MINUTES
Executive Committee
Tuesday, August 25, 2015
3:30 p.m. – Room 106 – Administration

Present: Mary Stromberger, Chair; Stephanie Clemons, Vice Chair; Paul Doherty, Jr., BOG Faculty Representative; Rita Knoll, Executive Assistant; Bradley Goetz, Agricultural Sciences; Margarita Lenk, Business; Scott Glick, Health and Human Sciences; Adrian Howkins, Liberal Arts; Nancy Hunter, University Libraries; David Gilkey, Veterinary Medicine and Biomedical Sciences; Rick Miranda, Provost/Executive Vice President

Absent: Monique Rocca, Natural Resources (excused)

Guests: Carole Makela, Chair, University Curriculum Committee; Sara Fassione; Recycling Intern with City of Fort Collins; Caroline Mitchell, City of Fort Collins Environmental Services Department.

The meeting was called to order at 3:30 p.m. by Mary Stromberger.

September 1, 2015 FACULTY COUNCIL AGENDA ITEMS:

I. Proposed Faculty Council Agenda – September 1, 2015 – A201 Clark Building – 4:00 p.m.

A. ANNOUNCEMENTS

1. Next Faculty Council Meeting – October 6, 2015 – A201 Clark Building – 4 p.m.
2. Executive Committee Meeting Minutes located on FC website – (http://facultycouncil.colostate.edu/files/ecminutes)
3. President’s Fall Address and University Picnic – On the Oval – September 16, 2015 @ 11:30 a.m.
4. Faculty Council – Location of Issues – Tracking
5. Schedule of 2015-16 Faculty Council Meeting Dates
6. Faculty Council Membership List 2015-16
7. Faculty Council Standing Committees Membership List
8. University Committees Membership List
9. Parliamentary Motions – Quick Reference
10. Parliamentary Motions – What They Mean
11. CoRSAF – Proposed revisions to the Academic Faculty and Administrative Professional Manual – D.2.1. – Benefits Committee. Approved by Executive Committee on behalf of Faculty Council, May 12, 2015, pending final approval by the Board of Governors.
12. UCC Minutes – April 24, 2015; May 1, 2015 *(Approved by Executive Committee on Behalf of Faculty Council on May 12, 2015).*

13. Division of Continuing Education Online Plus name change to Division of Continuing Education Online

**B. MINUTES TO BE APPROVED**

1. Faculty Council Meeting Minutes – May 5, 2015

**C. UNFINISHED BUSINESS**

1. Elections – Student Representatives – Faculty Council Standing Committees

2. Elections – Faculty – Faculty Council Standing Committees – CoFG

3. Elections – University Grievance Panel - CoFG

**D. REPORTS TO BE RECEIVED**

1. Provost/Executive Vice President – Rick Miranda

2. Faculty Council Chair – Mary Stromberger

3. Board of Governors Faculty Representative – Paul Doherty, Jr.

4. Faculty Council Standing Committee 2014-15 Annual Reports
   a. Faculty Council Annual Report to the Board of Governors (pp.)
   b. Committee on Faculty Governance (p.)
   c. Committee on Intercollegiate Athletics (pp.)
   d. Committee on Libraries (p.)
   e. Committee on Scholastic Standards (pp.)
   f. Committee on Responsibilities & Standing of Academic Faculty (pp.)
   g. Committee on Strategic and Financial Planning (pp.)
   h. Committee on Scholarship, Research & Graduate Education (pp.)
   i. Committee on Non-Tenure Track Faculty (p.)
   j. Committee on Teaching and Learning (pp.)
   k. Committee on University Programs (pp.)
   l. University Curriculum Committee (pp.)

5. University Benefits Committee (pp.)
6. Semester at Sea – Alicia Cook and Loren Crabtree

Stromberger said she contacted Alicia Cook and asked for her and Loren Crabtree’s availability to provide an update to Faculty Council on Semester-at-Sea. Alicia has been in contact with UCC regarding curriculum for voyages, and expressed an interest in visiting with Faculty Council. Stromberger reported that both Alicia and Loren are available for the September 1, 2015 Faculty Council meeting agenda.

EC unanimously approved adding a report from Alicia and Loren to the Faculty Council agenda.

E. CONSENT AGENDA

1. Confirmation of Faculty Council Secretary – Rita Knoll – Executive Assistant to Faculty Council

2. Confirmation of Faculty Council Parliamentarian – Lola Fehr – Registered Parliamentarian

3. UCC Minutes – May 8, 2015

F. ACTION ITEMS

1. New CIOSU: CSU Early Childhood Center – CUP

2. Proposed revisions to the *Graduate and Professional Bulletin* – D.5 – APPLICATION: INTERNATIONAL STUDENTS F.2.2 – ASSISTANTSHIPS -CoSRGE

3. Request for Department name change - Change Foreign Languages and Literatures to Languages, Literatures and Cultures – CoFG

G. DISCUSSION
August 25, 2015 EXECUTIVE COMMITTEE AGENDA ITEMS:

II. Minutes to be Approved

1. There were no minutes to approve.

III. Items Pending/Discussion Items

A. Announcements

1. Next Executive Committee Meeting: September 8, 2015 – 3:30 p.m. – Room 106 Administration

Stromberger announced that the next Executive Committee meeting will be held on September 8, 2015 at 3:30 p.m. in room 106 Administration.

B. Reports

1. Provost/Executive Vice President – Rick Miranda

Miranda reported that he and VPUO Lynn Johnson were made board members of the Institute for Shipboard Education, which operates the Semester-at-Sea program. Miranda and Johnson elected to be non-voting members of the board. Lenk encouraged Miranda and Lynn to become voting members once CSU becomes the host of Semester-at-Sea in Fall 2016.

Miranda reported on RamWelcome events that were Thursday through Sunday last week. He has heard lots of good comments about move-in and RamWelcome. There are only 19 students who still don’t have rooms, and it was good timing that CSU built a new residence hall last year.

Miranda reported on student enrollment for this fall: There were 18,586 applications for the fall semester, compared to 16,600 in 2014-15. Of those applications, 50/50 were split between residents and non-residents. 4,779 new freshmen registered in comparison to 4,362 last year (an increase in about 400 more freshmen). There were also many new transfers and graduate students: more than 500 students than last year. Transfer student numbers are up to 1,695 (compared to 1,433 last year). Of the 1,695, 1121 were residents. To summarize, enrollment is strong this year. Last year, CSU had flat enrollment. It is one of the largest bumps in enrollment in history – for freshmen. This freshman class is also the most diverse class and possibly academic prepared class. It is also the largest Pell-eligible class. To give context, between the mid-40’s and mid-70’s, we grew in 30 years by 250 students each year. Some money from increased enrollment was transferred to Kathleen Pickering’s office to support enrollment needs in additional class sections. CSU is now able to better forecast enrollment needs
prior to students arrival (as to what additional class sections are needed), and can better direct resources.

Lenk asked why there is such a long lag time between higher enrollment and hiring of new faculty lines? Miranda responded that the lag time is often one-to-two years. Excess tuition dollars (from enrollment increases over the previous year) are used as one-time funds in the current year to support GTAs and non-tenure-track faculty. This amount is then put into the base budget for the next fiscal year, which then could be used to support tenure-track faculty the following year. However, the arrival of a new tenure-track faculty can take up to a year, because of the search time and moving time.

Miranda said that the ribbon cutting of the renovated Eddy Building was held recently. The entrance is nicer and the rest of the building was gutted to improve building systems.

The Joint Cabinet/Council of Deans Facility retreat will be held tomorrow. Deans can pitch new facility ideas during the retreat. For example, Jeff McCubbin is pitching the new Design Center that has a donor interested in funding the majority of it. FYI, there are four ways to get funding for new buildings: philanthropy, student fees, state, spend general fund money. CSU rarely uses general fund money to build new facilities. After facility requests are submitted, Brett Anderson matches wish list ideas to fundraising/development officers. This list then moves into a capital campaign plan for CSU.

We are getting more active in using learning analytics. This is a big issue and it is important to “mine” this type of data. Three groups did a mini-seminar for Miranda. We have three different activities:

a. Sited in DCE; Unizin/Canvas. Dave Johnson, learning analytics for DCE, is doing well. Using course data (Canvas) to track student success.

b. Sited in IR; harvest non-Canvas data. For example, demographics or financial metrics.

c. Sited in research center; led by Jim Folkestad, Director of Analytics for Learning and Teaching; foster faculty research projects. New variables to research.

Need to use learning analytics sensibly (e.g. how does a faculty member change his/her course? How to do better advising? How to advise students on what they should be taking based on major, GPA, transfer credits). There are ethical issues related to the latter – avoid profiling students into a specific major they may not be passionate about. Discussions need to continue as these analytics become clearer.

Miranda’s report was received.

5. Faculty Council Chair – Mary Stromberger
Stromberger reported that she meets monthly with the chairs of AP Council and Classified Personnel Council, and they had their August meeting last week. They discussed the need to keep parking issues at the forefront. We are beginning a two-year hiatus on changes to the parking plan, but this time will go by quickly. A timeline that they have, proposing to VPUO Lynn Johnson, is to have alternative plans studied this fall and spring, such as a sliding scale fee, punch passes, and plans that would also encourage use of alternative transportation. Alternative plans can be vetted and discussed in open forums in late spring and/or next fall, so that a parking plan can go to the Board of Governors in winter 2017.

Stromberger met with the Chairs of FC Standing Committees. The Faculty Council tracking agenda has a list of what each committee is working on this year.

President Frank, Cara Neth, and Rick Miranda met with Stromberger and the APC and CPC chairs last week, to have an initial discussing on re-envisioning CSU. Stromberger would like Faculty Council to be involved in this process. More details will come as conversations continue, but Stromberger would like Executive Committee and Faculty Council to start thinking about how we envision the culture of shared governance in 5 years.

Today, Stromberger attended a meeting of a new housing task force, which will look at housing affordability for CSU employees. This task force will collect data (through a survey) and feedback from all employee groups on their perspectives, needs, and issues with housing. The task force will develop recommendations to the administration on priority issues to work on, perhaps in conjunction with the city of Fort Collins.

Stromberger also met with the new C2C (Commitment to Campus) Advisory Committee, which recommends benefits to employees such as the employee study privilege, discounts to childcare and counseling services, free tickets to CLA events, etc. C2C has a web page that lists all the benefits available. Last year C2C had a budget of $84,000, which has grown substantially over time. A formal committee is now needed to prioritize projects to fund and identify new projects.

Stromberger’s report was received.

3. Board of Governors Faculty Representative – Paul Doherty, Jr.

Doherty submitted a detailed written report that will be included in the September 1, 2015 Faculty Council meeting agenda.

Doherty added that the Board is encouraging greater interaction and collaboration among CSU Global, CSU-Pueblo and CSU. If anyone has ideas of how to work with Pueblo or Global, bring them forward. They are open to new ideas.
Doherty’s report was received.

C. Action Items

1. UCC Minutes – May 8, 2015

Glick moved (Doherty 2nd) to approve the May 8, 2015 UCC meeting minutes.

Glick’s motion was approved.

2. Review of EC Operating Procedures

Executive Committee reviewed its Operating Procedures. Stromberger noted that for the Evaluation of the President, the procedure is to send the evaluation to the Chancellor, who is Tony Frank. Stromberger suggested that the procedure be changed to the Chair of the Board. EC discussed this and it was suggested that we send the evaluation to the Chair of the BOG’s Evaluations Committee. Miranda suggested that the language be modified so that the President’s evaluation be to the Chancellor (unless the Chancellor is the President).

Glick moved that EC adopt the change as suggested by Miranda. Lenk seconded the motion. Glick’s motion was approved.

Lenk noted that on Section 6 of EC’s Operating Procedures, we modify the conditions by which EC charges standing committees to work on issues by including a timeline for working on issues. This will help ensure activities are completed in a “timely” fashion.

Gilkey moved that we add timelines along with EC’s charge to standing committees. Lenk seconded the motion. Gilkey’s motion was approved.

D. Discussion Items

1. City of Fort Collins recycling ordinance
   - Sara Fassione
   - Caroline Mitchell

   The City of Fort Collins is considering a new recycling ordinance. They would like faculty input. A PowerPoint presentation was given. The presentation will be posted on the Faculty Council web site.

   A motion was made and seconded to adjourn the meeting. The motion was approved.
Executive Committee adjourned at 5:30 p.m.

Mary Stromberger, Chair
Stephanie Clemons, Vice Chair
Rita Knoll, Executive Assistant
Timeline of recycling in Fort Collins

- **1995**: Pay-As-You Throw (PAYT) starts
  - Goal: 50% diversion by 2010

- **1999**: Community Recycling Ordinance

- **2004**: PAYT updates

- **2007**: Electronics landfill ban

- **2009**: Cardboard landfill ban

- **2013**: Road to Zero Waste plan
  - Goal: 75% diversion by 2020

- **2015**: Community Recycling Ordinance
<table>
<thead>
<tr>
<th></th>
<th>Education</th>
<th>Incentive</th>
<th>Mandate</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Single family residential</strong></td>
<td>General recycling education</td>
<td>Pay-As-You-Throw ordinance</td>
<td>Landfill ban on cardboard and electronics</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Businesses</strong></td>
<td>General recycling education</td>
<td>Rebate for starting recycling (up to $500) (WRAP)</td>
<td>Landfill ban on cardboard and electronics</td>
</tr>
<tr>
<td></td>
<td>Free waste audit, educational items for staff (WRAP)</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>In-person outreach campaign (WRAP)</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Apartments and condos</strong></td>
<td>General recycling education</td>
<td>Rebate for starting recycling (up to $500) (WRAP)</td>
<td>Landfill ban on cardboard and electronics</td>
</tr>
<tr>
<td></td>
<td>Free waste audit, educational items for residents (WRAP)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
1) Trash and recycling service and rates are **bundled**
   - Recycling is no additional charge

2) Trash pricing based on volume of trash can subscription

*rates are for example – actual rates set by haulers*
Commercial Trash System

Same as single family homes:
- Volume-based pricing for trash
  - Bill based on size of dumpster, service frequency

Different than single family homes:
- Recycling is separate fee, NOT bundled
2014 Recycling Participation Rate, Fort Collins
(% of customers subscribed to recycling service)

<table>
<thead>
<tr>
<th>Category</th>
<th>Participation Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Single Family Homes</td>
<td>95%</td>
</tr>
<tr>
<td>Multi-Family Complexes</td>
<td>68%</td>
</tr>
<tr>
<td>Commercial</td>
<td>48%</td>
</tr>
</tbody>
</table>
2014 Diversion Rate Per Sector (Fort Collins)

- Single Family Homes: 36%
- Commercial and multi-family, no scrap metal: 33%
- Commercial and multi-family with scrap metal: 48%
- Industrial: 82%
Project timeline

June

Research innovative programs & best practices

July

Public outreach

August

Create recommendations

September

City Council work session 10/13

October
fcgov.com/recycling

Caroline Mitchell

cmitchell@fcgov.com

970-221-6288
### DRAFT options for CRO

<table>
<thead>
<tr>
<th></th>
<th>Single Family Homes</th>
<th>Multi-Family Units</th>
<th>Businesses</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Expand Pay-As-You-Throw System</strong></td>
<td>Allow base fee</td>
<td>Bundle recycling service with trash (96 gallons of recycling service per week per 5 dwelling units)</td>
<td>Bundle recycling service with trash (equal amounts of recycling as trash)</td>
</tr>
<tr>
<td><strong>Expand Cardboard Ban</strong></td>
<td>• All curbside recyclables</td>
<td>All curbside recyclables</td>
<td>• All curbside recyclables</td>
</tr>
<tr>
<td></td>
<td>• All Organics</td>
<td>• in year 3</td>
<td>• All food scraps and food soiled paper</td>
</tr>
<tr>
<td></td>
<td>o food scraps, food soiled paper and yard trimmings</td>
<td></td>
<td>o Phased implementation</td>
</tr>
<tr>
<td></td>
<td>o in year 5</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Add Organics Collection</strong></td>
<td>Phase in over 4 years</td>
<td></td>
<td>Phase in over 4 years</td>
</tr>
</tbody>
</table>