

MEMO
April 1, 2013

Employment Options for Public Health Students at Colorado State University

This notice is to confirm the employability of Master of Public Health (MPH) students at Colorado State University (CSU) in the Colorado School of Public Health for student employment. CSU MPH students are allowed to be employed on the CSU campus in the following categories:

- Graduate Assistant (GA)
- Graduate Research Assistant (GRA)
- Teaching Assistant (TA)
- Non-Student Hourly

If a CSU MPH student is hired as a GA or GRA their tuition stipend will need to be applied to their CU Denver account, which the CSU MPH program staff can assist with. The tuition for the MPH program is higher than graduate tuition at CSU, so it will be up to the hiring department as to how much tuition assistance they provide, but the hiring department is not obligated to use the MPH program tuition rate.

If a CSU MPH student is hired as a non-student hourly CSU Human Resources will need to receive a student verification form (Student at Other Institution form) for each semester that the student is employed. This allows the CSU MPH student to work at CSU for an unlimited amount of time while they are a student. The CSU MPH program staff can assist in this process. The hiring department is required to initiate a Graduate Assistant Appointment Contract, and should clearly state the terms of tuition payment under the Conditions of Appointment.

A CSU MPH student cannot be concurrently employed as a GA/GRA and a non-student hourly.

For assistance or questions regarding employment of CSU students in the Colorado School of Public Health please contact:

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Thank you,



Jodie Hanzlik, PhD
Dean of the CSU Graduate School