



Registrar's Recorder

A LITTLE LITE READING FOR YOUR R&R

JANUARY 2014- VOLUME 2, ISSUE 2

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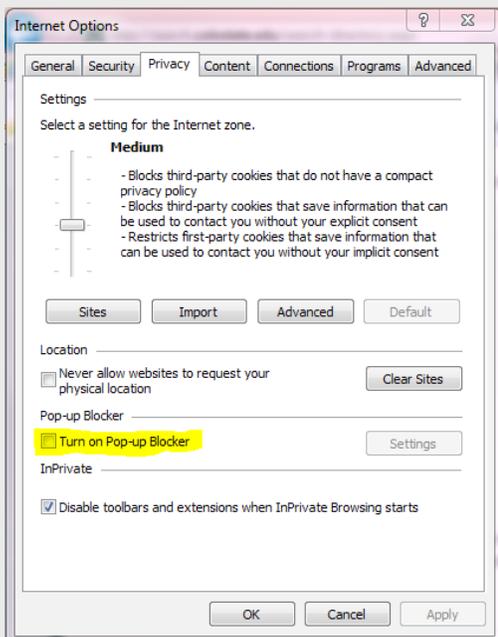
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Math/Comp Appeals Process Change

In order to expedite the process of appealing the Math/Comp requirement hold, the signature of the Dean is no longer required on the Math/Comp Appeal Form.

Having Trouble with ARIESweb? Disable Your Pop-Up Blockers!

If you're using Internet Explorer as your browser, go to the "Tools" gear at the top right of the page. Click on it, and under the drop-down menu, choose "Internet Options." When the screen opens, click the "Privacy" tab. Uncheck the "Turn on Pop-up Blocker" box.

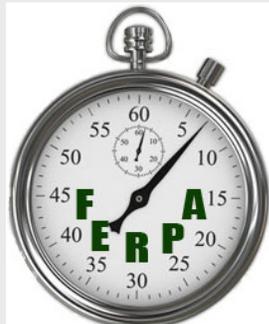


Important Dates for Spring 2014



Spring 2014 Classes begin	January 21
Restricted Drop Deadline	January 24
Last day to add without override	January 26
All adds require "Dept Approval--Restricted Add" (ADD RSTRIC) electronic override	January 27
Census (last day to drop; Student Option Pass/Fail/Audit Grading Form due)	February 5
Fall 2014 Class Schedule available on web	March 3
Spring Break - no classes	March 15 - March 23
Course Withdrawal period ends; Repeat/Delete Requests due	March 24
Summer 2014 Registration begins	March 25
Fall 2014 Registration begins	April 7
Spring 2014 Classes end	May 9
Last day to do a University Withdrawal through CASA	May 9
Final Examinations for Spring 2014	May 12-16
Commencement Ceremonies	May 16-17
Summer 2014 Classes begin	May 19

FERPA Minute



Q If a student turns in writing or work that suggests a potential for harming self or others, can I share these concerns even though a student's classwork is protected by FERPA?

A Student classwork is protected by FERPA, but there is a "health and safety exception." If the institution determines that a student is a threat to self or others, information can be shared with those who can protect or intervene. For general questions, you can call Student Case Management at 491-8051. To report concerns, call the Tell Someone hotline at 491-1350. If a student seems to be an imminent danger to self or others, call the CSU Police at 491-6425 or the Police at 911.

NEW from the Registrar's Office



New Phone Messaging



Over the next month, the Registrar's Office will be updating the phone messaging that you hear when you call in. Our goal is to make it easier for you to get the information you need and faster for you to talk with a customer service representative. Feedback on our new system is always welcome.

DARS Update In Progress

Better functionality! By the start of Fall semester, you should see an improvement to students' interactive audits, including more accurate charts and graphs, a more user-friendly format, and the ability for advisors to process limited exceptions.

New planning tool!

Our new four-year planning tool in DARS will allow students to pick their term-by-term course work based on a roadmap created specifically for their programs of study. We are excited to have this new tool for advising our CSU students!



Event Scheduling Software!

As many of you know, the Registrar's Office has been charged with implementing a new academic and event scheduling software, EMS, which will allow for us to better meet the needs of our growing campus in support of the campus '2020' goals. It will provide a more streamlined and efficient process for scheduling classrooms, making it easier for us to identify potential scheduling problems and provide more effective solutions to you.

We are excited for this software to further strengthen the relationship between our office and yours by making it easier for you to request general assignment classrooms, reserve events in your department classrooms and laboratories, plan your upcoming terms, and attend to the needs of your department. See below for more information about learning to use this new system.

Want more information?

If you missed the January PDI workshops on DARS, you can learn more by contacting katie.risheill@colostate.edu about the update or erin.pitts@colostate.edu about the new 4-year planning tool.

To learn more about the EMS event scheduling software, contact marianna.walsh@colostate.edu.

Campus Spotlight: T.I.L.T.

The Institute for Learning & Teaching



Things you might not know about tutoring services at CSU:

- TILT has approximately 6,000 student contacts per semester, serving about 2,000 unique students.
- TILT runs group tutoring sessions so that students get a chance to learn from and teach their peers.
- The biggest demand for tutoring comes from Calculus, Physics, and Chemistry classes.

Registrar's Office FAQ:

Can a Graduate Student work on a second Bachelor's at the same time?

Answer:

No, because if a graduate student is taking courses - no matter what the course level - those classes would appear on the student's GS6 and couldn't also count towards an undergraduate degree.

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For previous editions, comments or suggestions, visit our website: <http://www.registrar.colostate.edu/newsletter>

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