

# Distinguished Alumni Awards ROLLOVER NOMINATION RENEWAL/UPDATE FORM



**NOMINATION RENEWAL DEADLINE: FRIDAY, May 27, 2016 (by 5 p.m. MST)**

*All renewals must be RECEIVED by this date.*

## RENEWAL INSTRUCTIONS – PAPER and ONLINE

### Paper Renewals

1. Select ONE award category for your nomination on the nomination form provided
2. Make sure nominee meets the criteria for the awards category selected
3. Complete/Update information on the renewal nomination form
4. Complete the questions associated with the award category selected (within size restrictions)
5. Adjust supporting documents to meet new guidelines
6. Send in completed nomination and supporting documents no later than **May 27, 2016**

### Online Renewals ([www.alumni.colostate.edu](http://www.alumni.colostate.edu))

If you are submitting a renewed nomination online, please type **RENEWAL** after the nominee's name on the nomination form

1. Complete the online nomination form for the award category selected – (make sure to type RENEWAL after the nominee's name on the form)
2. Complete the questions associated with the award category selected (within size restrictions)
3. Adjust supporting documents to meet new guidelines
4. Submit nomination so that it is RECEIVED by FRIDAY, May 27, 2016
5. Mail or send an email with attached supporting documents by FRIDAY, May 27, 2016

## GUIDELINES OVERVIEW

This is an overview of some of the nomination guidelines. For a full description of the guidelines, please refer to the Web site, [www.alumni.colostate.edu](http://www.alumni.colostate.edu)

### **Eligibility**

- Awards are open to alumni or friends unless otherwise specified in individual award criteria.
- Candidates may only be considered for one award category per year.
- Candidates are may only receive one award every five years.
- Past award recipients may not be re-nominated for the same award.

### **General Guidelines**

- Nominations must be RECEIVED by the posted deadline. Nominations received after the deadline are not guaranteed full consideration.
- All nominations must follow specific award guidelines. Specific guidelines are listed on each award form.
- Please do not submit paper nominations in a binder or a bound format.

## SUPPORTING DOCUMENTS

With the nomination form, please attach the following:

1. Nominee's vitae/resume (if possible, please limit the vitae/resume to no more than 4 pages)
2. **No more than 5 pages** of supporting documents (i.e. letters of support, newspaper clippings, etc.)

For online nominations, please attach supporting documents to an email and send it to [gloria.owusu@colostate.edu](mailto:gloria.owusu@colostate.edu). Please make sure to denote the nominee's name in the subject line.

All supporting documents must be RECEIVED by nomination deadline: FRIDAY, May 27, 2016.

## MAILING ADDRESS

Submit complete paper nominations and/or supporting documents to:

Colorado State University Alumni Association  
7114 Campus Delivery  
Fort Collins, CO 80523-7114

Nominations must be RECEIVED by **FRIDAY, May 27, 2016** to be eligible

# DISTINGUISHED ALUMNI AWARDS



ALUMNI ASSOCIATION

## Rollover Nomination **RENEWAL Form**

**NOMINATION RENEWAL DEADLINE: FRIDAY, May 27, 2016**

*\*denotes required fields/sections*

### AWARD INFORMATION \*

Please select the award category you would like your nominee to be considered for (only <b>ONE</b> selection may be made):			
<input type="checkbox"/> Morgan	<input type="checkbox"/> Lory	<input type="checkbox"/> Henry	<input type="checkbox"/> Yates
<input type="checkbox"/> GOLD	<input type="checkbox"/> Faculty	<input type="checkbox"/> Athletics	<input type="checkbox"/> Cooperative Extension
<input type="checkbox"/> College (please indicate which college):			
<input type="checkbox"/> Agricultural Sciences	<input type="checkbox"/> Applied Human Sciences		
<input type="checkbox"/> Business	<input type="checkbox"/> Engineering		
<input type="checkbox"/> Liberal Arts	<input type="checkbox"/> Natural Sciences		
<input type="checkbox"/> Warner College of Natural Resources	<input type="checkbox"/> Veterinary Medicine & Biomedical Sciences		

### QUESTIONS \*

Please remember to attach your answers to the questions that **correspond to the award category you selected**. Questions can be found online at [www.alumni.colostate.edu](http://www.alumni.colostate.edu) or on the *Award Categories, Criteria and Descriptions* handout.

### NOMINEE INFORMATION

First Name*:	Middle Initial:	Last Name*:
Address*:		
City*:	State*:	Zip*:
Daytime Phone*:	Email*:	
CSU Grad Year (if applicable):	College:	
Degree:		
Non-CSU Degrees (identify university and graduation year):		
Occupation/Profession:	Title:	
Business Name:		
Business Address:		
Business Phone:		

### NOMINATOR INFORMATION

First Name*:	Last Name*:	
Address*:		
City*:	State*:	Zip*:
Daytime Phone*:	Email*:	

### SUPPORTING DOCUMENTS \* (must be RECEIVED by nomination deadline: April 13, 2015)

With the nomination form, please attach the following:

1. Nominee's vitae/resume (if possible, please limit the vitae/resume to no more than 4 pages)
2. **No more than 5 pages** of supporting documents (i.e. letters of support, newspaper clippings, etc.)