Director of each CIOSU selected for biennial review submits a brief report of its activities and accomplishments. Copies of all biennial reports are kept in the Office of the Vice President for Research, who is responsible for maintaining the updated list of all CIOSUs.

New CIOSUs

The Committee on University Programs approved applications for the following CIOSUs:

The Center for the Analytics of Learning and Teaching (TILT- C-ALT) - Director, Dr. James Folkestad
The Global Biodiversity Center (GBC) - Director, Dr. W. Chris Funk
The CSU Early Childhood Center (CSU-ECC) - Director, Karen Rattenborg
The Center for Meaning and Purpose (CM +P) - Director, Michael F. Steger
CIOSUs Consolidated, Discontinued or Denied Approval

The following CIOSUs are reported discontinued or consolidated:

CAS- SGC Center for Shortgrass Steppe Long Term Ecological Research  
CHHS-CHN Consortium for Human Nutrition  
CLA-CBRM Center for Biomedical Research in Music  
CLA-REI Regional Economic Institute  
CVMBS-CCIPM Center for Comparative and Integrative Pain Medicine

CHHS-NCVECS National Center for Vehicle Emissions Control and Safety  
(Merged with CHHS-IBE Institute for the Built Environment)

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Dr. Eric Prince,  
Chair: Committee on University Programs  

5/17/2016
UNIVERSITY CURRICULUM COMMITTEE
ANNUAL REPORT FOR 2015-2016
( July 1, 2015 through May 6, 2016 )

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<td>Brad Goetz, Agricultural Sciences</td>
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<td>Paul Mallette, Business</td>
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<td>Brad Reisfeld, Engineering</td>
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<td>Carole Makela, Health and Human Sciences, Chair</td>
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<td>Mike Hogan, Liberal Arts</td>
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<td>Sally Sutton, Natural Resources</td>
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<td>Ed DeLosh, Natural Sciences</td>
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<td>Howard Ramsdell, Veterinary Medicine and Biomedical Sciences</td>
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<td>Beth Oehlerts, University Libraries</td>
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<td>Alistair Cook, Graduate Representative (1/15/16–3/4/16)</td>
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<td>Kevin Jablonski, Graduate representative (3/25/16–5/6/16)</td>
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<td>Andy Schafer, Undergraduate Representative (8/21/16)</td>
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<td>Tyler Siri, Undergraduate Representative (8/28/16–5/6/16)</td>
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<td>Kathleen Pickering (ex officio), Vice Provost for Undergraduate Studies (8/21/16–12/11/15)</td>
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<td>David Gilkey (ex officio), Interim Vice Provost for Undergraduate Studies (1/15/16–5/6/16)</td>
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<td>Shelly Ellerby, Curriculum Liaison Specialist (1/29/16–5/6/16)</td>
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1) Transmitted to the Faculty Council as special action items

New Degrees
- Master of Finance, Plan C – Department of Finance and Real Estate (2/19/16)
- Ph.D. in Communication – Department of Communication Studies (3/25/16)
- Master of Science in Computer Engineering, Plan A and Plan B – Department of Electrical and Computer Engineering (4/29/16)
- Ph.D. in Computer Engineering – Department of Electrical and Computer Engineering (4/29/16)

2) Other major actions submitted to Faculty Council through the minutes

New Specializations

New Concentrations
- Major in Business Administration, Financial Planning Concentration – Department of Finance and Real Estate (12/11/15)
- Major in Psychology, Clinical/Counseling Psychology Concentration – Department of Psychology (2/12/16)
New Graduate Certificates
- Power and Energy – Department of Electrical and Computer Engineering (8/21/15)
- Computer Systems Engineering – Department of Electrical and Computer Engineering (9/04/2015)
- Embedded Systems – Department of Electrical and Computer Engineering (9/04/2015)
- Campus Crisis Management – School of Education (9/04/2015)
- Student Affairs Administration – School of Education (9/04/2015)
- Student Affairs Management of Auxiliary Enterprises – School of Education (9/04/2015)
- Data Analysis – Department of Statistics (12/11/15)
- Systems Engineering Practice – College of Engineering (2/12/16)
- Conflict Resolution and Mediation – School of Social Work (2/12/16)
- Theory and Application of Regression Models – Department of Statistics (2/19/16)
- Nonprofit Administration – School of Social Work (3/25/16)
- Applied Global Stability: Agriculture – School of Global Environmental Sustainability (4/8/16)
- Applied Global Stability: Natural Resources – School of Global Environmental Sustainability (4/8/16)
- Applied Global Stability: Water Resources – School of Global Environmental Sustainability (4/8/16)
- Military and Veteran Culture – School of Social Work (4/15/16)
- French Linguistics and Literary Studies – Department of Languages, Literatures and Cultures (4/15/16)
- Spanish Linguistics and Literary Studies – Department of Languages, Literatures and Cultures (4/15/16)
- Gender, Power and Difference – Department of Ethnic Studies (4/29/16)

New Undergraduate Certificates
- Market Research and Data Analytics – Department of Marketing (11/6/15)
- Customer Experience Management – Department of Marketing (1/15/16)
- Marketing Communication and Branding – Department of Marketing (1/15/16)
- Strategic Marketing – Department of Marketing (1/15/16)
- Meat Science – Department of Animal Sciences (2/26/16)
- Animal Nutrition – Department of Animal Sciences (3/25/16)

Title Changes
- Undergraduate Certificate in Customer-Focused Selling to Undergraduate Certificate in Business-to-Business Selling – Department of Marketing (10/16/15)
- Master in Arts Leadership and Administration (MALA), Plan C to Master in Arts Leadership and Cultural Management (MALCM), Plan C – LEAP Institute for Arts (11/13/15)
- Major in Natural Resource Recreation and Tourism to Major in Natural Resource Tourism – Department of Human Dimensions of Natural Resources (1/22/16)
- Major in English, Writing Concentration to Major in English, Writing, Rhetoric and Literacy Concentration – Department of English (1/22/16)
- Major in Philosophy, Philosophy and Religion Concentration to Major in Philosophy, Global Philosophies and Religions Concentration – Department of Philosophy (1/22/16)
- Peace and Reconciliation Studies Graduate Interdisciplinary Studies Program changed to Sustainable Peace and Reconciliation Studies Graduate Interdisciplinary Studies Program, and moved from the Office of the Provost/Academic Vice President to the School of Global Environmental Sustainability (2/19/16)
- Interdisciplinary Minor in Peace and Reconciliation Studies to Interdisciplinary Minor in Role of Sustainability in Peace and Reconciliation, and moved from Office of International Programs to School of Global Environmental Sustainability (5/6/16)

Deactivated Programs
- Major in Civil Engineering, Soil and Water Resource Engineering Concentration (10/16/15)
  - Retained the Major in Civil Engineering – Department of Civil and Environmental Engineering
• Major in Civil Engineering, Civil Engineering Concentration (10/16/15)
  o Retained the Major in Civil Engineering – Department of Civil and Environmental Engineering
• Women's Study Graduate Interdisciplinary Studies Program – Office of the Provost/Academic Vice President (4/29/16)

Administrative Moves
• International Development Interdisciplinary Studies Program moved from Office of the Provost/Academic Vice President to the Office of International Programs (2/12/16)
• Interdisciplinary Minor in Sports Management moved from Department of Management to the Office of the Provost/Academic Vice President (2/19/16)

Division of Continuing Education Distance Degree Program Codes
• Master of Natural Resources Stewardship, Plan C, Ecological Restoration Specialization – Department of Forest & Rangeland Stewardship (2/26/16)
• Major in Horticulture, Horticultural Business Management Concentration – Online Degree Completion – Department of Horticulture & Landscape Architecture (4/22/16)
• Master of Business Administration – Amity University – College of Business (4/22/16)
• Master of Fish, Wildlife, and Conservation Biology, Plan C – Department of Fish, Wildlife, and Conservation Biology (4/22/16)

Subject Code Additions and Changes
• Add “MSE – Material Sciences” – Department of Chemistry (10/9/15)
• Change “RRM – Resort Management” to “HM – Hospitality Management” – Department of Food Science and Human Nutrition (1/29/16) – Implementation pending.
• Change “AHS – Applied Human Sciences” to “HHS – Health and Human Sciences” – College of Health and Human Sciences (2/19/16) – Implementation pending.

Other
• Professional Science Masters in Natural Sciences, Addiction Counseling Specialization – College of Natural Sciences (9/11/15) – This PSM will not be implemented as it did not receive approval from the PSM National Office.

3) Processed the following course actions

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1 Includes new degrees, specializations, and concentrations.

5) Implemented electronic curriculum and catalog software

UCC worked with the Registrar’s office personnel, Leepfrog (vendor), and the Provost’s Office to implement CIM (Course Inventory Management) transitioning from a paper course and curriculum system to a fully electronic system. This involved form and process development with input from multiple campus stakeholders, testing, training for end-users and approvers, and utilization by the campus community. In addition, the CAT system (CourseLeaf Catalog) was implemented allowing course and program actions to be integrated into the new online edition of the General Catalog.
UNIVERSITY BENEFITS COMMITTEE  
Annual Report - for August 1, 2015 to – May 31, 2016 

TO: Lynn Johnson, Vice President of University Operations  
Diana Prieto, Executive Director Human Resource Services  
Mary Stromberger, Chair Faculty Council  
Katie Brayden, Chair APC 

From UBC Members:  
Administrative Professionals:  
• Jennifer Bissell – (Vice - Chair), Registrar’s Office  
• Lynn Borngrebe – Office of International Programs  
• Allison Dineen – College of Business, Office of the Dean  
• Scott Woods – CSU Online  
Faculty:  
• Patricia Stutz-Tanenbaum – Department of Occupational Therapy  
• Kelly McArthur – Department of Mathematics  
• Yongli Zhou (Secretary) – Libraries  
• Hong Miao – College of Business  
Retiree:  
• Oren Anderson – Emeritus Professor and Emeritus Chair, Department of Chemistry 

Meetings were held on the 2nd Thursday of the month. 

2015-2016 Substantive Matters 

1. Committee Organization and Structure  
   a. Initial elected chair was unable to assume chair responsibilities at the start of the academic year due to job offer outside of the United States  
   b. New elected chair resigned in spring semester of academic year (Faculty replaced chosen representative, but new member unable to attend final 3 meetings)  
   c. Finalizing process for AP nominations for UBC. Goal is to do campus-wide search for UBC voting member since we now have a non-voting member from the APC employment committee attending meetings to report to UBC and back to APC.  
   d. Web site is live and was show-cased during the annual Benefits Fair in November.  
   e. Agreed to report directly to Human Resources Director instead of VP of Operations. 

2. Academic Privileges  
   a. Aware of CPC and APC agenda for investigating expansion of the Academic Privileges to help with trade education. Awaiting final outcome of their investigations. 

3. Group Insurance  
   a. Introduction of HDHP medical insurance plan was completed by HR per the recommendation of the UBC. Approximately 10% of the staff took advantage of this plan which is considered favorable results. It is our understanding that this plan will be available to staff for the next year based upon the response.
b. Planned to work with CSU Health Network to become in-network providers for Anthem and United Health Care so that employee’s children who are covered under those plans would be in-network. CSU Health Network has successfully become in network for those providers and is pursuing becoming in network for optometry plans next. The CSU Health Network is not in network for any Dental coverage at this time.

4. Leave
   a. No work done however still on long list to consider a Compassion Leave Bank

5. Retirement
   January - “The University Benefits Committee was recently informed that the administration is considering postponing or eliminating the final 1% increase of the university’s DCP contribution, which was previously agreed upon to make the current CSU retirement offering to faculty and administrative professionals more competitive with that at peer institutions. Failure to meet this commitment will have permanent negative consequences for the retirement accounts of future DCP retirees as well as for the university’s position on benefits within its peer group. The UBC therefore recommends that this 1% increase be implemented on schedule.”

   Outcome is that the increase will be 1/2 % over the next 2 years instead of another 1% increase next.

   October - “UBC recommends that the indexing of the CSU PERA medical subsidy be maintained, so that the long-standing precedent to the PERA retirees continue to be honored. In addition, we recommend that the DCP medical subsidy be equalized to the PERA subsidy in the future, in the sense that both medical subsidies be pegged to the same standard (currently, the green plan offered to current employees).”

6. Living Wage Proposal
   a. The UBC has been asked to provide input on the Living Wage Proposal. The UBC chair has been involved in the discussions and will continue to be involved, bringing information back to the committee and requesting input. An area of concern is if wages are increased will there need to be plans implemented to offset other benefits costs for employees who may experience the “Cliff Effect” due to salary changes.

2016-2017 Agenda Items

1. Creating a sub-committee to review and provide recommendations related to medical benefit for DCP employees who retire be age 65. Goal would be to have any recommendations that could impact budget presented by December 31 for the next fiscal year.

2. Determine if campus climate survey going out and if our committee can add some questions about employee benefits.

3. Creating training plan and materials for new UBC committee members

4. Leave
   a. The current leave payout policy
   b. New federal laws on Comp Time and Overtime
c. Create a sub-committee to review leave policies and consider a Compassion Leave Bank system

Exiting Committee:
- Torsten Eckstein (chair) replaced by Patricia Stutz-Tanenbaum
- Jean Opsomer (chair) replaced by Hong Miao
- Yongli Zhou (completed 2 consecutive terms)
- Scott Woods (completed 1 term)
- Kelly McArthur (per recommendation of her Department as on extended leave)

Joining Committee:
- Kim Henry
- APC – TBD
- Faculty - TBD

2016-2017 Officers:
Jennifer Bissell – Chair
Lynn Borngrebe – Vice Chair
Secretary - TBD
MEMORANDUM

DATE: September 6, 2016

TO: Faculty Council Voting Members

FROM: Mary Stromberger, Chair, Faculty Council

SUBJECT: Confirmation of the Appointment of Faculty Council Secretary – Rita Knoll

Mary Stromberger, Chair, Faculty Council, MOVES THAT FACULTY COUNCIL CONFIRM THE APPOINTMENT OF RITA KNOLL AS THE FACULTY COUNCIL SECRETARY BEGINNING JULY 1, 2016 AND ENDING JUNE 30, 2017.

Rationale:

According to the Academic Faculty and Administrative Professional Manual, Section C.2.1.3.4 Appointed Positions, the Faculty Council secretary’s appointment is to be confirmed by the Faculty Council at the first meeting of each Fall semester.
MEMORANDUM

DATE: September 6, 2016

TO: Faculty Council Voting Members

FROM: Mary Stromberger, Chair, Faculty Council

SUBJECT: Confirmation of the Appointment of Faculty Council Parliamentarian – Lola Fehr

Mary Stromberger, Chair, Faculty Council, MOVES THAT FACULTY COUNCIL CONFIRM THE APPOINTMENT OF LOLA FEHR AS THE FACULTY COUNCIL PARLIAMENTARIAN BEGINNING JULY 1, 2016 AND ENDING JUNE 30, 2017.

Rationale:

According to the *Academic Faculty and Administrative Professional Manual*, Section C.2.1.3.4 Appointed Positions, the Faculty Council parliamentarian’s appointment is to be confirmed by the Faculty Council at the first meeting of each Fall semester.
MEMO

TO: Mary Stromberger, Chair, Faculty Council
FROM: Don Samelson, Chair, Committee on Scholarship, Research and Graduate Education
DATE: May 5, 2016
RE: Revisions to the Graduate and Professional Bulletin – Continuous Registration

THE COMMITTEE ON SCHOLARSHIP, RESEARCH AND GRADUATE EDUCATION MOVE THAT FACULTY COUNCIL ADOPT THE REVISIONS TO SECTION: “CONTINUOUS REGISTRATION” OF THE GRADUATE AND PROFESSIONAL BULLETIN TO BE EFFECTIVE UPON FACULTY COUNCIL ADOPTION FALL 2017 AS FOLLOWS:

ADDITIONS - UNDERLINED - DELETIONS OVERSCORE

Continuous Registration

All students admitted to a graduate program at CSU are required to be continuously registered in the fall and spring semester throughout their degree programs. This policy applies from the time of first enrollment through the graduation term. Students may fulfill this requirement by registering for any graduate credit-bearing course (regular or non-regular). As an alternative, students may opt for a Continuous Registration (CR) status. Registration for CR status is accomplished in the same way as registration for courses. Section ID numbers appear in the class schedule under the CR prefix subject code. Students registering for CR will be assessed a fee for each semester of CR registration. Students who register for CR on or after the first day of the term will be charged a Late Registration Fee. Students graduating in summer any term are required to be registered for at least one credit or CR. See the Graduate Enrollment Requirement. Students must be either enrolled for at least one credit or must register for CR during the term (fall, spring, summer) they complete their degree requirements.

Students enrolled in CR have access to library services and campus computing services; they pay a mandatory University Technology Fee. CR students may also choose to purchase CSU student health insurance and/or access the CSU Health Network for a fee.

The maximum number of CR semesters a student may enroll in during his/her degree program is ten (10). When a student is in her/his first (1st), fourth (4th) and eighth (8th) semesters of CR, the student's advisory committee is required to review the student's progress and intentions related to degree completion, with input from the student. Upon completion of the review, a report that provides a student plan which includes academic expectations and an accompanying timeline for satisfactory progress for the degree will be forwarded to the department head/chair and student. A registration hold will be placed on a student with more than 10 semesters of CR unless the student's department
head has submitted the student’s progression plan and a petition to the Dean of Graduate School to extend the number of CR semesters to a specific number beyond 10.

Students may register for CR for the following reasons:

1) **They do not require the use of University resources (other than those listed above), but are actively working on their degree requirements. Students who are utilizing CSU facilities to conduct their research must not enroll in CR; instead, they must enroll in the appropriate number of research, thesis or dissertation credits. See Curricular Policies and Procedures Handbook, Appendix D, for information regarding faculty contact time needed to generate credit hours: [http://curriculum.colostate.edu](http://curriculum.colostate.edu), or**

2) **They will not be working on their degree requirements, but will be leaving the University for professional or personal reasons (e.g., mission service, medical or parental leave, work) or an official assignment for CSU.**

Subject to the established time limits for the earning of graduate degrees and the various academic requirements, CR registrants need not apply for readmission should they wish to take additional graduate courses. Such students are ensured a place in their graduate programs as long as they remain in good academic standing. However, students who do not register will need to apply for readmission for their next semester of enrollment.

The availability of the CR option shall not supersede any other registration requirements to which students may be subject at the University, Department, or Program level. For example, the credit bearing registration requirement for graduate assistantships applies to all students appointed to these positions—a student’s advisory committee may require additional coursework. Similarly, some units departments may require adopt more stringent credit bearing registration CR policies than that expressed here, until the degree is completed. The credit registration requirement for graduate assistantships applies to all students appointed to these positions.

**Rationale:**

This policy

1. Provides clarity regarding when and how CR should be used.
2. Specifically labels how CR can be used from academic and non-academic perspectives.
3. Supports student success. It will benefit graduate students by requiring a structured plan that provides faculty advising and monitoring components that have been developed to assist the student to make progress toward degree completion.
4. Assists faculty in managing their advisees.
5. Assists students to stay on track.
May 9, 2016

TO: Mary Stromberger, Chair
    Executive Committee and Faculty Council

FROM: Carole Makela, Chair
    University Curriculum Committee

SUBJECT: New Degree: PhD in Computer Engineering

The University Curriculum Committee moves Faculty Council adopt the following:

**A new PhD in Computer Engineering be established effective Spring 2017**

in the Department of Electrical and Computer Engineering, College of Engineering.

According to the request submitted:

**Description:**

The Ph.D. program will create the next generation of leaders in the thriving field of computer engineering. Under the tutelage of renowned computer engineering faculty, our Ph.D. students will dive deeper into the discipline, produce important contributions, and drive future advancements through original research. Going a step further than the master's program, Ph.D. graduates will be able to design a research project that tests a defined hypothesis. In contrast to M.S. thesis students who frequently will develop new applications for existing knowledge, Ph.D. students must create fundamentally new content, which has not previously existed, adding to the body of knowledge in their field. They will have the experience and skillset to develop new tools and methods to achieve higher performance in computer systems and components, while optimizing the design process.

**Rationale:**

With heavy demand from current and prospective students for graduate level computer engineering coursework, combined with a substantiated need for computer engineers, we believe there is a ripe opportunity to contribute to the long-term goals of the university, address an important societal need, and help fill a growing gap in the global workforce. In addition, most ECE departments offer graduate degrees in both electrical engineering and computer engineering. We believe it is a natural and logical progression for our department to offer a Ph. D. degree in computer engineering – a vital move for remaining competitive among our academic peers.

Even more compelling is the demand for computer engineering coursework among prospective graduate students. Each year, hundreds of students around the world apply to our graduate program. As part of our pre-screening, we ask applicants to indicate their primary area of interest within electrical engineering. Last year, 373 applicants specified computer engineering as their choice. Of the 165 computer engineering applicants who met our rigorous requirements, 34 computer engineering applicants were accepted. Without a graduate degree program in computer
engineering, we believe we are losing talented students to other universities, as students who are searching for a more computer engineering-focused degree are unlikely to select Colorado State.

According to the most recent NACE Job Outlook Report in 2014, computer engineering graduates are among the most highly sought after new employees. Computer engineering was the number one degree in demand by employers at the doctoral level.

Currently, the University of Denver (DU) is the only institution in Colorado with an advanced degree program in computer engineering. DU offers a master's degree, but they do not offer a Ph.D. specifically in computer engineering. We see great value in providing a path to a Ph.D in computer engineering at Colorado State University.

The request was reviewed and approved by the Committee on Scholarship, Research and Graduate Education on 3/3/16 and by the University Curriculum Committee on April 29, 2016.

Attachment
NEW PROGRAM PROPOSAL

VIEWING: PH.D. IN COMPUTER ENGINEERING
LAST EDIT: 04/26/16 5:39 PM
Changes proposed by: 830524521

APPROVAL PATH

1. 11/25/15 1:14 pm, Courtney Johnsrud (courtj): Approved for 1373 Administrative Support
2. 02/01/16 8:21 am, L. Darrell Whitley (whitley): Approved for 1873 Chair
3. 02/01/16 8:22 am, Courtney Johnsrud (courtj): Approved for 1373 Chair
4. 02/03/16 3:19 pm, Bradley Reisfeld (Brad.Reisfeld): Rollback to 1373 Chair for EG Curriculum Committee Chair
5. 02/03/16 3:42 pm, Courtney Johnsrud (courtj): Approved for 1373 Chair
6. 02/03/16 4:19 pm, Bradley Reisfeld (Brad.Reisfeld): Approved for EG Curriculum Committee Chair
7. 02/05/16 12:08 pm, Anthony Marchese (anthony.marchese): Approved for EG Dean
8. 02/15/16 8:12 am, Kathy Duquoin (Kathy.Duquoin): Approved for Phase I Completion Check
9. 02/22/16 8:11 am, Carrie Middleton (carrie.middleton): Approved for CoSRGE prep
10. 03/03/16 2:32 pm, Donald Samelson (Donald.Samelson): Approved for CoSRGE Chair
11. 03/04/16 8:29 am, Carrie Middleton (carrie.middleton): Approved for RO Banner - prep
12. 05/02/16 11:18 am, Kathy Duquoin (Kathy.Duquoin): Approved for Provost
13. 05/02/16 7:49 pm, Shelly Ellerby (shelly.ellerby): Approved for UCC Secretary
14. University Curriculum Committee Chair - pending
15. Curriculum Liaison Specialist - hold for FC approval
16. RO Banner - approved
17. Program Code
18. CIP Code
19. Provost - Board of Governors
20. Provost - CCHE
21. HOLD for Future Catalog
Proposal Contact(s)

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<td><a href="mailto:courtj@colostate.edu">courtj@colostate.edu</a></td>
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<tr>
<td>Tony Maciejewski</td>
<td>Tenure Track Faculty</td>
<td>9704916600</td>
<td><a href="mailto:aam@colostate.edu">aam@colostate.edu</a></td>
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Program available to students: Spring 2017

College: Engineering

Department/Unit: 1373 - Electrical and Computer Engineering

Academic Level: Graduate

Program Type: Degree

Degree Type: Ph.D. - Doctor of Philosophy

Program Title: Ph.D. in Computer Engineering

Program Description
The Ph.D. program will create the next generation of leaders in the thriving field of computer engineering. Under the tutelage of renowned computer engineering faculty, our Ph.D. students will dive deeper into the discipline, produce important contributions, and drive future advancements through original research. Going a step further than the master's program, Ph.D. graduates will be able to design a research project that tests a defined hypothesis. In contrast to M.S. thesis students which frequently will develop new applications for existing knowledge, Ph.D. students must create fundamentally new content which has never previously existed, adding to the body of knowledge in their field. They will have the experience and skillset to develop new tools and methods to achieve higher performance in computer systems and components, while optimizing the design process.

Program Catalog Copy
The Ph.D. program will create the next generation of leaders in the thriving field of computer engineering with a focus on hardware and software for a wide-range of applications, such as mobile and cloud computing, big data, medical devices, aerospace, and smart-grid systems. Students interested in graduate work should refer to CSU's Graduate and Professional Bulletin and the website for the Electrical and Computer Engineering Department.

Part of state-wide agreement: No

Offered as: Main Campus Face-to-Face

Justification for Request
With heavy demand from current and prospective students for graduate level computer engineering coursework, combined with a substantiated need for computer engineers in the field, we believe there is a ripe opportunity to contribute to the long-term goals of the university, address an important societal need, and help fill a growing gap in the global workforce. In addition, most ECE departments offer graduate degrees in both electrical engineering and computer engineering. We believe it is a natural and logical progression for our department to also offer a Ph. D. degree in computer engineering – a vital move for remaining competitive among our academic peers.
Even more compelling is the demand for computer engineering coursework among prospective graduate students. Each year, hundreds of students around the world apply to our graduate program. As part of our pre-screening process, we ask applicants to indicate their primary area of interest within electrical engineering. Last year alone, 373 applicants specified computer engineering as their field of choice. Of the 165 computer engineering applicants who met our rigorous requirements and were accepted into our program, only 34 computer engineering applicants were accepted. Without a graduate degree program in computer engineering, we believe we are losing talented students to other universities, as applicants who are searching for a more computer engineering-focused degree are unlikely to select Colorado State.

According to the most recent NACE Job Outlook Report in 2014, computer engineering graduates are among the most highly sought after new employees. Computer engineering was the number one degree in demand by employers at the doctoral level.

Currently, the University of Denver (DU) is the only institution in Colorado with an advanced degree program in computer engineering. DU offers a master's degree, but they do not offer a Ph.D. specifically in computer engineering. We see great value in providing a path to a Ph.D in computer engineering at Colorado State University.

**Program Level Learning Objectives**

1. Identify, formulate, and solve advanced engineering problems using fundamental computer engineering principles, methodologies, and tools
2. Apply in-depth knowledge and creativity in a variety of contexts to achieve a significant technical objective
3. Demonstrate professional behavior and understand the ethical, economic, environmental, and societal impacts of their work
4. Sustain a process of life-long learning
5. Demonstrate effective oral and written communication to convey technical concepts to both engineers and non-engineers
6. Be leaders in their respective field of research
7. Dive deeper into the discipline, produce important contributions, and drive future advancements through original research
8. Gain experience and skillsets needed to develop new tools and methods to achieve higher performance in computer systems and components, while optimizing the design process
9. Create fundamentally new content which has never previously existed, adding to the body of knowledge in their field through peer-reviewed, high-impact publications.

**Program Requirements**

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Courses not accepted as regular include all courses ending in the range -82 through -99. Students who have two or more papers accepted for publication in peer-reviewed journals or peer review conference proceedings may petition their Graduate Committee to approve an “Independent Study” (ECE795) course to replace three of the required 18 credits of formal coursework.

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Program Total Credits 72

Courses not accepted as regular include all courses ending in the range -82 through -99. Students who have two or more papers accepted for publication in peer-reviewed journals or peer review conference proceedings may petition their Graduate Committee to approve an “Independent Study” (ECE795) course to replace three of the required 18 credits of formal coursework.

A maximum of 6 credits of 400-level undergraduate courses can be used toward the degree. Up to 8 credits at the 400-level are permitted when at least one course is a 4 credit course. Remaining credits must be in 500-level or higher courses.

Students may take a combination of ECE699/ECE799.

Additional Information
As with the Electrical Engineering M.S. and Ph.D. degrees, in the Computer Engineering degrees there will be no core course(s) that all students are required to take. Given the breadth of content, and the ability to specialize even within a focus area, students are provided with a range of courses they can take to satisfy their degree requirements, while simultaneously ensuring they are receiving the specialized/individualized course set they desire.

10/12/15 - COSPF review/approval of Phase 1 proposals

11/18/15 - Council of Deans/UCC Chair review and approval of Phase 1 proposal, and review of Phase 2 proposal

11/18/15 - Provost invitation for Phase 2 proposal

Affected Departments

Department Name(s)

1873 - Computer Science

Attach File(s) Support-DW.pdf
Attach File(s) Computer Engineering Phase 1 Combined rev 1-5-16.docx
Attach File(s) Computer Engineering Phase 2 Combined rev 1-5-16.docx
Attach File(s) New Program proposal budget COMBINED 1-5-16.xlsx
May 9, 2016

TO: Mary Stromberger, Chair
    Executive Committee and Faculty Council

FROM: Carole Makela, Chair
      University Curriculum Committee

SUBJECT: New Degree: MS in Computer Engineering, Plan A and Plan B

The University Curriculum Committee moves Faculty Council adopt the following:

A new MS in Computer Engineering, Plan A and Plan B be established effective Spring 2017 in the Department of Electrical and Computer Engineering, College of Engineering.

According to the request submitted:

Description:

The Master of Science Degree in Computer Engineering will produce professionals capable of applying in-depth knowledge, creativity, and research experience to analyze, design, develop, and improve computer systems in technically demanding careers. All master’s students will gain new knowledge through advanced level coursework that prepares them to achieve significant technical objectives in a variety of contexts. Students will focus on hardware and software for a wide-range of applications, such as mobile and cloud computing, big data, medical devices, aerospace, and smart-grid systems.

Rationale:

With heavy demand from current and prospective students for graduate level computer engineering coursework, combined with a substantiated need for computer engineers, we believe there is a ripe opportunity to contribute to the long-term goals of the university, address an important societal need, and help fill a growing gap in the global workforce. In addition, most ECE departments offer graduate degrees in both electrical engineering and computer engineering. We believe it is a natural and logical progression for our department to also a master’s degrees in computer engineering – a vital move for remaining competitive among our academic peers.

Even more compelling is the demand for computer engineering coursework among prospective graduate students. Each year, hundreds of students around the world apply to our graduate program. As part of our pre-screening process, we ask applicants to indicate their primary area of interest within electrical engineering. Last year, 373 applicants specified computer engineering as their field of choice. Of the 165 engineering applicants who met our rigorous requirements and were accepted into our program, only 34 computer engineering applicants were accepted. Without a graduate degree program in computer engineering, we believe we are losing talented students to
other universities, as applicants who are searching for a computer engineering-focused degree are unlikely to select Colorado State.

According to the most recent NACE Job Outlook Report in 2014, computer engineering graduates are among the most highly sought after new employees. Computer engineering was ranked in the top five at the master’s level.

Currently, the University of Denver (DU) is the only institution in Colorado with an advanced degree program in computer engineering. DU offers a master's degree however the program is extremely small, producing only one computer engineering M.S. graduate in the last three years. We see great value in providing a path to advanced degrees in computer engineering at Colorado State University.

The request was reviewed and approved by the Committee on Scholarship, Research and Graduate Education on 3/3/16 and by the University Curriculum Committee on April 29, 2016.

Attachment
NEW PROGRAM PROPOSAL

Date Submitted: 11/25/15 1:10 pm

VIEWING: MASTER OF SCIENCE IN COMPUTER ENGINEERING, PLAN A

LAST EDIT: 04/26/16 5:38 PM
Changes proposed by: 830524521

APPROVAL PATH

1. 11/25/15 1:15 pm, Courtney Johnsrud (courtj): Approved for 1373 Administrative Support
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3. 02/01/16 8:22 am, Courtney Johnsrud (courtj): Approved for 1373 Chair
4. 02/03/16 3:16 pm, Bradley Reisfeld (Brad.Reisfeld): Rollback to 1373 Chair for EG Curriculum Committee Chair
5. 02/03/16 3:42 pm, Courtney Johnsrud (courtj): Approved for 1373 Chair
6. 02/03/16 4:18 pm, Bradley Reisfeld (Brad.Reisfeld): Approved for EG Curriculum Committee Chair
7. 02/05/16 12:08 pm, Anthony Marchese (anthony.marchese): Approved for EG Dean
8. 02/15/16 8:10 am, Kathy Duquoin (Kathy.Duquoin): Approved for Phase I Completion Check
9. 02/22/16 7:47 am, Carrie Middleton (carrie.middleton): Approved for CoSRGE prep
10. 03/03/16 2:32 pm, Donald Samelson (Donald.Samelson): Approved for CoSRGE Chair
11. 03/04/16 8:28 am, Carrie Middleton (carrie.middleton): Approved for RO Banner - prep
12. 05/02/16 11:18 am, Kathy Duquoin (Kathy.Duquoin): Approved for Provost
13. 05/02/16 7:49 pm, Shelly Ellerby (shelly.ellerby): Approved for UCC Secretary
14. University Curriculum Committee Chair - pending
15. Curriculum Liaison Specialist - hold for FC approval
16. RO Banner - approved
17. Program Code
18. CIP Code
19. Provost - Board of Governors
20. Provost - CCHE
21. HOLD for Future Catalog
Proposal Contact(s)

<table>
<thead>
<tr>
<th>Name</th>
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<th>Phone</th>
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<tbody>
<tr>
<td>Courtney Johnsrud</td>
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<tr>
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<td>9704916600</td>
<td><a href="mailto:aam@colostate.edu">aam@colostate.edu</a></td>
</tr>
</tbody>
</table>

**Program available to students:** Spring 2017

**College:** Engineering

**Department/Unit:** 1373 - Electrical and Computer Engineering

**Academic Level:** Graduate

**Program Type:** Degree

**Degree Type:** MS - Master of Science

**Program Title:** Master of Science in Computer Engineering, Plan A

**Program Description**
The Master of Science Degree in Computer Engineering will produce professionals capable of applying in-depth knowledge, creativity, and research experience to analyze, design, develop, and improve computer systems in technically demanding careers. All master's students will gain new knowledge through advanced level coursework that prepares them to achieve significant technical objectives in a variety of contexts. Students will focus on hardware and software for a wide-range of applications, such as mobile and cloud computing, big data, medical devices, aerospace, and smart-grid systems. Students pursuing the M.S. Plan A degree in computer engineering will conduct research under the supervision of a faculty advisor culminating in a thesis.

**Program Catalog Copy**
The Master of Science Degree in Computer Engineering will produce professionals capable of applying in-depth knowledge, creativity, and research experience to analyze, design, develop, and improve computer systems in technically demanding careers. Students pursuing the M.S. Plan A degree in computer engineering will complete a research-orientated plan of study involving a thesis and coursework. Students interested in graduate work should refer to CSU's Graduate and Professional Bulletin and the website for the Electrical and Computer Engineering Department.

**Part of state-wide agreement:** No

**Offered as:** Main Campus Face-to-Face

**Justification for Request**
With heavy demand from current and prospective students for graduate level computer engineering coursework, combined with a substantiated need for computer engineers in the field, we believe there is a ripe opportunity to contribute to the long-term goals of the university, address an important societal need, and help fill a growing gap in the global workforce. In addition, most ECE departments offer graduate degrees in both electrical engineering and computer engineering. We believe it is a natural and logical progression for our department to also offer Ph. D. and master’s degrees in computer engineering – a vital move for remaining competitive among our academic peers.
Even more compelling is the demand for computer engineering coursework among prospective graduate students. Each year, hundreds of students around the world apply to our graduate program. As part of our pre-screening process, we ask applicants to indicate their primary area of interest within electrical engineering. Last year alone, 373 applicants specified computer engineering as their field of choice. Of the 165 computer engineering applicants who met our rigorous requirements and were accepted into our program, only 34 computer engineering applicants were accepted. Without a graduate degree program in computer engineering, we believe we are losing talented students to other universities, as applicants who are searching for a more computer engineering-focused degree are unlikely to select Colorado State.

According to the most recent NACE Job Outlook Report in 2014, computer engineering graduates are among the most highly sought after new employees. Computer engineering was ranked in the top five at the master’s level.

Currently, the University of Denver (DU) is the only institution in Colorado with an advanced degree program in computer engineering. DU offers a master’s degree however the program is extremely small, producing only one computer engineering M.S. graduate in the last three years. We see great value in providing a path to advanced degrees in computer engineering at Colorado State University.

Program Level Learning Objectives

1. Identify, formulate, and solve advanced engineering problems using fundamental computer engineering principles, methodologies, and tools
2. Apply in-depth knowledge and creativity in a variety of contexts to achieve a significant technical objective
3. Demonstrate professional behavior and understand the ethical, economic, environmental, and societal impacts of their work
4. Sustain a process of life-long learning
5. Demonstrate effective oral and written communication to convey technical concepts to both engineers and non-engineers

Program Requirements

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>ECE 699</td>
<td>Thesis</td>
<td>9</td>
</tr>
</tbody>
</table>

Program Total Credits: 30

1 Select courses with approval of advisor and graduate committee. Courses not accepted as regular include all courses ending in the range -82 through -99.

2 A maximum of 6 credits of 400-level undergraduate courses can be used toward the degree. Up to 8 credits at the 400-level are permitted when at least one course is a 4 credit course. Remaining credits must be in 500-level or higher courses.

Additional Information

As with the Electrical Engineering M.S. and Ph.D. degrees, in the Computer Engineering degrees there will be no core course(s) that all students are required to take. Given the breadth of content, and the ability to specialize even within a focus area, students are provided with a range of courses they can take to satisfy their degree requirements, while simultaneously ensuring they are receiving the specialized/individualized course set they desire.
10/12/15 - COSPF review/approval of Phase 1 proposals

11/18/15 - Council of Deans/UCC Chair review and approval of Phase 1 proposal, and review of Phase 2 proposal

11/18/15 - Provost invitation for Phase 2 proposal

**Affected Departments**

**Department Name(s)**

1873 - Computer Science

Attach File(s) Support-DW.pdf

Attach File(s) Computer Engineering Phase 1 Combined rev 1-5-16.docx

Attach File(s) Computer Engineering Phase 2 Combined rev 1-5-16.docx

Attach File(s) New Program proposal budget COMBINED 1-5-16.xlsx
NEW PROGRAM PROPOSAL

Date Submitted: 11/25/15 1:09 pm

VIEWING: MASTER OF SCIENCE IN COMPUTER ENGINEERING, PLAN B

LAST EDIT: 04/27/16 9:23 AM
Changes proposed by: 830524521

APPROVAL PATH

1. 11/25/15 1:16 pm, Courtney Johnsrud (courtj): Approved for 1373 Administrative Support
2. 02/01/16 8:22 am, L. Darrell Whitley (whitley): Approved for 1873 Chair
3. 02/01/16 8:22 am, Courtney Johnsrud (courtj): Approved for 1373 Chair
4. 02/03/16 3:15 pm, Bradley Reisfeld (Brad.Reisfeld): Rollback to 1373 Chair for EG Curriculum Committee Chair
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Program available to students: Spring 2017

College: Engineering

Department/Unit: 1373 - Electrical and Computer Engineering

Academic Level: Graduate

Program Type: Degree

Degree Type: MS - Master of Science

Program Title: Master of Science in Computer Engineering, Plan B

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Program Catalog Copy
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Part of state-wide agreement

Offered as: Main Campus Face-to-Face and Online
Remote Campus Face-to-Face and Online/DCE

Justification for Request
With heavy demand from current and prospective students for graduate level computer engineering coursework, combined with a substantiated need for computer engineers in the field, we believe there is a ripe opportunity to contribute to the long-term goals of the university, address an important societal need, and help fill a growing gap in the global workforce. In addition, most university ECE departments offer graduate degrees in both electrical engineering and computer engineering. We believe it is a natural and logical progression for our department to also offer the Master of Science degree in computer engineering – a vital move for remaining competitive among our academic peers.

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**Program Level Learning Objectives**

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**Program Requirements**

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<tr>
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<tr>
<td></td>
<td></td>
<td></td>
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</table>

Select one group from the following:

<table>
<thead>
<tr>
<th>Group A</th>
<th>Regular Courses</th>
<th>32</th>
</tr>
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<table>
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<tr>
<th>Group B</th>
<th>Regular Courses</th>
<th>27</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>ECE 695</td>
<td>3</td>
</tr>
</tbody>
</table>

**Program Total Credits**

30-32

---

1 Select courses with approval of advisor and graduate committee. Courses not accepted as regular include all courses ending in the range -82 through -99.

2 A maximum of 6 credits of 400-level undergraduate courses can be used toward the degree. Up to 8 credits at the 400-level are permitted when at least one course is a 4 credit course. Remaining credits must be in 500-level or higher courses.
Additional Information
As with the Electrical Engineering M.S. and Ph.D. degrees, in the Computer Engineering degrees there will be no core course(s) that all students are required to take. Given the breadth of content, and the ability to specialize even within a focus area, students are provided with a range of courses they can take to satisfy their degree requirements, while simultaneously ensuring they are receiving the specialized/individualized course set they desire.

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11/18/15 - Council of Deans/UCC Chair review and approval of Phase 1 proposal, and review of Phase 2 proposal

11/18/15 - Provost invitation for Phase 2 proposal

Affected Departments

Department Name(s)

1873 - Computer Science

Attach File(s), [Support-DW.pdf]
Attach File(s), [RE Master of Science in Computer Engineering, Plan B.pdf]
Attach File(s), [Computer Engineering Phase 1 Combined rev 1-5-16.docx]
Attach File(s), [Computer Engineering Phase 2 Combined rev 1-5-16.docx]
Attach File(s), [New Program proposal budget COMBINED 1-5-16.xlsx]
DATE: May 2, 2016

TO: Mary Stromberger  
    Chair of Faculty Council

FROM: Don Estep, Chair  
      Committee on Faculty Governance

SUBJECT: Proposed revision to Section C.2.1.9.5.d Committee on Libraries of the ACADEMIC FACULTY AND ADMINISTRATIVE PROFESSIONAL MANUAL

The Committee on Faculty Governance submits the following amendment:

Additions are underlined, and deletions are indicate by strikeouts.

C.2.1.9.5.d Committee on Libraries (last revised February 14, 2014)

The Committee on Libraries shall consist of one (1) faculty representative from each college, and the Libraries, the Dean of Libraries (ex officio), one (1) representative from the Office of the Vice President for Research (ex officio), one (1) graduate student, and one (1) undergraduate student. The duties of this standing committee shall be:

1. To recommend to the Faculty Council policies affecting or impacting the operation of the Libraries.

2. To advise the Committee on Strategic and Financial Planning of the Library’s budgetary and service requirements.

3. To advise the Dean of Libraries:

   a. On strategies and policies for services and collections;

   b. On the allocation of funds to support Library services; and

   c. On the needs of its patrons (students, faculty, staff, community at large.)

Rationale:

A fundamental role of the CSU Libraries is to serve the interests of the CSU research community, from undergraduate and graduate students to research scientists and faculty. Changes to CSU Libraries holdings, whether involving improvements and new directions, or alterations and deletions, affect the research community. New directions in research policy advocated by the administration and how those policies affect the CSU Libraries is of interest to the FC-COL. Thus, having a representative from the office of VPR on the committee will facilitate a timely flow of important information.

This motion originates with and was approved by the Committee on Libraries.
### ACADEMIC CALENDAR

**FALL SEMESTER 2016 THROUGH SUMMER 2018**

#### Fall Semester 2016

<table>
<thead>
<tr>
<th>Date</th>
<th>Day</th>
<th>Event</th>
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<tbody>
<tr>
<td>Aug. 18-19</td>
<td>Thursday-Friday</td>
<td>Orientation</td>
</tr>
<tr>
<td>Aug. 22</td>
<td>Monday</td>
<td>Classes Begin</td>
</tr>
<tr>
<td>Aug. 27</td>
<td>Friday</td>
<td>End Restricted Drop*</td>
</tr>
<tr>
<td>Aug. 28</td>
<td>Sunday</td>
<td>End Regular Add**</td>
</tr>
<tr>
<td>Sept. 5</td>
<td>Monday</td>
<td>Holiday - University Offices Closed - No Classes</td>
</tr>
<tr>
<td>Sept. 7</td>
<td>Wednesday</td>
<td>Registration Closes – last day for dropping courses without record entry, changes in grade option, and tuition and fee adjustment</td>
</tr>
<tr>
<td>Oct. 17</td>
<td>Monday</td>
<td>End Course Withdrawal (“W”) Period</td>
</tr>
<tr>
<td>Nov. 19</td>
<td>Saturday</td>
<td>Fall Recess Begins, No Classes Next Week</td>
</tr>
<tr>
<td>Nov. 24-25</td>
<td>Thursday-Friday</td>
<td>Holiday – University Offices Closed - No Classes</td>
</tr>
<tr>
<td>Nov. 28</td>
<td>Monday</td>
<td>Classes Resume</td>
</tr>
<tr>
<td>Dec. 9</td>
<td>Friday</td>
<td>Last Day of Classes; University Withdrawal Deadline</td>
</tr>
<tr>
<td>Dec. 12-16</td>
<td>Monday-Friday</td>
<td>Final Examinations</td>
</tr>
<tr>
<td>Dec. 16-18</td>
<td>Friday-Sunday</td>
<td>Commencement</td>
</tr>
<tr>
<td>Dec. 20</td>
<td>Tuesday</td>
<td>Grades Due</td>
</tr>
<tr>
<td>Dec. 26-28</td>
<td>Monday-Wednesday</td>
<td>Holiday – University Offices Closed</td>
</tr>
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</table>

(79 Days, Including Final Examinations)

#### Spring Semester 2017

<table>
<thead>
<tr>
<th>Date</th>
<th>Day</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jan. 2</td>
<td>Monday</td>
<td>Holiday – University Offices Closed</td>
</tr>
<tr>
<td>Jan. 13-14</td>
<td>Thursday-Friday</td>
<td>Orientation, Advising and Registration for New Students</td>
</tr>
<tr>
<td>Jan. 16</td>
<td>Monday</td>
<td>Holiday – University Offices Closed</td>
</tr>
<tr>
<td>Jan. 17</td>
<td>Tuesday</td>
<td>Classes Begin</td>
</tr>
<tr>
<td>Jan. 20</td>
<td>Friday</td>
<td>End Restricted Drop*</td>
</tr>
<tr>
<td>Jan. 22</td>
<td>Sunday</td>
<td>End Regular Add**</td>
</tr>
<tr>
<td>Feb. 1</td>
<td>Wednesday</td>
<td>Registration Closes – last day for dropping courses without record entry, changes in grade option, and tuition and fee adjustment</td>
</tr>
<tr>
<td>Mar. 11</td>
<td>Saturday</td>
<td>Spring Break Begins – No Classes Next Week</td>
</tr>
<tr>
<td>Mar. 20</td>
<td>Monday</td>
<td>End Course Withdrawal (“W”) Period</td>
</tr>
<tr>
<td>Mar. 20</td>
<td>Monday</td>
<td>Classes Resume</td>
</tr>
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</table>

CSU Fort Collins – Academic Calendar Fall 2016 – Summer 2022
Board of Governors of the Colorado State University System
Meeting Date – August 5, 2016
Report Item

May 5         Friday         Last Day of Classes; University Withdrawal Deadline
May 8-12     Monday-Friday  Final Examinations
May 12-14    Friday-Sunday  Commencement
May 16       Tuesday        Grades Due
(79 Days, Including Final Examinations)
* End Restricted Drop - Refers to course sections which may not be dropped after the first week of the semester.
** End Regular Add - Refers to adding courses without instructor approval.

Summer Session 2017
May 15       Monday        1st 4 Week and 12 Week Term Begins
May 29       Monday        Holiday University Offices Closed - No Classes
Jun. 9       Friday        1st 4 Week Term Ends
Jun. 12      Monday        2nd 4 Week Term and 8 Week Terms Begin
Jun. 21      Wednesday     Census
Jul. 4       Tuesday       Holiday – University Offices Closed - No Classes
Jul. 7       Friday        2nd 4 Week Term Ends
Jul. 10      Monday        3rd 4 Week Term Begins
Aug. 4       Friday        8, 12 and 3rd 4 Week Terms End
Aug. 8       Tuesday        Grades Due

SUMMER WITHDRAWAL PERIOD: Because Summer classes have different time periods, the last day a student can withdraw from a course with “W” entered on the record is ten days into the session for a four-week course, 20 days into the session for an eight week course, and 30 days into the session for a 12 week course. If there are any questions, please consult the Registrar’s office.

Fall Semester 2017
Aug. 17-18   Thursday-Friday Orientation
Aug. 21      Monday         Classes Begin
Aug. 25      Friday         End Restricted Drop*
Aug. 27      Sunday         End Regular Add**
Sept. 4      Monday         Holiday - University Offices Closed - No Classes
Sept. 6      Wednesday     Registration Closes – last day for dropping courses without record entry, changes in grade option, and tuition and fee adjustment
Oct. 16      Monday         End Course Withdrawal (“W”) Period
Nov. 18      Saturday       Fall Recess Begins, No Classes Next Week
Nov. 23-24   Thursday-Friday Holiday – University Offices Closed
Nov. 27      Monday         Classes Resume
Board of Governors of the Colorado State University System
Meeting Date – August 5, 2016
Report Item

Dec. 8                    Friday                Last Day of Classes; University Withdrawal Deadline
Dec. 11-15            Monday-Friday         Final Examinations
Dec. 15-17             Friday-Sunday         Commencement
Dec. 19                     Tuesday             Grades Due
Dec. 25-27            Mon-Wed                Holiday – University Offices Closed
(79 Days, Including Final Examinations)

Spring Semester 2018
Jan. 1                      Monday               Holiday – University Offices Closed
Jan. 12-13               Thursday-Friday       Orientation, Advising & Registration for New Students
Jan. 15                      Monday               Holiday – University Offices Closed
Jan. 16                      Tuesday              Classes Begin
Jan. 19                      Friday               End Restricted Drop*
Jan. 21                      Sunday               End Regular Add**
Jan. 31                     Wednesday             Registration Closes – last day for dropping courses without record entry, changes in grade option, and tuition and fee adjustment
Mar. 10                     Saturday              Spring Break Begins – No Classes Next Week
Mar. 19                      Monday               End Course Withdrawal (“W”) Period
Mar. 19                      Monday               Classes Resume
May 4                       Friday                Last Day of Classes; University Withdrawal Deadline
May 7-11                Monday-Friday         Final Examinations
May 11-13               Friday-Sunday         Commencement
May 15                      Tuesday               Grades Due
(79 Days, Including Final Examinations)

* End Restricted Drop - Refers to course sections which may not be dropped after the first week of the semester.
** End Regular Add - Refers to adding courses without instructor approval.

Summer Session 2018
May 14                     Monday               1st 4 Week and 12 Week Term Begins
May 28                     Monday               Holiday - University Offices Closed - No Classes
Jun. 8                      Friday               1st 4 Week Term Ends
Jun. 11                    Monday               2nd 4 Week Term and 8 Week Terms Begin
Jun. 20                     Wednesday             Census
Jul. 4                      Wednesday             Holiday – University Offices Closed - No Classes
Jul. 6                      Friday               2nd 4 Week Term Ends
Jul. 9                      Monday               3rd 4 Week Term Begins

CSU Fort Collins – Academic Calendar Fall 2016 – Summer 2022
Board of Governors of the Colorado State University System  
Meeting Date – August 5, 2016  
Report Item

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**ACADEMIC CALENDAR**  
**FALL SEMESTER 2018 THROUGH SUMMER 2020**

### Fall Semester 2018
- **Aug. 16-17**: Thursday-Friday, Orientation
- **Aug. 20**: Monday, Classes Begin
- **Aug. 24**: Friday, End Restricted Drop
- **Aug. 26**: Sunday, End Regular Add
- **Sept. 3**: Monday, Holiday - University Offices Closed - No Classes
- **Sept. 5**: Wednesday, Registration Closes – last day for dropping courses without record entry, changes in grade option, and tuition and fee adjustment
- **Oct. 15**: Monday, End Course Withdrawal (“W”) Period
- **Nov. 17**: Saturday, Fall Recess Begins, No Classes Next Week
- **Nov. 22-23**: Thursday-Friday, Holiday – University Offices Closed - No Classes
- **Nov. 26**: Monday, Classes Resume
- **Dec. 7**: Friday, Last Day of Classes; University Withdrawal Deadline
- **Dec. 10-14**: Monday-Friday, Final Examinations
- **Dec. 14-16**: Friday-Sunday, Commencement
- **Dec. 18**: Tuesday, Grades Due
- **Dec. 24-26**: Monday-Wednesday, Holiday – University Offices Closed

(79 Days, Including Final Examinations)

### Spring Semester 2019
- **Jan. 1**: Tuesday, Holiday – University Offices Closed
- **Jan. 17-18**: Thursday-Friday, Orientation, Advising and Registration for New Students
- **Jan. 21**: Monday, Holiday – University Offices Closed
- **Jan. 22**: Tuesday, Classes Begin
- **Jan. 25**: Friday, End Restricted Drop
- **Jan. 27**: Sunday, End Regular Add
- **Feb. 6**: Wednesday, Registration Closes –last day for dropping courses without record entry, changes in grade option, and tuition and fee adjustment

CSU Fort Collins – Academic Calendar Fall 2016 – Summer 2022
Board of Governors of the Colorado State University System
Meeting Date – August 5, 2016
Report Item

Mar. 16 Saturday tuition and fee adjustment
Mar. 25 Monday Spring Break Begins – No Classes Next Week
Mar. 25 Monday End Course Withdrawal (“W”) Period
Mar. 25 Monday Classes Resume
May 10 Friday Last Day of Classes; University Withdrawal Deadline
May 13-17 Monday-Friday Final Examinations
May 17-19 Friday-Sunday Commencement
May 21 Tuesday Grades Due
(79 Days, Including Final Examinations)

Summer Session 2019
May 20 Monday 1st 4 Week and 12 Week Term Begins
May 27 Monday Holiday University Offices Closed - No Classes
June 14 Friday 1st 4 Week Term Ends
June 17 Monday 2nd 4 Week Term and 8 Week Terms Begin
June 26 Wednesday Census
July 4 Thursday Holiday – University Offices Closed - No Classes
July 12 Friday 2nd 4 Week Term Ends
July 15 Monday 3rd 4 Week Term Begins
Aug. 9 Friday 8, 12 and 3rd 4 Week Terms End
Aug. 13 Tuesday Grades Due

SUMMER WITHDRAWAL PERIOD: Because Summer classes have different time periods, the last day a student can withdraw from a course with “W” entered on the record is ten days into the session for a four-week course, 20 days into the session for an eight week course, and 30 days into the session for a 12 week course. If there are any questions, please consult the Registrar’s office.

Fall Semester 2019
Aug. 22-23 Thursday-Friday Orientation
Aug. 26 Monday Classes Begin
Aug. 30 Friday End Restricted Drop
Sept. 1 Sunday End Regular Add
Sept. 2 Monday Holiday - University Offices Closed - No Classes
Sept. 11 Wednesday Registration Closes – last day for dropping courses without record entry, changes in grade option, and tuition and fee adjustment
Oct. 21 Monday End Course Withdrawal (“W”) Period
Nov. 23 Saturday Fall Recess Begins, No Classes Next Week
Nov. 28-29 Thursday-Friday Holiday - University Offices Closed

CSU Fort Collins – Academic Calendar Fall 2016 – Summer 2022
Board of Governors of the Colorado State University System  
Meeting Date – August 5, 2016  
Report Item

<table>
<thead>
<tr>
<th>Date</th>
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<tbody>
<tr>
<td>Dec. 2</td>
<td>Monday</td>
<td>Classes Resume</td>
</tr>
<tr>
<td>Dec. 13</td>
<td>Friday</td>
<td>Last Day of Classes; University Withdrawal Deadline</td>
</tr>
<tr>
<td>Dec. 16-20</td>
<td>Monday-Friday</td>
<td>Final Examinations</td>
</tr>
<tr>
<td>Dec. 20-22</td>
<td>Friday-Sunday</td>
<td>Commencement</td>
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<tr>
<td>Dec. 24</td>
<td>Tuesday</td>
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<td>Dec. 25-27</td>
<td>Wed-Fri.</td>
<td>Holiday – University Offices Closed</td>
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<td>(79 Days, Including Final Examinations)</td>
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**Spring Semester 2020**

<table>
<thead>
<tr>
<th>Date</th>
<th>Day</th>
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<tbody>
<tr>
<td>Jan. 1</td>
<td>Wednesday</td>
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<td>Jan. 16-17</td>
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<td>Orientation, Advising &amp; Registration for New Students</td>
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<tr>
<td>Jan. 20</td>
<td>Monday</td>
<td>Classes Begin</td>
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<td>Jan. 21</td>
<td>Tuesday</td>
<td>End Restricted Drop</td>
</tr>
<tr>
<td>Jan. 24</td>
<td>Friday</td>
<td>End Regular Add</td>
</tr>
<tr>
<td>Jan. 26</td>
<td>Sunday</td>
<td>Registration Closes – last day for dropping courses without record entry, changes in grade option, and tuition and fee adjustment</td>
</tr>
<tr>
<td>Feb. 5</td>
<td>Wednesday</td>
<td>Spring Break Begins – No Classes Next Week</td>
</tr>
<tr>
<td>Mar. 14</td>
<td>Saturday</td>
<td>End Course Withdrawal (“W”) Period</td>
</tr>
<tr>
<td>Mar. 23</td>
<td>Monday</td>
<td>Classes Resume</td>
</tr>
<tr>
<td>Mar. 23</td>
<td>Monday</td>
<td>Last Day of Classes; University Withdrawal Deadline</td>
</tr>
<tr>
<td>May 8</td>
<td>Friday</td>
<td>Final Examinations</td>
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<tr>
<td>May 11-15</td>
<td>Monday-Friday</td>
<td>Commencement</td>
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<tr>
<td>May 15-17</td>
<td>Friday-Sunday</td>
<td>Commencement</td>
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<tr>
<td>May 19</td>
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<td>Grades Due</td>
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**Summer Session 2020**

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<thead>
<tr>
<th>Date</th>
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<tbody>
<tr>
<td>May 18</td>
<td>Monday</td>
<td>1st 4 Week and 12 Week Term Begins</td>
</tr>
<tr>
<td>May 25</td>
<td>Monday</td>
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<tr>
<td>June 12</td>
<td>Friday</td>
<td>1st 4 Week Term Ends</td>
</tr>
<tr>
<td>June 15</td>
<td>Monday</td>
<td>2nd 4 Week Term and 8 Week Terms Begin</td>
</tr>
<tr>
<td>June 24</td>
<td>Wednesday</td>
<td>Census</td>
</tr>
<tr>
<td>July 3</td>
<td>Friday</td>
<td>Holiday – University Offices Closed - No Classes</td>
</tr>
<tr>
<td>July 10</td>
<td>Friday</td>
<td>2nd 4 Week Term Ends</td>
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<tr>
<td>July 13</td>
<td>Monday</td>
<td>3rd 4 Week Term Begins</td>
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<td>Aug. 7</td>
<td>Friday</td>
<td>8, 12 and 3rd 4 Week Terms End</td>
</tr>
<tr>
<td>Aug. 11</td>
<td>Tuesday</td>
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CSU Fort Collins – Academic Calendar Fall 2016 – Summer 2022
SUMMER WITHDRAWAL PERIOD: Because Summer classes have different time periods, the last day a student can withdraw from a course with “W” entered on the record is 10 days into the session for a four week course, 20 days into the session for an eight-week course, 30 days into the session for a 12-week course. If there are any questions, please consult the Registrar’s office.

ACADEMIC CALENDAR
FALL SEMESTER 2020 THROUGH SUMMER 2022

Fall Semester 2020
Aug. 20-21 Thursday-Friday Orientation
Aug. 24 Monday Classes Begin
Aug. 28 Friday End Restricted Drop
Aug. 30 Sunday End Regular Add
Sept. 7 Monday Holiday - University Offices Closed - No Classes
Sept. 9 Wednesday Registration Closes – last day for dropping courses without record entry, changes in grade option, and tuition and fee adjustment
Oct. 19 Monday End Course Withdrawal (“W”) Period
Nov. 21 Saturday Fall Recess Begins, No Classes Next Week
Nov. 26-27 Thursday-Friday Holiday – University Offices Closed - No Classes
Nov. 30 Monday Classes Resume
Dec. 11 Friday Last Day of Classes; University Withdrawal Deadline
Dec. 14-18 Monday-Friday Final Examinations
Dec. 18-20 Friday-Sunday Commencement
Dec. 22 Tuesday Grades Due
Dec. 23-25 Monday-Wednesday Holiday – University Offices Closed
(79 Days, Including Final Examinations)

Spring Semester 2021
Jan. 1 Friday Holiday – University Offices Closed
Jan. 14-15 Thursday-Friday Orientation, Advising and Registration for New Students
Jan. 18 Monday Holiday – University Offices Closed
Jan. 19 Tuesday Classes Begin
Jan. 22 Friday End Restricted Drop
Jan. 24 Sunday End Regular Add
Feb. 3 Wednesday Registration Closes – last day for dropping courses without record entry, changes in grade option, and tuition and fee adjustment
Feb. 11 Thursday Founder’s Day – CSU’s 151st birthday
Mar. 13 Saturday Spring Break Begins – No Classes Next Week

CSU Fort Collins – Academic Calendar Fall 2016 – Summer 2022
Board of Governors of the Colorado State University System  
Meeting Date – August 5, 2016  
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<td>Monday</td>
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<td>Mar. 22</td>
<td>Monday</td>
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<td>May 7</td>
<td>Friday</td>
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<tr>
<td>May 10-14</td>
<td>Monday-Friday</td>
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<tr>
<td>May 14-16</td>
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(79 Days, Including Final Examinations)

**Summer Session 2021**

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<td>Jul. 12</td>
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<tr>
<td>Aug. 6</td>
<td>Friday</td>
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SUMMER WITHDRAWAL PERIOD: Because Summer classes have different time periods, the last day a student can withdraw from a course with “W” entered on the record is ten days into the session for a four-week course, 20 days into the session for an eight week course, and 30 days into the session for a 12 week course. If there are any questions, please consult the Registrar’s office.

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<td>Monday</td>
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<td>Aug. 27</td>
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<td>Sunday</td>
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<tr>
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CSU Fort Collins – Academic Calendar Fall 2016 – Summer 2022
### Spring Semester 2022

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(79 Days, Including Final Examinations)

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<td>Wednesday</td>
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<td>Jul. 4</td>
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