

**MINUTES**  
Executive Committee  
**Tuesday, September 13, 2016**  
**3:15 p.m. – Room 106 - Administration**

**Present:** Mary Stromberger, Chair; Stephanie Clemons, Vice Chair; Paul Doherty, Jr., BOG Faculty Representative; Rita Knoll, Executive Assistant; Jason Ahola, Agricultural Sciences; Troy Mumford, Business; TBD, Engineering; Scott Glick, Health and Human Sciences; TBD, Liberal Arts; Nancy Hunter, Libraries; Maria Fernandez-Gimenez, Natural Resources; Alan Van Orden substituting for George Barisas, Natural Sciences; Anne Avery substituting for J Lucas Aruges, CVMBS; Dan Bush, Vice Provost for Faculty Affairs; Rick Miranda, Provost/Executive Vice President

**Guests:** Bill Sanford, Chair, CoSRGE

The meeting was called to order at 3:17 p.m. by Mary Stromberger.

**October 4, 2016 FACULTY COUNCIL AGENDA ITEMS:**

**I. Proposed Faculty Council Agenda – September 6, 2016 – A201 Clark Building – 4:00 p.m.**

**A. ANNOUNCEMENTS**

1. Next Faculty Council Meeting – October 4, 2016– A201 Clark Building – 4:00 p.m.
2. Executive Committee Meeting Minutes located on FC website – (<http://facultycouncil.colostate.edu/faculty-council-meeting-dates-agenda-minutes/>)

**B. MINUTES TO BE APPROVED**

1. Faculty Council Meeting Minutes –

**C. UNFINISHED BUSINESS**

- 1.

**D. REPORTS TO BE RECEIVED**

1. Provost/Executive Vice President – Rick Miranda
2. Faculty Council Chair – Mary Stromberger

3. Board of Governors Faculty Representative – Paul Doherty, Jr.

**E. CONSENT AGENDA**

- 1.

**F. ACTION ITEMS**

- 1.

**G. DISCUSSION**

Stromberger talked with Jenny Morse, Chair, CoNTTF, who expressed interest in the bringing the non-tenure track faculty proposal ideas to the October Faculty Council meeting. Stromberger will confirm with Morse whether this would be a report or discussion item.

**September 13, 2016 EXECUTIVE COMMITTEE AGENDA ITEMS:**

**I. Minutes to be Approved**

A. Executive Committee Meeting Minutes

1. August 23, 2016

By unanimous consent, Executive Committee approved the placement of the August 23, 2016 Executive Committee meeting minutes on the Faculty Council website.

**II. Items Pending/Discussion Items**

A. *Announcements*

1. Next Executive Committee Meeting: September 20, 2016 – 3:15 p.m.  
– Room 106 - Administration

Stromberger announced that the next Executive Committee meeting will be held on September 20, 2016.

B. *Action Items*

1. UCC Minutes – August 19 and 26, 2016; September 2, 2016

Doherty moved (Glick 2<sup>nd</sup>) to place the UCC meeting minutes from August 19 and 26, 2016; and September 2, 2016 on the October 4, 2016 FC meeting agenda.

Doherty's motion was unanimously approved.

2. Proposed revision to Sections C.2.1.9.3 and C.2.1.9.5 of the *Academic Faculty and Administrative Professional Manual- CoFG*

Hunter moved (Doherty 2<sup>nd</sup>) to place the proposed revisions to Sections C.2.1.9.3 and C.2.1.9.5 of the *Academic Faculty and Administrative Professional Manual* on the October 4, 2016 FC meeting agenda.

Discussion:

Stromberger has had several discussions with Don Estep and Katharine Leigh. The proposed revisions were approved by CoNTTF, to add their chair or designee as an *ex officio* voting member on CoSFP.

Mumford noticed in the language in C.2.1.9.3 that the list of people who could be included in regular standing committees include generic appointments (administrators), but the revision adds a very specific person – the chair of CoNTTF. Is that an issue?

Stromberger and Clemons noted that Committee on Teaching and Learning is bringing forward a similar proposal, to add the chair of CoNTTF (or designee) as a voting member of CoTL. Executive Committee discussed whether a holistic look should be taken, so that proposals to add NTTF to regular standing committees can be done in a consistent manner.

It was moved to table the motion until CoTL brings forward their proposal to CoFG, so that CoFG could review both proposals for consistency.

The motion was seconded and approved. Stromberger will communicate with Katharine Leigh, Don Estep, and CoTL chair, Matt Hickey, to discuss their proposals and ask that consistency be considered.

3. Proposed revisions to the *Graduate and Professional Bulletin* – Evaluation of Graduate Students – CoSRGE

Bill Sanford, Chair, CoSRGE, explained that Human Resources recommended to CoSRGE that the Bulletin be revised to clarify that graduate students are student employees, rather than employees.

Glick moved (Fernandez-Giminez 2<sup>nd</sup>) to place the proposed revisions to the *Graduate and Professional Bulletin* – Evaluation of Graduate Students on the October 4, 2016 FC meeting agenda.

Makela: “Other paid positions” is confusing. Does this suggest it applies to AP employees taking graduate courses?

Glick: It just states to any “student”.

Stromberger: This language has not caused confusion before. If you think it will be confusing now, we can send it back to CoSRGE for clarification.

There was no further discussion.

Glick’s motion was unanimously approved.

Avery: Should we have someone from HR attend the Faculty Council meeting in case there are questions?

Stromberger will ask Jodie Hanzlik who it was from HR that came forward with the revision, and will invite that person to attend Faculty Council.

4. Proposed revisions to the *Graduate and Professional Bulletin* – CSU Student Conduct Code – CoSRGE

Bill Sanford, Chair, CoSRGE, explained that graduate students are subject to the student conduct code, and the revision will direct students to the code.

Mumford moved (Doherty 2<sup>nd</sup>) to place the proposed revisions to the *Graduate and Professional Bulletin* – CSU Student Conduct Code on the October 4, 2016 FC meeting agenda.

Mumford's motion was unanimously approved.

**C. Reports**

1. Associate Provost for Faculty Affairs – Dan Bush

Dan Bush, Vice Provost for Faculty Affairs, reported the following:

Bush spoke recently with Jenny Morse and CoNTTF. They are drafting a presentation for Faculty Council, although not quite sure if it is more of a report or a discussion item.

Stromberger: Do they want feedback from faculty?

Bush: Not sure at this point. A larger discussion item might come later. Right now their presentation is more informative of what they are working on.

Stromberger: Will need to determine if it is more of a report or a discussion from CoNTTF for the October Faculty Council meeting.

Bush attended the Committee on Teaching and Learning meeting yesterday afternoon. The biggest discussion was with Zinta Byrne, who came to discuss her recommendations for the course survey redesign.

Avery: Any discussion allowing different college or units to have their own survey?

Bush: The thought is that the new course survey would include a core set of questions common to all surveys, and faculty (or departments) could customize the survey by adding questions tailored to their specific needs.

Bush gave an update on the Fall Leadership Forum that was held last week in Estes Park. There were three major activities: evaluating teaching effectiveness, research initiatives, and curriculum.

“Re-Envisioning Teaching Effectiveness” Task force (UDTS and CoTL). A survey was sent to forum participants (e.g. rewarding teaching, assessment tools, peer review, reflective statements, teaching with discipline-specific focus). Results of the survey were used to craft the discussions. Some good results emerged.

Bush’s report was received.

## 2. Faculty Council Chair – Mary Stromberger

Stromberger reported the following:

The Standing Committee on the Status of Women Faculty drafted guidelines to complement the Bullying Policy. Draft documents include guidelines to informally or formally address bullying complaints, guidelines for targets of bullying, witnesses, supervisors, and those accused of bullying. A complaint form was drafted as well. When a more cleaned-up copy is developed, Stromberger will share with EC. Whatever guidance is provided needs to be consistent with the *Manual* and other policies we have.

Stromberger attended the fall forum. The evaluating teaching effectiveness discussion went very well. Faculty have had this discussion for a long time. Now department chairs and deans are talking about this. Many departments use different tools to evaluate teaching effectiveness (e.g. one department uses self-reflection; others use peer review). Stromberger suggested to Gwen Gorzelsky, the director of TILT, to create an inventory of tools that departments use, to evaluate teaching. Just knowing what each department does on campus would be helpful. TILT could possibly keep a list of what types of teaching assessments are used in each department for reference.

Alan Rudolph gave a presentation on research initiatives. How do you prioritize investments in research? What types of investments does the VPR have to do? Great discussion, although it seemed to focus more on STEM research. Discussions need to include other scholarly activities/creative works.

Curriculum was another topic at Fall Forum. CSU scored very well in last accreditation visit. Accreditors noticed, however, that we don't have a mechanism to review or assess the effectiveness/quality of our AUCC core. The discussion at the fall forum was about re-designing the core. Should we keep it as is? Start over? For example, what skills do we want our students to leave with? What knowledge should all students know (e.g. American history)? How about "understanding the way of thinking?" Values: what values do we want each student to know prior to leaving CSU (e.g. sustainability)? Should our core be redesigned around learning outcomes and competencies?

Miranda: How do we assess our core curriculum? What criteria would be used in assessment--past/present? CSU has a President's Sustainability Committee – platinum status. Sustainability is present in various disciplines and curriculum. Are there ways we can use that model to infuse curriculum with other values or information (e.g. ethics across the curriculum).

Hunter: Student requests re: value of diversity?

Makela: UCC is looking at current AUCC list re: diversity classes, pulling course outlines for those classes, etc. Goal is to find out how many students are taking a course within AUCC that contains learning outcomes related to diversity.

Avery: Is there a plan to evaluate students' cultural awareness now?

Makela: Good idea. It is something that is quite essential to do, but other things are integrating inclusiveness and requirements. There are a lot of courses related to diversity content and courses (e.g. teacher licensure).

Stromberger: TILT is having a short course about diversity in October; integrating topics of diversity in course content. Long-term goal is to integrate diversity, culture, etc., throughout the curriculum, in lower and upper division courses.

Stromberger's report was received.

3. Board of Governors Faculty Representative – Paul F. Doherty, Jr.

Doherty reported the following:

BOG has not met since August 5, 2016 so he has no report. However, President Di Mare, CSU-Pueblo, gave her state of address and then announced her retirement. She will finish her term through this year.

Doherty's report was received.

***D. Discussion Items***

1. Faculty Council Standing Committee Operating Procedures

Stromberger asked if anyone noticed possible revisions. If Stromberger does not hear of any corrections/revisions by next week, she will proceed and keep the EC Operating Procedures intact.

The evaluation of the president (#19) is part of this document. Stromberger will contact Stacey Baumgarn about any input on the president for State Classified employees.

Stromberger was contacted by a faculty member at Metro State University of Denver. The institution does not have a process for evaluating their president. Stromberger sent the section of EC's operating procedures evaluating the president, along with the evaluation form, to him. Our process could help guide Metro State in developing their own evaluation process.

Executive Committee adjourned at 4:37 p.m.

Mary Stromberger, Chair  
Stephanie Clemons, Vice Chair  
Rita Knoll, Executive Assistant