

MINUTES
Executive Committee
Tuesday, February 14, 2017
3:15 p.m. – Room 106 - Administration

Present: **Mary Stromberger**, Chair; **Stephanie Clemons**, Vice Chair; **Paul Doherty, Jr.**, BOG Faculty Representative; **Rita Knoll**, Executive Assistant; **Jason Ahola** Agriculture; **Russ Schumacher**, Engineering; **Scott Glick**, Health and Human Sciences; **Angela Christian**, Liberal Arts; **Nancy Hunter**, Libraries; **William Sanford**, Natural Resources; **Alan Van Orden** substituting for George Barisas, Natural Sciences; **J Lucas Argueso**, CVMBS; **Rick Miranda**, Provost/Executive Vice President

Guests: **Dan Turk**, Chair, CoRSAF

Absent:

The meeting was called to order at 3:15 p.m. by Mary Stromberger.

March 7, 2017 FACULTY COUNCIL AGENDA ITEMS:

I. Proposed Faculty Council Agenda – March 7, 2017 – A101 BSB– 4:00 p.m.

A. ANNOUNCEMENTS

1. Next Faculty Council Meeting – April 4, 2017 – A101 Behavioral Sciences – 4:00 p.m.
2. Executive Committee Meeting Minutes located on FC website – (<http://facultycouncil.colostate.edu/faculty-council-meeting-dates-agendas-minutes/>)
3. Introduce Kathryn Rickard, Faculty Ombuds

B. MINUTES TO BE APPROVED

1. Faculty Council Meeting Minutes -

C. UNFINISHED BUSINESS

D. REPORTS TO BE RECEIVED

1. Provost/Executive Vice President – Rick Miranda
2. Faculty Council Chair – Mary Stromberger

3. Board of Governors Faculty Representative – Paul Doherty, Jr.

E. CONSENT AGENDA

1. UCC Minutes –

F. ACTION ITEMS

- 1.

G. DISCUSSION

1. CoNTTF
-Jenny Morse

February 14, 2017 EXECUTIVE COMMITTEE AGENDA ITEMS:

I. Minutes to be Approved

A. *Executive Committee Meeting Minutes*

1. January 24 and 31, 2017

The minutes were unanimously approved and will be placed on the March 7, 2017 FC meeting agenda website.

II. Items Pending/Discussion Items

A. *Announcements*

1. Next Executive Committee Meeting: February 21, 2017– 3:15 p.m. – Room 106 - Administration

Stromberger announced that the next Executive Committee meeting would be held on February 21, 2017.

B. *Action Items*

1. Proposed revisions to the *Graduate and Professional Bulletin* – Graduate Certificate Program - CoSRGE

Bill Sanford, Chair, CoSRGE, explained that the revisions are to prohibit certificate students from writing the letters of their certificate after their name. This change is clarifying that a certificate is not an accredited credential.

Mumford moved (Glick 2nd) to place the proposed revisions to the *Graduate and Professional Bulletin* – Graduate Certificate Program on the March 7, 2017 FC meeting agenda.

Mumford's motion was unanimously approved.

2. Proposed revisions to the *Graduate and Professional Bulletin* – Graduate Assistantships – Terms and Conditions of Appointment – CoSRGE

Sanford said explained that the revisions clarify that students funded on assistantships receive tuition benefits,

but only for resident instruction tuition, not tuition for on-line credits.

Clemons moved (Hunter 2nd) to place the proposed revisions to the *Graduate and Professional Bulletin – Graduate Assistantships – Terms and Conditions of Appointment* on the March 7, 2017 FC meeting agenda.

Clemons' motion was unanimously approved.

3. Proposed revisions to Section E.9 Faculty Productivity of the *Academic Faculty and Administrative Professional Manual* – CoRSAF

Dan Turk, Chair, CoRSAF, explained the rationale and that merit salary decisions that take into account negative behavior can only do so if the behavior is documented through the E.15 process.

Glick moved (Argueso 2nd) to place the proposed revisions to Section E.9 Faculty Productivity of the *Academic Faculty and Administrative Professional Manual* on the March 7, 2017 FC meeting agenda.

Glick's motion was unanimously approved.

4. Proposed revisions to Section F.3.2.1 Sick Leave Accrual of the *Academic Faculty and Administrative Professional Manual* – CoRSAF

Turk explained the suggested changes re: rearranging and removing duplicate statements. Clarity added related to what is a full day of sick leave. There will be an advance from HR to be used during first year. Unused sick leave, etc. is also addressed.

Sanford moved (Mumford 2nd) to place the proposed revisions to Section F.3.2.1 Sick Leave Accrual of the *Academic Faculty and Administrative Professional Manual* on the March 7, 2017 FC meeting agenda.

Discussion:

Russ Schumacher: The last part related to sick leave for post doctorates, in fiscal years, sounds a little confusing to

me. It's not clear if unused sick leave is carried forward into the next fiscal year as it's written. Does it have to be tied to the fiscal year?

Turk: I can go back to HR for clarification.

Stromberger: Seems like a simple fix with HR and we can keep this on the agenda for March Faculty Council. If it's more complicated, we can pull from the March agenda.

Turk: It would be easy check with HR.

Sanford's motion was unanimously approved. Turk will report back to Stromberger if the fix is more complicated and the motion needs to be pulled from the Faculty Council March meeting agenda.

5. Proposed revisions to Section I.19 of the *Academic Faculty and Administrative Professional Manual* – CoRSAF

(Note: This proposal was emailed separately to EC members after the agenda had been sent out).

Turk explained that the proposed revision updates some information, such as removing the name Hughes stadium and replacing it with generic description of athletic venues. Take out the statement requiring rehabilitative treatment, as we cannot enforce it. Make clear that the university is prohibiting carrying out one's duty while being impaired.

Discussion:

Hunter: We have a conflict between state and local laws re: marijuana.

Turk: This is the *Manual* language but the policy clearly talks about this.

Doherty: Why is the employee responsible to report convictions to both HR and the supervisor? Why is that required? Is that legal? Who is the supervisor?

Stromberger: It would be your direct supervisor.

Turk: So the question is: Why is the employee responsible for reporting to HR? Turk will find out the answer.

Stromberger: We can add this to the rationale.

EC discussed that this clarification didn't affect the proposal's readiness for Faculty Council action.

Hunter moved (Glick 2nd) to place the proposed revisions to Section I.19 of the *Academic Faculty and Administrative Professional Manual* on the March 7, 2017 FC meeting agenda.

Hunter's motion was unanimously approved.

Reports

1. Provost/Executive Vice President – Rick Miranda

Miranda reported the following:

We have a new VP for Advancement starting this summer – Kim Tobin. Brett Anderson is retiring but will be retained as a Special Assistant to Tony Frank.

Frank hosted four open fora over the last week, for employee and student groups. Spent one hour at each one. Pretty well attended. Each open forum had slightly different topics that were prominent.

Gearing up to understand how we can become more compliant with grants (e.g., audit by Federal government). The documentation hasn't been as tight as it should be. May have to buy a new software system for implementation to coordinate with HR.

Met with student fee leadership group. Certain activities that students want to support with fees: Three separate student review boards; facilities, technology; and alternative transportation. Each makes recommendations to the overall Student Fee Review Board (SFRB) which also decides on a variety of other fees.

Chair and co-chairs of all the committees meet with Lynn Johnson and Miranda every few months. The groups meet together to prevent overlap of what is being funded and they also propose one item in the university budget process (BARC). The students are very knowledgeable.

CCHHE and Department of Higher Education trying to wrap up recommendations related to gtPathways content and competencies, as well as Prior Learning Assessments. Departments here will be involved to ensure the pathway requirements are met. There is a prior learning assessment around the state. There are different policies re: IB, CLEP, etc. The state would like us to become more homogenous to transfer credit. Under constant discussion. We have come a long way in standardizing IB and AP. Kelly Long is doing a good job corralling this conversation

Miranda's report was received.

2. Faculty Council Chair – Mary Stromberger

Stromberger reported the following:

Re: Open forum with Tony Frank and faculty. Topics included salary and compensation, deferred maintenance, support for DACA students, athletic department budgets. The questions covered diverse topics.

As Faculty Council Chair, Stromberger is a member of the Colorado Faculty Advisory Council. This group meets twice a year. Stromberger attended the spring meeting last Friday. The group also met with employees from the Department of Higher Education. This meeting included a 1.5 hour question/answer period with CDHE personnel, including those who work with legislators. It was a great discussion, and CDHE thought it was a useful way to hear from faculty directly on various issues, such as prior learning assessments and student success. Decision was made to meet more often (each quarter) and meet with CDHE to enhance two-way communication stream. That way they can get direct faculty perspective.

Stromberger's report was received.

3. Board of Governors Faculty Representative – Paul F. Doherty, Jr.

Doherty reported the following:

Waiting to hear if the governor made the new appointment for BOG. Nominated by governor and voted in by the Senate.

Doherty's report was received.

D. Discussion Items

1. None

Open discussion:

Diana Prieto – salary equity report is almost ready. Stromberger would like to schedule Prieto at FC to respond to questions. We have a busy March agenda, but perhaps we could shorten other reports and schedule Prieto. FC is very sensitive about salary equity study.

Miranda: Should we set a separate forum?

Stromberger: Let's try to keep some information at FC.

Also, FC elections--multiple nominations have been received for the chair and vice chair positions. We will have paper ballots at the March meeting. People will mark each ballot. Don Estep and another representative from CoFG will double count the ballots. Only one BOG rep so far, so we may just do a verbal vote for BOG rep, as we've done in the past. No proxy votes allowed.

Stromberger consulted past chairs of Faculty Council. The process Faculty Council has followed is to have the vote in March, with no opportunities for debate, question/answer session, or testimonials. Stromberger feels there is not enough justification to set a new precedence and deviate from past practice. She will not schedule open forum/debates/question and answer sessions with the nominees. These candidates are well known to FC, and members will have their written statements to consider.

Discussion item for March – Committee on Non-Tenure Track Faculty will present their draft proposals for *Manual* revisions. Presentation will be made to EC as well, probably on February 28,

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before the FC presentation. These are draft proposals, not final motions. We are providing feedback so they can take back and make revisions.

Nancy Hunter: Having to cancel journals. Would be a good presentation for EC.

Stromberger, Hunter and Knoll will schedule a report from Nancy on Library issues for EC.

Executive Committee adjourned at 4:27 p.m.

Mary Stromberger, Chair
Stephanie Clemons, Vice Chair
Rita Knoll, Executive Assistant