

**MINUTES**  
Executive Committee  
**Tuesday, January 17, 2017**  
**3:15 p.m. – Room 106 - Administration**

**Present:** **Mary Stromberger**, Chair; **Stephanie Clemons**, Vice Chair; **Paul Doherty, Jr.**, BOG Faculty Representative; **Rita Knoll**, Executive Assistant; **Stephen Coleman** for Jason Ahola, Agricultural Sciences; **Troy Mumford**, Business; **Russ Schumacher**, Engineering; **Scott Glick**, Health and Human Sciences; **Angela Christian**, Liberal Arts; **William Sanford**, Natural Resources; **J Lucas Argueso**, CVMBS; **Rick Miranda**, Provost/Executive Vice President

**Guests:** **Don Estep**, Chair, CoFG; **Mary Ontiveros**, VP for Diversity; **Felicia Zamora**, CSU Online; **Maria Roll**, Assistive Technology Resource Center, Director; **Kelly Connor**, VP for Diversity, Policy Writer, Social Work Alumni; **Martha Coleman**, Facilities Management, Geographer; **Jessica Kramer**, Facilities Management, Landscape Architect and Environmental Graphic Designer; **Carole Makela**, Chair, UCC

**Absent:** **Nancy Hunter**, Libraries (excused); **George Barisas**, Natural Sciences

The meeting was called to order at 3:17 p.m. by Mary Stromberger.

**February 7, 2017 FACULTY COUNCIL AGENDA ITEMS:**

**I. Proposed Faculty Council Agenda – February 7, 2017 – A101 BSB– 4:00 p.m.**

**A. ANNOUNCEMENTS**

1. Next Faculty Council Meeting – March 7, 2017 – A101 Behavioral Sciences – 4:00 p.m.
2. Executive Committee Meeting Minutes located on FC website –

[\(http://facultycouncil.colostate.edu/faculty-council-meeting-dates-agendas-minutes/\)](http://facultycouncil.colostate.edu/faculty-council-meeting-dates-agendas-minutes/)

Stromberger will announce that nominations for Faculty Council officers are being accepted. These are for Chair, Vice Chair, and Faculty Representative to Board of Governors.

**B. MINUTES TO BE APPROVED**

1. Faculty Council Meeting Minutes –

**C. UNFINISHED BUSINESS**

**D. REPORTS TO BE RECEIVED**

1. President – Tony Frank
2. Provost/Executive Vice President – Rick Miranda
3. Faculty Council Chair – Mary Stromberger
4. Board of Governors Faculty Representative – Paul Doherty, Jr.

Stromberger announced that President Frank is unable to attend the February FC meeting due to a conflict. He has been rescheduled for the April 4, 2017 FC meeting.

**E. CONSENT AGENDA**

1. UCC Minutes –

**F. ACTION ITEMS**

- 1.

**G. DISCUSSION**

Upcoming discussion topics:

February: Paul Thayer and Rebecca Martin for Student Success Initiatives  
March: CoNTTF and proposed revisions to the Manual regarding NTTF  
April: Student Course Survey

**January 17, 2017 EXECUTIVE COMMITTEE AGENDA ITEMS:**

**I. Minutes to be Approved**

**A. *Faculty Council Meeting Minutes***

1. December 6, 2016

The minutes were unanimously approved by Executive Committee for placement on the February 7, 2017 Faculty Council meeting agenda.

**B. *Executive Committee Meeting Minutes***

1. December 13, 2016

The minutes were unanimously approved and will be placed on the Faculty Council website.

**II. Items Pending/Discussion Items**

**A. *Announcements***

1. Next Executive Committee Meeting: January 24, 2017– 3:15 p.m. – Room 106 - Administration

Stromberger announced that the next Executive Committee meeting would be held on January 24, 2017.

Every winter, President Frank has open forums with groups. The open forum he has scheduled for faculty is February 8, 2017, from 3-4 p.m. - Cherokee Park room. Last year, there were not very many faculty in attendance. This is a great opportunity for all faculty to have access to Tony with any questions you may have.

**B. *Action Items***

1. UCC Minutes – December 9, 2016

Glick moved (Sanford 2<sup>nd</sup>) to place the UCC meeting minutes from December 9, 2016 on the FC meeting consent agenda.

Glick's motion was unanimously approved.

2. Biennial Review for Discontinuance and Continuance of Centers, Institutes, and Other Special Units (CIOSUs) for the academic year 2016 (Reporting Period FY15 and FY16) – CUP

Eric Prince was unable to attend today's meeting.

Miranda noted that the Veterinary Diagnostic Laboratories was the only one that he questioned, as the Diagnostic Lab is not going away.

Mumford moved (Clemons 2<sup>nd</sup>) to TABLE the biennial review since there were questions. Stromberger will ask Eric Prince to attend EC next week, or the following week.

Mumford's motion was unanimously approved.

3. Proposed revisions to Section C.2.1.9.3 Membership and Organization of the *Academic Faculty and Administrative Professional Manual* – CoFG

Don Estep explained that the proposed revisions to C.2.1.9.3, C.2.1.9.5.h, and C.2.1.9.5.i of the *Manual* were to add Chair of CoNTTF, or designee, to become voting members of two committees: CoTL and CoSFP.

This does not change the voting status, just the position. Allows the Chair of NTTF to serve on regular standing committees on Faculty Council.

Doherty moved (Clemons 2<sup>nd</sup>) to place the proposed revisions to Section C.2.1.9.3 Membership and Organization of the *Academic Faculty and Administrative Professional Manual* on the February 7, 2017 FC meeting agenda.

Doherty's motion was unanimously approved.

4. Proposed revisions to Section C.2.1.9.5.h of the *Academic Faculty and Administrative Professional Manual* – CoFG

Stromberger said there was discussion in a past meeting whether the Dean was ex officio and specifying non-voting after ex officio.

Bill Sanford asked about new language in numbers 8 and 9.

Estep put in changes proposed by the committee. The new language in 8 and 9 makes the committee description fit to what the *Manual* says it should be.

Makela thinks it is confusing with the different ex officio parts – voting and non-voting specifications, when previously in the *Manual* it states that ex officio is by default non-voting.

Stromberger: Was the word non-voting added? Estep didn't change this as it was already there.

Is it necessary to have the word non-voting after *ex officio* per Stromberger?

Doherty moved (Clemons 2<sup>nd</sup>) to amend dean (*ex officio non-voting*) to strike out non-voting.

Doherty's motion was unanimously approved.

Sanford moved (Christian 2<sup>nd</sup>) to place the proposed revisions to Section C.2.1.9.5.h of the *Academic Faculty and Administrative Professional Manual*, as amended by Executive Committee, on the February 7, 2017 FC meeting agenda.

Sanford's motion was unanimously approved.

5. Proposed revisions to Section C.2.1.9.5.i of the *Academic Faculty and Administrative Professional Manual* – CoFG

Sanford moved (Christian 2<sup>nd</sup>) to place the proposed revisions to Section C.2.1.9.5.i of the *Academic Faculty and Administrative Professional Manual* on the February 7, 2017 FC meeting agenda.

Sanford's motion was unanimously approved.

6. Proposed revisions to Sections C.2.1.9.3 and C.2.1.9.4 of the *Academic Faculty and Administrative Professional Manual* – CoFG

moved (2<sup>nd</sup>) to place the proposed revisions to Sections C.2.1.9.3 and C.2.1.9.4 of the *Academic Faculty and Administrative Professional Manual* on the February 7, 2017 FC meeting agenda.

Estep explained that these sections describe how elections should be conducted in Faculty Council. The current language is outdated – includes ballots. Last updated 2002. Over the years, there has been a working document of operating procedures for elections. One paragraph should be removed because it cannot be enforced.

In one college, they are voting through a secure website. In any case, this is evolving and we really need to update this. The way it was written is that it repeats language from the *Manual*. Estep feels language should not be repeated.

Estep requested that Executive Committee review the proposed revisions. He would like feedback on the proposal to soften the expectations that approximately 1/3 of members on a committee rotate off every year. This is not possible to enforce, and by practice, when someone resigns from a committee early, CoFG has provided nominations for a new three-year term, rather than find someone to fill the remainder of the term.

Makela said that this is an issue with UCC. Because of this practice, half of UCC members have terms that expire this year. They are facing a large turnover.

Estep said he would consider a revision that says CoFG will consult with the committee before finding a replacement for a committee, who would begin a new three-year term.

Executive Committee will review the proposed revisions and discuss them further, in a separate meeting. No action was taken.

### ***Reports***

1. Provost/Executive Vice President – Rick Miranda

Miranda reported the following:

Miranda attended the Semester-at-Sea board meeting in January. While on ship, the faculty and staff for the spring voyage were boarding and going through orientation. Enrollment for the spring is full, and included 20 extra students. In the end, all were boarded and approved.

T & P cases were reviewed by Miranda and the Vice Provosts. Selected several cases to take to the Council of Deans for clarification. After about three weeks, that meeting will be held.

Doherty asked if a new Board member will be replaced. Miranda said President Frank will be making announcements next week. Miranda said Board member Dean Singleton will need to be reappointed for a new term. Joe Zimlich will need to be replaced. Names have been circulated, etc.

Miranda's report was received.

2. Faculty Council Chair – Mary Stromberger

Stromberger has been working with various standing committee chairs over the break. CoFG is drafting *Manual* language to create a new committee, the University Policy Review Committee. Their purpose would be to review new policies and make recommendations to revise existing policies.

CoNTTF subcommittee is drafting new language for the *Manual* related to appointments, promotion pathways, and shared governance. Will be bringing it to EC. They will also be taking the language to other groups (e.g., CoRSAF, CoFG, and Council of Deans), modify language and share in March with FC as a discussion item.

Lawmakers in Iowa and Missouri are drafting bills that would remove tenure from public institutions. These are draft bills only, still in committee. This has not been a point of discussion in Colorado per Miranda.

Stromberger's report was received.

3. Board of Governors Faculty Representative – Paul F. Doherty, Jr.

Doherty reported the following:

December board meeting. Doherty will send a report for FC. Next BOG meeting is February 1-3, 2017. A public comment period will be available if someone wants to make a comment to BOG.

Doherty's report was received.

***D. Discussion Items***

1. Inclusive Campus Policy – Mary Ontiveros

A presentation was given but a draft policy was not available. A draft will be shared with EC by the end of the week. Will send a copy to Stromberger for EC members to review.

2. Faculty Council Chair Evaluation  
-Stephanie Clemons, Vice-Chair

Mumford moved (Doherty 2<sup>nd</sup>) to enter executive session. Mumford's motion was unanimously approved.

Glick moved (Doherty 2<sup>nd</sup>) to exit executive session. Glick's motion was unanimously approved.

Executive Committee adjourned at 5:40 p.m.

Mary Stromberger, Chair  
Stephanie Clemons, Vice Chair  
Rita Knoll, Executive Assistant