1. **Obtain PCMI admissions letter**

Once you have received an official offer of admission to the MPH program on the CSU campus then you can begin the PCMI application process. We have been told that it currently takes 9-12 months for a PCMI application to be reviewed and processed, and that Peace Corps tries to allow 3-4 months notice before departure. You will need to include a letter from the CSU MPH program in your PCMI application stating that you have not only been admitted to the MPH program but also to the PCMI program. In order to receive this letter, please contact Dr. Lorann Stallones, Director of the CSU Graduate Program in Public Health, and inform her of your interest in applying to PCMI. She can be reached at lorann.stallones@colostate.edu or at 970-491-6156. You will want to upload this letter to your online PCMI application.

2. **Submit PCMI application according to deadlines**

PCMI application deadlines for specified departure timeframes:
- Students who wish to depart for their Peace Corps service in April, May or June 2014 need to submit their application by June 30, 2013.
- Students who wish to depart for their Peace Corps service in July, August, or September 2014, need to submit their application no later than September 28, 2013.

3. **Talk with PCMI Recruiter**

Talk with the CSU Peace Corps Recruiter. The CSU Peace Corps Recruiter can help you to understand the general PCMI application process and requirements. You can also find general PCMI information here: http://international_initiatives.colostate.edu/index.asp?url=pcmi_newer.

4. **Indicate if you have interest in a PCMI placement in Ethiopia**

If you are interested in a placement in Ethiopia please read the information on this site: http://international_initiatives.colostate.edu/forms/peace_corps_ethiopia/PCMI_Handout%202012.pdf

Let Dr. Stallones know if this is of interest to you, send her your resume, and she will send a list of interested students to the Ethiopia collaboration coordinator, Melinda Laituri.

5. **Complete and submit necessary departure forms**

Follow the PCMI timeline outlined here. Please ignore the GS-6 requirement as our MPH students don’t need to do that.
- Complete 5 copies of the continuous registration form, one for each semester that you will be gone
- Complete Biodata form
- Continuous registration fee is waived for PCMI students, but the $20 technology fee will still need to be paid each semester that you are gone
- All forms should be turned in as one packet to Kendra Bigsby in the MPH program (Sage Hall room 105)
6 Meet with MPH advisor about practicum and capstone related to PCMI

Once approved for PCMI service, work with Dr. Lorann Stallones or Kendra Bigsby to understand how the PCMI service can fulfill the practicum and capstone project requirements.

7 For return, notify Assistant Director (Kendra Bigsby) that you wish to register for classes

PCMI students will be placed on Leave of Absence (LOA) in the CU Denver system while abroad with Peace Corps. The LOA status will need to be removed in order for students to register for classes in their returning semester. The Assistant Director will facilitate this process.

In the semester following a PCMI student’s return from service the student will receive a PCMI stipend from the CSU Graduate Program in Public Health. This stipend will be worth 2-4 credits of tuition within the student’s residency status. If the student only receives credit toward the practicum they will receive the equivalent of 2 credits of tuition. If the student also receives credit toward their capstone project they will receive the total equivalent of 4 credits of tuition. The Assistant Director will facilitate the tuition credits being applied to the student’s CU Denver account.